

**Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122**

Town Board Members Present: Rick Smith (Mayor), Tom Au (Mayor Pro-Tem), Ed Morlan, Debbi Renfro, Gabe Candelaria, Dan Ford

Town Board Members Absent: Justin Talbot

Staff Members Present: Chris La May (Town Manager), Dirk Nelson (Town Attorney), Marianne Jones (Town Clerk), Erin Dunavant (Finance Director), Ron Saba (Director of Public Works), Joseph McIntyre (Marshal), Snow Melody (Deputy)

Media Present: Carole McWilliams (Pine River Times)

The meeting was called to order @ 7:01 p.m.

The Pine River Senior Board President, Phylis Ludwig presented the Town with a check in the amount of \$1500.00 for the continued support of the Bayfield Senior Center.

Minutes: Tom made a motion to approve the minutes from the December 6th, 2011 Regular Town Board Meeting as submitted. Gabe seconded the motion. All were in favor, motion passed unanimously.

Public Comment: Gerald Ludwig expressed concern about drainage into the Schroeder Ditch due to the construction on the walking path on County Road 501. He stated that if the Town continues to allow new subdivisions or development that drains into the ditch the Town will need to rebuild it in order to make it large enough to handle all of the water. Gerald also asked the status of the water problem on his property due to the sewer plant.

Chris answered that the information has been sent to CIRSA's engineer. They are reviewing the documents and will come to Bayfield to do a site visit in the near future.

Gerald stated that there is still water seepage on his property even though the ditches have been turned off. He is very worried about how high the water table is because it could cause problems for his cattle. He requested that it be resolved as quickly as possible.

No additional public comment was offered. Public input was closed.

Action Agenda Item #1: Approval of the Bills

Tom made a motion to approve the bills dated December 16th, 2011 as submitted. Gabe seconded the motion. All were in favor, motion passed unanimously.

Action Agenda Item #2: Town Updates

Ed asked when the deadline is for the engineering Request For Qualifications.

Chris answered that it is January 20th, 2012.

Gabe mentioned the Planning Commissions decision on the Tuning Fork Café, located at 25 W. Mill Street.

Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122

Chris answered that the noise ordinance was discussed during the meeting and it was decided that it may need to be reviewed to address live music in proximity of residences.

Gabe also stated that the Planning Commission decided to waive the parking fees for the Tuning Fork Café (as suggested by the Town Board).

Action Agenda Item #3: Southwest Colorado Area Network (SCAN) Project Update

Chris gave his staff report. He stated that the SWCCOG was awarded a \$3 million grant to implement a high capacity network for the regional governments. The total project, including local matching funds, is \$4 million. The grant is the result of SB-232 and was awarded by the Colorado Department of Local Affairs (DOLA). The overall project could take until December 31, 2013 to fully complete due to local community matches and project phasing.

Participants in the project are: Town of Ignacio, City of Cortez, City of Durango, Town of Dolores, Town of Silverton, Town of Dove Creek, Town of Mancos, Town of Rico, Town of Bayfield, Town of Pagosa Springs, Counties of Archuleta, Dolores, La Plata, and San Juan; and the Southwest Colorado Community College.

The SCAN project will provide telecommunication connections in participating communities to a regional network via a variety of economically viable and sustainable methods. These methods include local and regional government ownership of infrastructure through an open access model, leveraging existing infrastructure where possible, and aggregating service demand. The benefits of the network include increased bandwidth at lower cost, increased services, shared software and applications, and more reliable service.

The project calls for the completion of "last-mile" fiber and wireless infrastructure in each of the above communities, and the creation of a region-wide government network to connect these towns, cities and college campuses and the various public facilities located in the communities ("anchor institutions"). Along with the government network, an open access / open services network may be implemented for private service providers to utilize for citizens and businesses located within each jurisdiction.

Overall the network design envisions community anchor institutions aggregating their extra-community bandwidth needs at community aggregation points and all communities (where feasible) aggregating their extra-regional bandwidth needs at one of two regional hub locations (in Durango and Cortez). Each anchor institution will connect to its respective community network and each community network will, where feasible, connect to one of the two hubs. A robust hub to hub connection (10 G) will facilitate aggregation of the regional traffic and reliability of extra-regional connectivity. Collective negotiations from COG will provide the upstream connectivity to one or more regional points of presence.

