



## Town of Bayfield

Town Board Meeting – Tuesday May 7, 2024

6:30pm Regular Meeting

1199 Bayfield Parkway; Bayfield, CO Town Hall Boardroom

Ordinance 485 (Sec. 2-1(a)(1)g. Conditions to withdraw a remote option or restrict remote meeting participation: When conditions for a meeting can reasonably be mitigated to avoid and protect against harms identified in Section 2-1 (a) (1) a. declared emergencies, the Town

Manager has the discretion to prepare the agenda and withdraw the remote option. In the event a remote option is available, participation will be restricted to Board of Trustee members, presenting applicants, consultants or members of the public that have indicated, a minimum of thirty-six (36) hours in advance of the meeting start date and time, the agenda item and their desire to participate via a remote link. Participation restrictions in place for remote meetings shall not restrict any person to observe via remote attendance if available.

### Speak into the microphone



#### Regular Meeting Agenda:

1. **Opening Ceremonies** (6:30 – 6:35)
  - a. Call Meeting to Order
  - b. Roll Call
  - c. Pledge of Allegiance
  - d. **Conflict of Interest – Announcement**
  - e. **General Public Input** Limited to Ten (10) Minutes (Three (3) Minutes per Speaker)
  - f. **General Public Input on Agenda Items – The Mayor will announce and request public input.**
  - g. Approve Agenda (Move, remove or add discussion. Action items must be posted 24-hours prior.)
2. **Approval of Minutes and Department Reports** (6:35 – 6:50)
  - a. Approval of Minutes – April 16, 2024
  - b. Attendance Roster of Elected Officials: April 8 DOLA Training and May 2 Retreat
  - c. Town Manager Report
  - d. Town Clerk Culture R & R Director Report
  - e. Parks and Trails Director Report
  - f. Senior Center Coordinator Report
3. **Financial Action Agenda** (6:50 – 7:15)
  - a. April 2024 Disbursements
  - b. Coordinate Mancos and Cortez trips
  - c. Initial Salary Survey Results Memo Only
  - d. Resolution 615 Michael and Elaine Moravan Grant Cycle
  - e. Vision Strategic Plan Consulting Services RFP Sample from Leadership Development
4. **Action Agenda** (7:15 – 7:45)
  - a. Mill Street Bistro Retail Liquor License Renewal
  - b. Western Refining Retail (Speedway) Retail Liquor License Renewal
  - c. Public Input Changes to the Agenda
  - d. What Task Force Committees would the Board like to consider? Budget, Rec District, Home Rule, Etc.
  - e. Is there interest in Park Side Chats? Meeting the public at scheduled times at a park with ice cream?
  - f. Office hours: Many elected officials hold office hours or coffee chats to hear directly from the public.
5. **Board of Trustees Reports and Upcoming Dates of Interest** (7:45 – 7:50)
  - a. May 9, 11:30 Listen to speakers on Gulch A Bridge (The Bridge to Nowhere that is Now the Future.)
  - b. May 9, 2:00pm RHA Meeting in Bayfield
  - c. May 14, 8:00am Alliance in Durango
  - d. May 14, 6:30pm Planning Commission
  - e. May 15, 5:00pm CIRSA Training in Mancos
  - f. May 16, 6:00pm Agriculture Community Info
  - g. May 20, 5:00pm CML District Meeting in Cortez
  - h. May 21, 6:30pm Board Regular Meeting
  - i. May 27 – Memorial Day – Town Offices Closed
  - j. May 30, 5:30pm Water, Sewer, Stormwater, Trash
6. **Adjourn** (7:50)

## Public Meeting Decorum Policy Resolution 493

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In support of and respect for open, fair and informed decision-making process, the Board of Trustees recognize that:

- Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.
- In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Town Board decision-making.

Compliance with the meeting protocol is expected and appreciated. A printable version of the Meeting Protocol is available. We encourage citizens familiarize themselves with these protocols prior to offering public comment.

1. Public comment is encouraged and will continue to be listed as an agenda item at every regular Board of Trustees meeting. The public comment period will be held near the beginning of the meeting.
2. The Mayor will open public comment by announcing the allotted time provided for the comment period and for individual speakers. Each individual wishing to be heard during the public comment period, will be given up to 3 minutes to make a comment.
3. Please give your name, address and identify your topic.
4. The public comment period will not be used to air personal grievances, make political endorsements or for political campaign purposes, nor discuss matters which are the subject of public hearings. Speakers shall address all comments to the Trustees as a whole and not to individual Trustees. Discussions between speakers and members of the audience shall not be allowed.
5. This time is for receipt of public comment not debate. The Mayor or Trustees will not enter into a dialogue with citizens. Questions from the Trustees will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for hearing the citizens for informational purposes only.
6. The Board of Trustees may assign staff to provide information requested by a speaker during the public comment period.
7. The Board of Trustees defer public comment on specific issues that appear on the regular agenda until that specific item or specific section comes up on the agenda.
8. Anger, rudeness, ridicule, obscene or profane language, impatience and lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted in the Boardroom or Meeting room. The Mayor is responsible for maintaining order. Failure to abide by this requirement may result in the forfeiture of the speaker's right to speak.