

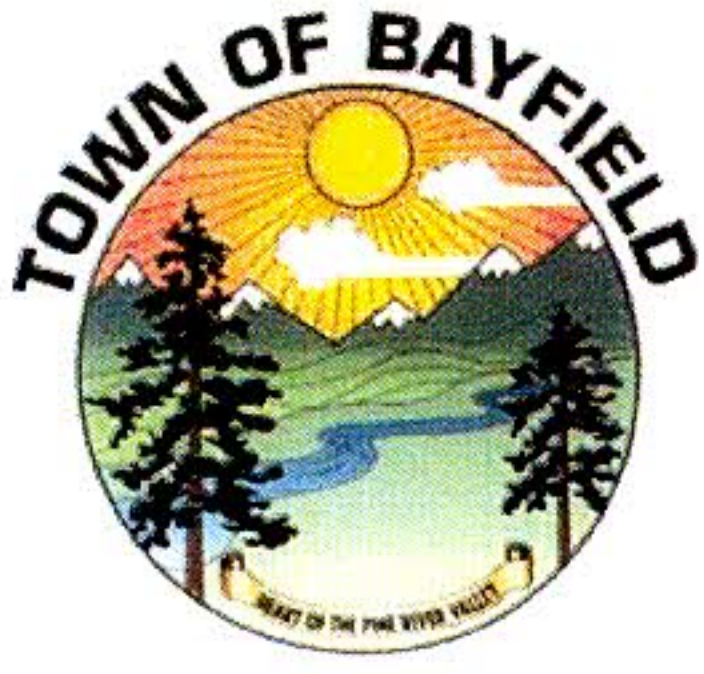
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**Proposed Annual Budget  
Fiscal Year Ending December 31, 2011**

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Board of Trustees  
Dr. Rick K. Smith, Mayor  
Tom Au, Mayor Pro-Tem  
Justin Talbot  
Dan Ford  
Debbi Renfro  
Gabe Candelaria  
Ed Morlan

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## BUDGET MESSAGE

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This document sets forth the adopted annual budget for the Town of Bayfield for the fiscal year 2011. This document is the result of months of collaboration between the Town's leadership team, staff, and the Board of Trustees and represents their goals, objectives and priorities. It sets forth the framework for providing services and programs to the citizens of Bayfield for the year 2011.

Bayfield's total projected General Fund expenditures for 2011 are \$1,641,994, excluding transfers. The end of the fiscal year 2011 fund balance is projected to be \$928,082 and will be approximately 57% of the projected general fund expenditures, which represents an extremely healthy fund balance. The budget includes the following funds and estimated expenditures:

	Estimated 2011 Expenditures (excluding transfers)
General Fund	\$ 1,641,994
Parks and Recreation Operating Fund	\$ 337,889
Parks and Recreation Capital Fund	\$ 306,000
Police Pension Fund	\$ 1,320
SID Fund	\$ 147,100
Capital Improvement Fund	\$ 606,042
Equipment Replacement Fund	\$ 163,000
Sewer Operating Fund	\$ 637,231
Sewer Capital Fund	\$ 150,000
Water Operating Fund	\$ 549,845
Water Capital Fund	\$ 46,014
Garbage Fund	\$ 119,241

### THE BUDGET PROCESS

The budget process is carefully planned to maximize accountability and ensure appropriate spending of tax dollars. The most important aspect of the budget is that it begins and ends with Bayfield area residents. The first step in the process occurs throughout the year as citizens express concerns and make requests for specific services and projects. Beginning in July, Town staff and the Board of Trustees hold public meetings to discuss goals and set priorities for the upcoming year. During the fall, department heads meet with the Town Manager and the Board to propose department budgets. The Town Manager and the Board consider these proposed budgets, citizen input, and the goals and priorities established in order to draft a budget which balances needs with available resources. This process includes numerous drafts and public hearings before being finalized in mid-December. A final public hearing is held and the Board of Trustees approves and appropriates the new budget.



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## OVERVIEW OF FUNDS

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Each individual fund is a separate accounting entity having its own assets, liabilities, revenues, and expenditures. Town financial resources are allocated to and accounted for in individual funds based on legal or administrative restrictions or requirements.

### **General Fund**

The General Fund (010) is the Town's operating fund – the general purpose fund. It is used to account for all financial resources except those that are required to be accounted for in other funds. It contains expenditures such as support services, Town Manager, Town Clerk & Finance, Public Works, and Public Safety.