The SCAN reached out to seek partners (FastTrack, USA Communications, CenturyLink, etc..) willing to participate in funding the construction of the proposed fiber ring. The participation could come in the form of the partner building the ring and then selling some portion of it (one or more buffer tubes) to the SCAN; by purchasing some portion (one or more buffer tubes) of a ring built by the SCAN; by entering into a long term capacity lease; or in some other form. The SCAN believes partners would be able to use their investment supporting the proposed fiber ring to profit from offering advanced telecommunications services to residents and businesses within the communities.

The Town of Bayfield intends to bring high bandwidth fiber optic connectivity from Durango (and by extension, extra-regionally) to Bayfield and to distribute it to community anchor institutions via a newly constructed fiber optic ring.

Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122

In late summer of 2011 Mid-States Consultants completed preliminary engineering and cost estimates. The preliminary costs ranged from \$296,500 to \$590,640. The costs are dependent on whether the Town is able to get cooperation from private providers. Mid States, on behalf of SCAN, has been discussing potential options with FastTrack to utilize some or all of their existing fiber; USA Communications regarding exchange of fiber or some initial capital investment; and Brainstorm has also expressed some interest in utilizing the fiber for their wireless network. Obviously the more cooperation the Town of Bayfield or SCAN can get the more likely costs will decrease or that there will be some payback potential.

Mid-States Consultants has been staking the fiber route for the Town of Bayfield. The proposed engineering will result in construction drawings ready to be assembled into a contract, with all units tabulated. The engineering will run \$15,313, with the Town contributing 25% or \$3,878.25. The project is fluid, and the Town and SCAN continue to seek other participants to assist in funding the venture.

Rick asked if USA Communications has stated whether or not they want to participate.

Ed answered that Region 9 received an email from them and they expressed interest in Bayfield & Pagosa Springs.

Rick stated that it would be great if they cooperate because it will allow the project to utilize their pole connections without incurring substantial cost. He explained that the more entities that are willing to work with the Town on this project, the better.

Gabe expressed that he wants to see revenue projections for this project. He wants to see what the return will be on the Town's investment.

Ed answered that it is hard to estimate that amount at this point in the project without knowing which service providers are going to be involved.

Gabe asked if the Town has any idea what the worth of this investment is going to be in the future.

Ed responded that the Town is going to get a much higher bandwidth at a lower cost. The Town will then have the ability to lease the excess capacity to 2nd party vendors (which will help generate additional revenues).

Gabe asked if the Town has data on what will be available to sell and how much that excess capacity will generate in revenues.

Rick responded that he thinks about 75% of the available bandwidth will be available to lease out.

Gabe stated again that he wants to get a document that outlines the prediction of revenues and/or savings that the Town will receive for this investment.

Rick said that the Council of Governments (COG) has advertised for a general manager. One of his very first tasks will be to analyze the project and present it to the entities involved.

Ed mentioned that there's a lot of bandwidth available in Durango but there is nothing in the surrounding areas. This project will increase the amount of bandwidth available from Durango to Bayfield.

Debbi asked if this will allow for better internet speeds to the residences in Bayfield.

Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122

Ed answered that it is possible. The Town will own the cable and then other entities (such as Fast Track, USA Communications, etc) will be able to lease the excess capacity from the Town and sell the bandwidth to businesses or residences in the support area.

Gabe stated that he wants to see concrete numbers before investing any additional money in the project. He also mentioned that he is concerned about the design of the fiber lines. He feels that the lines are going in sections of Town that will not be of benefit to the Town, businesses, or residences.

Chris answered that this proposed design is trying to avoid adding any additional lines in the 8 Corners intersection. The plan takes the line down Highway 160 to Roadside Park and will then utilize the Town's right of ways through the trail system to get fiber to North Street & Town Hall.

Gabe asked if it has to be looped.

Ed answered that it's much more preferable to have a loop.

Rick responded that if there is a loop, even if damage happens to the fiber the users won't lose connectivity.

Gabe expressed that he feels that this proposed design lays a lot of cable in an area that doesn't really have anything that will benefit from it.

Chris hopes that the RV park will benefit from that line. Also, it will reduce the cost of the project because the Town will be able to utilize existing poles, ROW, and it will be a much easier route rather than going through the 8 Corners intersection.

Gabe suggested focusing more on the downtown area where there is more potential for use.

