



1199 Bayfield Parkway • PO Box 80 • Bayfield, CO 81122 • 970.884.9544
Community Development Department
www.bayfieldgov.org/development

LAND USE APPLICATION

Property Owner(s)	Mailing Address
Phone	Email
Applicant (if other than owner)	Mailing Address
Phone	Email

Project Name _____	
Project Address _____	
Parcel Number _____	Parcel Square Footage/Acres _____
Current Zoning _____	Proposed Zoning _____
Current Use _____	Proposed Use _____

PROPOSED APPLICATION TYPE (*See Supplemental Forms Needed for Specific Applications):

- | | |
|--|---|
| <input type="checkbox"/> Subdivision/PUD Sketch Plan | <input type="checkbox"/> Pre-Annexation Agreement* |
| <input type="checkbox"/> Subdivision/PUD Prelim Plan | <input type="checkbox"/> Accessory Dwelling Unit (ADU)* |
| <input type="checkbox"/> Subdivision/PUD Final Plan/Plat | <input type="checkbox"/> Vacation Rental* |
| <input type="checkbox"/> Minor Subdivision (4 or fewer lots) | <input type="checkbox"/> Small Cell Commercial Mobile Radio |
| <input type="checkbox"/> Replat/Vacation/Lot Consolidation | <input type="checkbox"/> Free Standing Commercial Mobile Radio |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Building Mounted Commercial Mobile Radio |
| <input type="checkbox"/> Rezone | <input type="checkbox"/> Temporary Use Permit* |
| <input type="checkbox"/> Use by Review | <input type="checkbox"/> Recreational Vehicle Permit (7-Days) |
| <input type="checkbox"/> Land Use Code Amendment | <input type="checkbox"/> Sign Permit* |
| <input type="checkbox"/> Comprehensive Plan Amendment | <input type="checkbox"/> Floodplain Permit |
| <input type="checkbox"/> Variance/Appeal | <input type="checkbox"/> Other-Please describe below |
| <input type="checkbox"/> Annexation* | |

Project Summary _____

REQUIRED SUBMITTAL INFORMATION:

- ☐ Complete all sections of application. Incomplete applications will be rejected.
- ☐ Digital submittals preferred, email to nkillian@bayfieldgov.org
- ☐ Attach proof of ownership (deed and encumbrances) of the property for proposed development.
- ☐ If the Applicant is not the owner, submit a notarized letter from owner authorizing the process.
- ☐ Submit a project narrative and all required supporting documentation as outlined in the Bayfield Land Use Code (LUC):
https://library.municode.com/co/bayfield/codes/land_use_code?nodeId=LAUSCOTOBACO
- ☐ Submit the appropriate fees and deposits to Town Hall by dropping them off, mailing them or calling in with a credit card. Cash, check or credit cards (except American Express) are all accepted.
- ☐ *Submit Additional Supplemental Forms

ACKNOWLEDGEMENT AND AUTHORIZATION:

I, _____, hereby authorize the Community Development Department to proceed with processing this application under the requirements of the Town of Bayfield Land Use Code (LUC), and acknowledge that the information provided herein is accurate to the fullest extent of my knowledge. I also understand that all engineering fees, attorney fees, legal notices and recordation fees incurred by the Town of Bayfield regarding the above referenced project will be paid by my deposit first and then invoiced to me for reimbursement after the deposit is depleted. I hereby agree to pay these fees in a timely manner. I also understand that if these fees are not paid, I may be subject to appropriate actions taken by the Town to collect these fees as well as delay or denial of the proposed project.

Property Owner Signature _____ Date _____

Applicant Signature _____ Date _____



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SIGN PERMIT SUPPLEMENTAL FORM

Name of Business (where sign will be located) _____
Address of Proposed Sign(s) _____
Current Zoning _____ Linear Frontage of Property along a Public Street _____ feet
Existing # of Signs on Property _____ How Many Will Be Removed? _____

REQUIRED SUBMITTAL INFORMATION:

- ☐ Site Plan and Elevations with dimensions and locations of existing and proposed signs.
☐ Cut sheets of outdoor fixtures.

EXISTING SIGNS TO REMAIN:

Sign #	Sign Type	Height (ground to sign top)	Dimensions (Length x Heights)	Square Feet
Sign #1				
Sign #2				
Sign #3				
Sign #4				
			Total Square Footage of Remaining Signs	

NEW SIGNS:

Sign #	Height (ground to sign top)	Dimensions (Length x Heights)	Square Feet	Illuminated (yes or no)
Sign #1				
Sign #2				
Sign #3				
Sign #4				
Sign #5				
		Total Square Footage of New Signs		

Will the Proposed Sign(s) be: Freestanding, Wall Mounted, Projecting, Wall Painted, or Window?

Sign #1 _____ Sign #2 _____ Sign #3 _____ Sign #4 _____ Sign #5 _____

Will the Proposed Sign(s) be: One-Faced, Two-Faced, or Multi-Faced?

Sign #1 _____ Sign #2 _____ Sign #3 _____ Sign #4 _____ Sign #5 _____

Will the Proposed Sign(s) be: Temporary or Permanent?

Sign #1 _____ Sign #2 _____ Sign #3 _____ Sign #4 _____ Sign #5 _____

Will the Proposed Sign(s) have: Indirect Lighting, Internal Illumination, or Other (explain)?

Sign #1 _____ Sign #2 _____ Sign #3 _____ Sign #4 _____ Sign #5 _____