### **Parks & Recreation Fund**

The Parks & Recreation (020) funds contains all the revenues and expenditures related to maintaining and improving all park facilities as well as providing all citizens the opportunity to participate in quality recreational programs.

### **Special Improvement District (SID) Debt Service Fund (011)**

The Town is a pass-thru for the assessments that are paid by property owners of the SID business district. Assessments are collected by the County Treasurer and administered to the Town of Bayfield who pays the interest and principal of a bond for infrastructure for the SID.

### **Police Pension Fund**

The Police Pension Fund (070) pays a monthly stipend to the widow of a fallen police office.

### **Capital Improvement Funds**

The Capital Improvement Fund (040) is for the revenues and expenditures associated with the acquisition or construction of major capital expenditures, except those paid for by enterprise funds.

The Equipment Replacement Fund (090) was created in 2009 to set aside funds on an annual basis for the acquisition of high dollar equipment. The amount set aside is based on the life of the assets plus the estimated replacement cost.

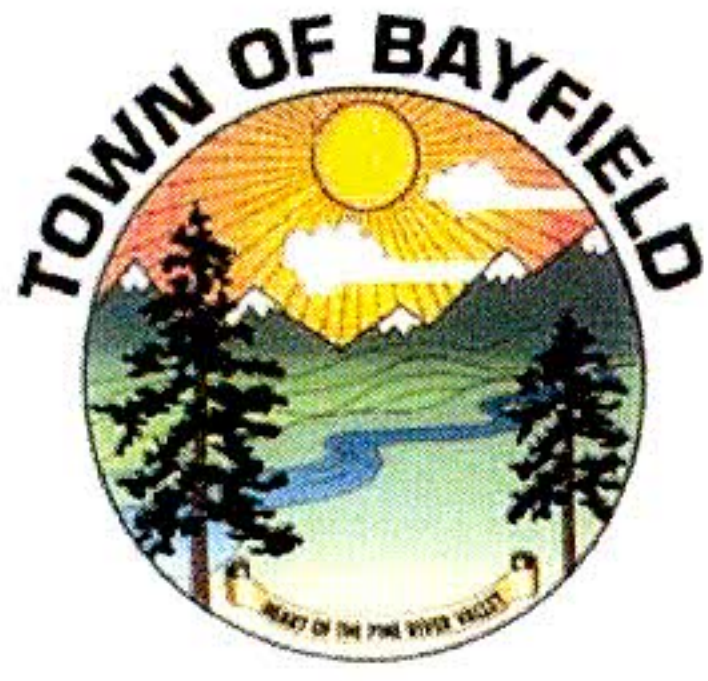
### **Enterprise Funds:**

Enterprise funds are created to deliver a specific service that is usually funded by user fees or charges.

The Sewer Fund (030) is for the operations of the Wastewater Treatment Plant.

The Water Fund (050) is for the operations of the Water Treatment Plant.

The Garbage Fund (060) is for trash collection and recycling services.



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**SUMMARY OF DEBT BY FUND**

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**Special Improvement District (SID)**

Description: Special revenue bonds  
Date of Origin: 7/1/2003  
Amount: \$1,700,000  
Date of Retirement: 7/1/2010  
Annual payment: \$145,500

**Capital Improvement Fund**

Description: Town Hall Capital Lease  
Date of Origin: 10/22/2007  
Amount: \$2,200,000  
Date of Retirement: 10/22/2017  
Annual payment: \$267,782

**Sewer Operating & Capital Fund**

Description: Colorado Water Resources & Power Development Authority  
Date of Origin: 5/1/2007  
Amount: \$4,780,000  
Date of Retirement: 8/1/2028  
Annual payment: \$288,651 in 2011, \$365,958 thereafter

**Water Operating & Capital**

Description: Energy Mineral Impact Assistance Loan (DOLA)  
Date of Origin: 9/1/2003  
Amount: \$233,000  
Date of Retirement: 9/1/2022  
Annual payment: \$18,697

Description: Colorado Water Resources & Power Development Authority  
Drinking Water Revolving Loan (DWRF)  
Date of Origin: 9/1/1997  
Amount: \$350,000  
Date of Retirement: 9/1/2016  
Annual payment: \$27,276

Description: Loan from Capital Improvement Fund for Water Salesman  
Date of Origin: 2009  
Amount: \$110,000  
Date of Retirement: 2014  
Annual payment: \$20,000



# Town of Bayfield 2011 General Fund Revenues