Debbi said that she thinks a lot of effort was put into this map design and she thinks it is a good proposed plan.

Tom asked if it would be better to go down Bayfield Parkway rather than using Highway 160 since the Town now owns that ROW.

Chris stated that he will review the maps further to make sure that the proposed design is the most appropriate route.

Ed mentioned that the gentleman that staked this route (Richard Garfield) is coming back in three weeks.

Rick suggested asking Richard to give the Town a cost differential between the two routes in order to see which one is more economical.

Chris said that this was reviewed when mapping the water lines for LAPLAWD and it was determined that there are so many utilities & lines already located in 8 Corners that there was a major potential for conflict with the items that are already in the ground. However, he will look into the matter further to analyze the financial aspects of the two different routes.

Dan asked how this project is going to affect Fast Track and what considerations the Town is giving to them.

Ed answered that it will change business for them. The Town will provide the infrastructure and Fast Track (or any other provider) will be able to tack onto that system. This will enable the provider to sell to more customers than they are able to now. The system that Fast Track has currently doesn't go everywhere in the Town and it's not connected to Durango. The hope of this project is that both of those things will happen.

Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122

Dan asked if Fast Track would be willing to say that this is a good project and it will provide something that is needed.

Rick responded that the premise behind government doing this is to encourage competition. The Town will allow other people to come in and offer a service that was previously monopolized. Fast Track would rather not have anyone else come in because it will cause competition that will drive the cost of the service down. Right now Fast Track can charge whatever they want because they have the monopoly on the project. More players mean lower costs for the consumer.

Dan stated that he has received arguments that the Town is foolishly not paying attention to what is already available and what Fast Track already has to offer. Dan asked if it would be possible to bring them in and get their side of the story.

Ed stated that there is two separate cost estimates involved with this project. One of them is substantially lower & consists of working directly with Fast Track. This scenario uses the existing infrastructure that they already have and fills in the remaining areas where fiber isn't available.

Dan stated that he feels uncomfortable moving forward with this project without hearing from Fast Track and getting their comments.

Ed stated that he would be willing to call them and request a representative from Fast Track to come to the first meeting in February.

Action Agenda #4: Change Order #1 – Public Works Sanding Shed

Chris gave his staff report. He stated that at the November 15, 2011 Town Board meeting , the Board approved a contract with Alpine Enterprise for the construction of the Public Works Metal Building, with the intent that the Town would supply the steel from Metal Depot to save cost to the project.

At the same meeting the Town Board approved the fabrication of steel for the Public Works Metal Building addition from Metal Depot in an amount not to exceed \$21,240.31. Upon notifying Metal Depot of the acceptance of the bid, Metal Depot informed the Town that their own engineers would need to design the building. The Town had contracted with Wilson Engineering to design the building and the Town intended to purchase the steel directly from Metal Depot for the building.

Upon learning that Metal Depot wanted to engineer the building and the concerns about additional expense and time to the project, Town staff contacted Alpine Enterprises and inquired what their pricing would be to acquire the steel and fabricate the building. Alpine Enterprises quoted the Town a price of \$22,000.65. Chris made an executive decision and authorized the purchase, but is seeking Board's formal approval.

Chris recommended approval of change order to the contract with Alpine Enterprises for \$22,000.65 for the purchase of steel and fabrication of the Public Works Steel Building Addition. The change order also includes an additional 15 working days for substantial completion.

Ed made a motion to approve the change order to the contract with Alpine Enterprises for \$22,000.65 for the Public Works Building Addition. Debbi seconded the motion. All were in favor, motion passed unanimously.

Action Agenda Item #5: New Energy Grant Update

Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122

Chris gave his staff report. He stated that in March of 2009, La Plata County was awarded \$703,000 in energy impact funding through the New Energy Communities (NEC) program. The program objectives of the NEC initiative were for Greening Public Facilities, Greening Downtowns and Greening Homes. La Plata County agreed to serve as fiscal agent for 4CORE (\$120,000), the Town of Ignacio (\$37,500) and the Town of Bayfield (\$42,500).

Part of the original application was for a revolving loan fund (RLF). The concept was that local governments would borrow money from the fund to make renewable/efficiency improvements and then would pay the cost savings back to the local clean energy fund over time, which would create a self-sustaining source of funding. While it was an innovative idea, it unfortunately was problematic to implement, in part because a commitment to pay back would essentially be debt.

