



1199 Bayfield Parkway • PO Box 80 • Bayfield, CO 81122 • 970.884.9544 TOWN HALL • 970.884.2195 FAX

Rights-of-Way and Public Easement Use Permit

Permit No. _____ Expires _____

Project Address _____
Start Date _____ Estimated Completion Date _____
Work Location Description _____ _____
Total area of disturbance _____ sq ft. Estimated cost of ROW restoration \$ _____

Property Owner	Mailing Address
Phone	Email
Contractor	Contact Name
Contractor Phone	Contractor Email

DESCRIPTION OF WORK

☐ Bore, qty _____ ☐ Street Cut, sq ft _____ ☐ Curb & Gutter Cut, linear ft _____
☐ Sidewalk Cut, sq ft _____ ☐ Trench at depth _____ in. ☐ Pothole, qty _____
☐ Other _____
☐ Street Closure/Detour Requested (plan required) Close Date _____ Open Date _____

Method of Reconstruction

☐ Backfill & Compaction ☐ Asphalt Rotomill ☐ Flowable Fill ☐ Asphalt Infrared
☐ Other _____

Description of use and work planned (*attach additional sheets as needed*) _____

Licensed Subcontractors _____ Phone _____

By signing this application, the applicant agrees to all terms and conditions contained in the permit application and Rights-of-Way and Public Easement Use Permit Guidelines.

Applicant Signature _____ Date _____

Company Name _____

Rights-of-Way and Public Easement Use Permit

Upon execution by Town of Bayfield, application becomes use permit.

Approved by Public Works Director

_____ **Date** _____

Permit No. _____ **Expires** _____

Permit Costs

Use	Price Per	Quantity	Total
Application Fee	\$25		
Inspection	\$50		
Bore	\$50 each		
Curb & Gutter Cut	\$15 per linear foot		
Pothole	\$50 each		
Sidewalk Cut	\$3.00 per sq ft		
Street Cut	\$5.00 per sq ft		
Trenching 5–8.24 inch depth	\$0.10 per linear ft		
Trenching 8.25–16.24 inch depth	\$0.15 per linear ft		
Trenching 16.25–24.24 inch depth	\$0.25 per linear ft		
Trenching 24.25 inch depth or more	\$0.55 per linear ft		
		Total	

Town Use

Submit Date _____ Received by _____ Issue Date _____

Deposit pd \$ _____ Fees pd \$ _____ Total pd \$ _____

Comments _____

Rights-of-Way and Public Easement Use Permit Guidelines

Bayfield Municipal Code Section 13-40

No construction shall begin without an approved Rights-of-Way and Public Easement Use Permit.

Applicant shall provide certificate of liability insurance, bond if applicable, site plan specifying proposed location of improvements, traffic plan, and applicable fees.

All improvements in Town ROWs and easements are subject to compliance with current *Bayfield Construction Specifications* (<https://townofbayfield.colorado.gov/planning-zoning>).

Rights-of-Way or Public Easement Use Permits expire 60 calendar days from the date of issue, unless otherwise noted on the permit.

The applicant shall be responsible for notifying Town Hall 60 days prior to the completion of the three-year warranty period.

Fee Schedule

Application Fee	\$25	
Inspection	\$50	
Bore	\$50 each	\$50 minimum
Curb & Gutter Cut	\$15 per linear foot	
Pothole	\$50 each	
Sidewalk Cut	\$3.00 per sq ft	
Street Cut	\$5.00 per sq ft	
Trenching 5–8.24 inch depth	\$0.10 per linear ft	
Trenching 8.25–16.24 inch depth	\$0.15 per linear ft	
Trenching 16.25–24.24 inch depth	\$0.25 per linear ft	
Trenching 24.25 inch depth or more	\$0.55 per linear ft	

RIGHT OF WAY (ROW) CONSTRUCTION STANDARDS

Inspection Procedures

The Public Works Department shall inspect all construction within any Town of Bayfield ROW or public easement. Call Town Hall 48 hours ahead to schedule inspections.

Subgrade Backfill and Compaction

- Sawcut and remove asphalt/concrete along a straight line.
- Contact Bayfield Public Works prior to backfilling.
- If using backfill in lieu of flow-fill or $\frac{3}{4}$ in washed rock, subgrade compaction testing is required with results sent to the Public Works Director. Subgrade must be compacted per *Bayfield Construction Specifications*.
- In the area from the ROW line to the edge of the pavement, all trenches shall be backfilled with excavated or native material and compacted to 95% standard density

Asphalt Patchback

Asphalt may be placed in 3-in maximum lifts. The depth of an asphalt patch shall be six (6) inches or equal to the existing depth of asphalt plus one (1) inch, whichever is greater.

Concrete Patchback

Complete concrete removal and replacement is required for curb-and-gutter or concrete-drain-pan-and-gutter work. Any concrete that is removed must be replaced and tested in accordance with *Bayfield Construction Specifications*.

Landscape Replacement

All damaged landscaped areas shall be restored to their original conditions. Non-landscaped areas shall be seeded and mulched per *Bayfield Construction Specifications*.

Traffic Control

All traffic control shall be in accordance with the *Manual on Uniform Traffic Control Devices*, latest edition. Flaggers are required for any lane closures.