



Town of Bayfield

Town Board Meeting – Tuesday April 16, 2024

Regular Meeting 6:30pm

1199 Bayfield Parkway; Bayfield, CO Town Hall Boardroom

Ordinance 485 (Sec. 2-1(a)(1)g. Conditions to withdraw a remote option or restrict remote meeting participation: When conditions for a meeting can reasonably be mitigated to avoid and protect against harms identified in Section 2-1 (a) (1) a. declared emergencies, the Town

Manager has the discretion to prepare the agenda and withdraw the remote option. In the event a remote option is available, participation will be restricted to Board of Trustee members, presenting applicants, consultants or members of the public that have indicated, a minimum of thirty-six (36) hours in advance of the meeting start date and time, the agenda item and their desire to participate via a remote link. Participation restrictions in place for remote meetings shall not restrict any person to observe via remote attendance if available.

“Executive Session

If requested by the Board, for the purpose of receiving legal advice from counsel on specific legal questions in accordance with C.R.S. Section 24-6-402(4)(b); and for the Board to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1).



Regular Meeting Agenda:

Speak into the microphone

- | | |
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| <ol style="list-style-type: none"> 1. Opening Ceremonies <li style="padding-left: 20px;">a. Call Meeting to Order <li style="padding-left: 20px;">b. Roll Call <li style="padding-left: 20px;">c. Pledge of Allegiance <li style="padding-left: 20px;">d. Conflict of Interest – Announcement <li style="padding-left: 20px;">e. General Public Input Limited to Ten (10) Minutes (Three (3) Minutes per Speaker) <li style="padding-left: 20px;">f. General Public Input on Agenda Items – The Mayor will announce and request public input. <li style="padding-left: 20px;">g. Current Board Approve Agenda (Move, remove or add discussion. Action items must be posted 24-hours prior.) | <p>(6:30 – 6:35)</p> |
| <ol style="list-style-type: none"> 2. Community <li style="padding-left: 20px;">a. 1st Grade Arbor Day Poster Contest Winners | <p>(6:35 – 6:40)</p> |
| <ol style="list-style-type: none"> 3. Public Hearing <li style="padding-left: 20px;">a. 2024 Budget Supplement #1 | <p>(6:40 – 6:45)</p> |
| <ol style="list-style-type: none"> 4. Approval of Minutes and March 2024 Department Reports <li style="padding-left: 20px;">a. April 1, 2024 Minutes <li style="padding-left: 20px;">b. Public Works Director <li style="padding-left: 20px;">c. Chief of Police <li style="padding-left: 20px;">d. Community Development Director | <p>(6:45 – 7:00)</p> |
| <ol style="list-style-type: none"> 5. Financial Agenda <li style="padding-left: 20px;">a. March 2024 Financial Statement <li style="padding-left: 20px;">b. Sales Tax Reports <li style="padding-left: 20px;">c. Resolution 611 2024 Budget Supplement #1 <li style="padding-left: 20px;">d. Shade Structure for Mesa Playground <li style="padding-left: 20px;">e. April 1, 2024 Shared Use Path Re-directed item | <p>(7:00 – 7:15)</p> |
| <ol style="list-style-type: none"> 6. Current Board Action Agenda <li style="padding-left: 20px;">a. Resolution 612 Noxious Weed Management Plan | <p>(7:15 – 7:20)</p> |
| <ol style="list-style-type: none"> 7. A ceremony thanking all departing Elected Officials – Town Manager Sickles | <p>(7:20 – 7:25)</p> |
| <ol style="list-style-type: none"> 8. A ceremony swearing in Candidates Elect – Judge Davlin <li style="padding-left: 20px;">a. Conflict of Interest – Announcement <li style="padding-left: 20px;">b. General Public Input Limited to Ten (10) Minutes (Three (3) Minutes per Speaker) <li style="padding-left: 20px;">c. General Public Input on Agenda Items – The Mayor will announce and request public input. <li style="padding-left: 20px;">d. Arbor Day Proclamation | <p>(7:25 – 7:35)</p> |

April 16, 2024 Agenda Continued on Page 2

- 9. Orientation and Onboarding** (7:35 – 8:10)
- a. Town Attorney Review of Executive Session Procedures
 - b. CIRSA <https://www.youtube.com/playlist?list=PLoHaMZTk4SyY97tuUcglNwy3pmfsHQhnf>
 - c. Colorado Municipal League (CML) Conference June 18-21
 - d. Name Tags, Desk Name Plates, Etc.
 - e. Committees-Vacancies need to be filled, Liaison Positions-June 2024, Assignments, etc.
 - f. Bio for Website w/photo
 - g. Mail Box, CML emails, CIRSA Training, Materials, etc.
- 10. New Board Action Agenda** (8:10 – 8:30)
- a. Shade Structure for Mesa Playground
 - b. Shared Use Path
 - c. Resolution 612 Noxious Weed Management Plan
 - d. Wells Liquor 2024 Renewal
 - e. Tamarack Concrete Bid Award
 - f. Datasafe Discussion regarding IT
 - g. Resolution 613 Appointments
 - h. Resolution 614 Authorized Bank Signors
- 11. Board of Trustees Reports and Upcoming Dates of Interest** (8:30 – 8:35)
- a. April 22, 7:30am BOCC Joint Work Session (Monday)
 - b. April 25, 10:00am Arbor Day Celebration at Eagle Park
 - c. April 30 – Housing Summit in Durango
 - d. May 2, 6:00pm – Board of Trustees Retreat – Board members are asked to bring a list. Board members will review Land Use status of Applications and Town Projects.
 - e. May 3, 8:00pm – Dark Sky Event at Pine River Library
 - f. May 7, 6:30pm – Board of Trustees Regular Meeting
 - g. May 14, 6:30pm – Planning Commission Meeting
 - h. May 15, 5:00pm – CIRSA Training in Mancos Invitation
 - i. May 20, CML Spring District Meeting at Cortez
 - j. May 21, 6:30pm – Board of Trustees Regular Meeting
- 12. Adjourn** (8:35)

Public Meeting Decorum Policy Resolution 493

In support of and respect for open, fair and informed decision-making process, the Board of Trustees recognize that:

- Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
 - Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.
 - In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Town Board decision-making. Compliance with the meeting protocol is expected and appreciated. A printable version of the Meeting Protocol is available. We encourage citizens familiarize themselves with these protocols prior to offering public comment.
1. Public comment is encouraged and will continue to be listed as an agenda item at every regular Board of Trustees meeting. The public comment period will be held near the beginning of the meeting.
 2. The Mayor will open public comment by announcing the allotted time provided for the comment period and for individual speakers. Each individual wishing to be heard during the public comment period, will be given up to 3 minutes to make a comment.
 3. Please give your name, address and identify your topic.
 4. The public comment period will not be used to air personal grievances, make political endorsements or for political campaign purposes, nor discuss matters which are the subject of public hearings. Speakers shall address all comments to the Trustees as a whole and not to individual Trustees. Discussions between speakers and members of the audience shall not be allowed.
 5. This time is for receipt of public comment not debate. The Mayor or Trustees will not enter into a dialogue with citizens. Questions from the Trustees will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for hearing the citizens for informational purposes only.
 6. The Board of Trustees may assign staff to provide information requested by a speaker during the public comment period.
 7. The Board of Trustees defer public comment on specific issues that appear on the regular agenda until that specific item or specific section comes up on the agenda.
 8. Anger, rudeness, ridicule, obscene or profane language, impatience and lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted in the Boardroom or Meeting room. The Mayor is responsible for maintaining order. Failure to abide by this requirement may result in the forfeiture of the speaker's right to speak.