In amendment #1 to EIAF #6463, which was approved by the Board of County Commissioners on June 29, 2010, the grant was amended to award the funds to the partners (City, County, Bayfield & Ignacio only) and allow them to make efficiency/renewable improvements with no promise of repayment. Obviously, this is a significant departure from the original intent of the application, but given the complexities of trying to set up a RLF and the fiscal challenges that all of the partners were facing, this allowed all to move forward and make some significant RE/EE improvements to public buildings. Additionally, the amendment moved a previously unallocated amount of \$100,000 for "lights" into the pot of money available for distribution, leaving \$503,000 available for renewable/efficiency projects.

A working group composed of staff from La Plata County, the City of Durango, the Town of Ignacio, the Town of Bayfield and 4CORE met to discuss how the \$503,000 might be allocated between the partners. The group's recommendation was:

La Plata County - \$186,125 (HVAC replacement at the Senior center, lighting upgrades, window replacements/filming and, if funds are available, additional PV). City of Durango - \$186,125 (they will use for light replacements or other high return efficiency projects). Town of Ignacio - \$82,875 (plus separate grant line item amount of \$37,500 for lights- total \$120,375, they will use for items recommended by an energy audit). Town of Bayfield - \$47,875 (plus separate grant line item amounts of \$12,500 for Senior Center and \$30,000 for ballfield lights- \$90,375).

The Town of Bayfield hired Stetz Consulting to complete energy audits for the Town Hall, Senior Center, and Public Works Building and incurred \$5,350 for those services, which reduced the available funds from \$47,875 to \$42,525.

The Town has been instructed that they need to utilize the remaining funds by March of 2012 and that they must be spent on the purchase and installation of energy efficient equipment, the purchase and installation of renewable energy systems to public buildings and facilities such as lighting, solar lighting retrofits, insulation, HVAC, solar photovoltaic and LEDs.

Karla Distel, the La Plata County Finance Director and responsible administrator for the grant opines that the grant funds need to be utilized for a capital improvement that demonstrates calculable cost savings.

After discussing the results of the audit with Karla it appears that none of the recommendations made in the audit would meet the capital requirement, and therefore, are not be eligible for funding.

Chris asked staff to identify any potential projects. Public Works Director, Ron Saba shared that radiant heat tubes were installed at the Public Works Maintenance Facility but were never put in operation. He suggested that there might be potential to install solar panels on the roof to provide solar thermal to the radiant heat system in the building. After further consultation with John Shaw with Shaw Solar, he feels that it might be better "bang for the buck" if the Town did solar photovoltaic versus thermal. Staff estimates that this improvement could be completed for close to the \$42,525 available grant funds. Additionally, the Town still has \$12,500 for solar

**Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122**

thermal panels at the Senior Center but if the Town is able to complete the project at the maintenance facility for less, staff has inquired with La Plata County as to reallocating funds to the Senior Center. Finally, it might be more cost effective to again provide photovoltaic rather than thermal at the Senior Center. Staff is still researching the potential for solar installation, but at this point believes this might be the best use of the grant funds.

Chris recommended directing staff to continue to research and evaluate the installation of solar panels at the Public Works Maintenance Facility and Senior Center.

Dan asked if this type of project will qualify as a capital improvement and meet the requirements of the grant.

Chris answered that he hasn't gotten firm confirmation yet but he anticipates that it will meet the requirements.

Gabe stated that he doesn't think that the radiant floor will be efficiently powered by solar panels.

Debbi mentioned that the Fire Department has a similar system that works great. She stated that the building has 4 bays and the solar system runs the in-floor heat and the snow melt and it's done with only 4 solar panels.

Gabe stated that he thinks the photovoltaic would be a better option rather than going with solar.

Rick suggested directing staff to continue researching this matter and come up with a proposal that will be the best value for the money available.

Gabe said that he wishes that the Town could use the money to fix the things that need fixing rather than creating a new project.

The Board gave the staff direction to continue working on this matter and bring a proposal back to the Board.

