



Town of Bayfield

Town Board Meeting – Monday April 1, 2024

6:30pm Regular Meeting

1199 Bayfield Parkway; Bayfield, CO Town Hall Boardroom

Ordinance 485 (Sec. 2-1(a)(1)g. Conditions to withdraw a remote option or restrict remote meeting participation:

When conditions for a meeting can reasonably be mitigated to avoid and protect against harms identified in Section 2-1 (a) (1) a. declared emergencies, the Town Manager has the discretion to prepare the agenda and withdraw the remote option. In the event a remote option is available, participation will be restricted to Board of Trustee members, presenting applicants, consultants or members of the public that have indicated, a minimum of thirty-six (36) hours in advance of the meeting start date and time, the agenda item and their desire to participate via a remote link. Participation restrictions in place for remote meetings shall not restrict any person to observe via remote attendance if available.



Tree Board Meeting will take place starting at 5:30pm and ending at 6:15 a separate agenda is available.

Speak into the microphone

Regular Meeting Agenda:

1. Opening Ceremonies

(6:30 – 6:35)

- a. Call Meeting to Order
- b. Roll Call
- c. Pledge of Allegiance
- d. **Conflict of Interest – Announcement**
- e. **General Public Input** Limited to Ten (10) Minutes (Three (3) Minutes per Speaker)
- f. **General Public Input on Agenda Items – The Mayor will announce and request public input.**
- g. Approve Agenda (Move, remove or add discussion. Action items must be posted 24-hours prior.)

2. Approval of Minutes and Department Reports

(6:35 – 6:50)

- a. Tree Board Meeting Information
- b. Approval of Minutes – March 19, 2024
- c. Town Manager Report
- d. Town Clerk Culture R & R Director Report
- e. Parks and Trails Director Report
- f. Lisa K. Blue – HR Consultant March 25 to May 31

3. Financial Action Agenda

(6:50 – 7:15)

- a. March 2024 Disbursements
- b. Bayfield Shared Use Path Bid Tabulation

4. Action Agenda

(7:10 – 7:30)

- a. Amend Resolution 598 by attaching the Mission, Vision and Values Tabled March 19, 2024 until after Employee Breakfast \$48,000 CIGNA Health Insurance Credit
- b. Suggested Bonuses \$1000 to every Full-time (28) Employee & \$500 to every Part-time (2) Employee with an additional credit, HSA contribution or bonus to any employee that has their child/children on their plan.

5. Board of Trustees Reports and Upcoming Dates of Interest

(7:30 – 7:35)

- a. March 30 – Spring Festival
- b. March 31 – Easter Sunday
- c. April 1, 5:30pm Tree Board Meeting **(Monday)** Dinner Provided for staff and Tree Board Members.
- d. April 1, 6:30pm Board of Trustees Regular Meeting **(Monday)**
- e. April 2, 7am to 7pm In Person Election at Town Hall
- f. April 8, 5:30pm Official Training by DOLA Rep. Patrick Rondinelli **(Monday)** Dinner provided
- g. April 16, 6:30pm Board of Trustees Regular Meeting
- h. April 22, 7:30am BOCC Joint Work Session **(Monday)** Breakfast provided

6. Adjourn

(7:35)

Public Meeting Decorum Policy Resolution 493

In support of and respect for open, fair and informed decision-making process, the Board of Trustees recognize that:

- Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.
- In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Town Board decision-making.

Compliance with the meeting protocol is expected and appreciated. A printable version of the Meeting Protocol is available. We encourage citizens familiarize themselves with these protocols prior to offering public comment.

1. Public comment is encouraged and will continue to be listed as an agenda item at every regular Board of Trustees meeting. The public comment period will be held near the beginning of the meeting.
2. The Mayor will open public comment by announcing the allotted time provided for the comment period and for individual speakers. Each individual wishing to be heard during the public comment period, will be given up to 3 minutes to make a comment.
3. Please give your name, address and identify your topic.
4. The public comment period will not be used to air personal grievances, make political endorsements or for political campaign purposes, nor discuss matters which are the subject of public hearings. Speakers shall address all comments to the Trustees as a whole and not to individual Trustees. Discussions between speakers and members of the audience shall not be allowed.
5. This time is for receipt of public comment not debate. The Mayor or Trustees will not enter into a dialogue with citizens. Questions from the Trustees will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for hearing the citizens for informational purposes only.
6. The Board of Trustees may assign staff to provide information requested by a speaker during the public comment period.
7. The Board of Trustees defer public comment on specific issues that appear on the regular agenda until that specific item or specific section comes up on the agenda.
8. Anger, rudeness, ridicule, obscene or profane language, impatience and lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted in the Boardroom or Meeting room. The Mayor is responsible for maintaining order. Failure to abide by this requirement may result in the forfeiture of the speaker's right to speak.