Action Agenda Item #6: Resolution #272: 2011 Supplemental Budget

Chris gave his staff report. He stated that a budget is the fiscal plan for the year; as such there are often times that revenues and expenditures may be different than what was actually budgeted. In accordance with Colorado State Budget Law no expenditures shall exceed the amount appropriated. The common practice is to amend the budget to ensure that the budget is in accordance with state law. This process is referred to as a budget supplement. Additionally, when the Town of Bayfield appropriated expenditures in 2010, the resolution actually appropriated revenues rather than expenditures. The intent of the appropriation resolution is to establish spending limits or maximum expenditures. Therefore, the 2010 appropriations are significantly greater than actual or budgeted expenditures.

Staff has prepared a resolution supplementing the budget to include changes in funds including: the dissolution of the Parks and Recreation Operating Fund, Parks and Recreation Capital Fund, and the Police Pension Fund. The Town also created two new funds the Transportation Fund, and the Conservation Trust Fund, which are accounted for in the supplemental. Finally, staff determined that it would be appropriate to appropriate figures that are expenditures rather than revenues to provide a more accurate picture of the Town's budget.

Significant activities that impacted the budget in 2011 include:

- Recognition of revenues and expenditures associated with the transfer of US Highway 160B to the Town of Bayfield,

Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122

- Accounting of employee recruitment and hiring expense,
- Accounting for building permit revenues and expenditures for increased activity
- Accounting for a new IT support position
- Recognition of grant revenues and expenditures
- Accounting for utilization of fund balance
- Recognition of cost allocations to various funds
- Reconciliation of debt service for the special improvement district
- Recognition of additional Parks operating expenses
- Recognition of water and sewer plant investment fees and grants
- Accounting for infiltration repairs
- Accounting for the purchase of a camera vehicle
- Accounting for the purchase of sewer plant awning and soil relocation project
- Accounting for east & west side traffic studies
- Reconciliation of Town Hall debt service
- Accounting for expenses associated with LAPLAWD joint feasibility study
- Accounting for waste collection contract increase and recycling transport

Chris recommended approval of Resolution 272, a Resolution of the Town of Bayfield, Colorado, adopting a Supplemental Budget for the Calendar Year Beginning on the first day of January 2011 and ending on the last day of December 2011 and appropriating additional sums of money to the various spending funds for the 2011 Budget Year.

Gabe made a motion to approve Resolution #272, adopting a Supplemental Budget for the Calendar Year beginning the first day of January 2011 and ending on the last day of December 2011 and appropriating additional sums of money to the various spending funds for the 2011 Budget Year as presented. Dan seconded the motion. All were in favor, motion passed unanimously.

Action Agenda Item #7: Resolution #273 - 9-1-1 Emergency Telephone Service Surcharge

Chris gave his staff report. He stated that in 2001, the Town entered into an Intergovernmental Agreement with the Emergency Telephone Service Association of La Plata County for the implementation of an "E-911" Emergency Telephone Service (911).

Currently, the surcharge rate is \$.70 per month upon the phone service of the citizens of the Town to finance the costs of the system.

The ETSA Board requests that the Town pass a Resolution each year to establish the surcharge rate as outlined in the Colorado State statutes. .

Chris recommended approval of Resolution # 273 authorizing the continued surcharge for 911 Emergency Telephone Service.

Dan made a motion to approve Resolution #273 authorizing the continuation of the Emergency Telephone Charge under the provisions of C.R.S. 29-11-102 & 29-11-103. Tom seconded the motion. All were in favor, motion passed unanimously.

Action Agenda Item #8: Resolution #274 – Fee Increase For Vehicle Registration Fees

**Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122**

Chris gave his staff report. He stated that during the 2012 budget deliberations, the Town discussed increasing the vehicle identification (VIN) inspection fees to \$20.00 from \$10.00.

Chris recommended approval of Resolution #274 amending the Vehicle Identification Number inspection fees.

Gabe stated that he wants to make sure that the public is notified about this change. He suggested signs & public notices in the paper because he feels that this change is going to have sticker shock for the residents.

Chris answered that the staff will definitely post the change to let people know.

Marianne mentioned that the staff will also reference the statute that states that municipalities shall charge \$20.00 for VIN inspections. This will be available for people to review.

Gabe made a motion to approve Resolution #274 amending rates for Vehicle Identification Number (VIN) inspections provided by the Town. Debbi seconded. All were in favor, unanimous.

Action Agenda Item #9: Appointment Of Marshal Joseph McIntyre To Emergency Telephone Service Association Board

Chris gave his staff report. He stated that on July 6th, 2010, the Town Board appointed Chris Choate to the 9-1-1 Authority Board. This agency governs the surcharge revenue collected by telephone service providers that supports the dispatch communication centers in Durango & Ignacio. Although the Town does not contribute funding to this organization, management of the surcharge funds does impact the fee charged by the dispatch center for service. Justin Clifton served on the Board, and the duty was then appointed to Chris Choate in 2010.

The 9-1-1 Authority Board requires Board appointment for this seat. Chris recommended that the Town Board appoint Marshal Joseph McIntyre as the Town of Bayfield representative on the 9-1-1 Authority Board.

Ed made a motion to appoint Marshal Joseph McIntyre as the Town of Bayfield representative on the 9-1-1 Authority Board. Debbi seconded the motion. All were in favor, motion passed unanimously.

Action Agenda Item #10: Appointment of Officer To Southwest Council Of Government Board

Chris gave his staff report. He stated that the Region 9 Economic Development District of Southwest Colorado (Region 9) established a Regional Cooperation Committee (RCC) in 2008 and formalized an evolving conversation about a Council of Governments in Southwest Colorado. In early 2009, several local government representatives decided to move ahead with the formation of the Southwest Colorado Council of Governments (SWCCOG). The SWCCOG was officially formed in December 2009, and intergovernmental agreements were executed by fourteen governmental jurisdictions across the region.

The SWCCOG has asked the member governments to ratify the individual appointments of the participating government's main representative and one alternate. Dan Ford was recently appointed to serve out the term of Mayor Smith and Chris has served as the alternate. Additionally, the certification of participation reaffirms the Town of Bayfield's commitment to continue participating in the SWCCOG.

**Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122**

Chris recommended approval of the Certification of Participation reaffirming the Town of Bayfield's commitment to the SWCOG and appointment of a Town Board Member to the SWCCOG as the Town's representative and Chris as the alternate.

Dan stated that he would be willing to serve on the SWCCOG Board.

Ed made a motion to appoint Dan Ford as the Town of Bayfield representative on the SWCCOG Board and appoint Chris La May as the alternate. Debbi seconded the motion. All were in favor, except Tom who was opposed.

Action Agenda Item #11: Appointment To Southwest Regional Transportation Planning Commission Board

Chris gave his staff report. He stated that the Southwest Regional Transportation Planning Commission (RPC) is made up of one representative from each of the seventeen political jurisdictions of the Southwest Transportation Planning Region (TPR) that includes five counties, ten cities and towns and two Indian Tribes. The RPC meets to work with various transportation planning, project and funding issues affecting the region. Since the RPC is formed by Inter-Governmental Agreement and is not a legal entity, Region 9 EDD provides administrative support and contracts with the Colorado Department of Transportation (CDOT) on behalf of the RPC for planning assistance grant funds. These funds are used to send a representative to the monthly STAC (Statewide Transportation Advisory Committee) meetings in Denver.

Every five years each TPR is required to produce an update of the Twenty-Year Regional Transportation Plan. The purpose of the Regional Transportation Plan is to identify the transportation needs of the region and develop a plan for addressing those needs. The SWRPC adopted the 2035 Regional Transportation Plan on Jan. 24, 2008.

The SWRPC has asked the member governments to ratify the individual appointments of the participating government's main representative and one alternate. Chris has been serving as the replacement for Justin Clifton. Additionally, the certification of participation reaffirms the Town of Bayfield's commitment to continue participating in the SWRPC.

Chris recommended approval of the Certification of Participation reaffirming the Town of Bayfield's commitment to the SWRPC and to appoint one Town Board Member as the Town representative & Chris as the alternate.

Debbi stated that she would be willing to serve on this Board.

Gabe made a motion to appoint Debbi Renfro as the Town's representative on the SWRPC Board and appoint Chris La May as the alternate. Debbi seconded the motion. All were in favor except Tom, who was opposed. Motion carried.

Action Agenda Item #12: New/Unfinished Business

Ed mentioned that the business meeting on the 19th would be a good time to discuss the fiber project with business owners in the area. He also asked if Chris has contacted the USGS regarding the Ludwig property.

Chris answered that he has left several messages but hasn't gotten a call back.

Ed asked if he could make a call and discuss it with them.

**Town of Bayfield
Regular Town Board Meeting
December 20th, 2011
1199 Bayfield Parkway Bayfield, CO 81122**

Chris encouraged him to do that.

The meeting was adjourned.