

## Town of Bayfield

Town Board Meeting – **Monday** April 8, 2024

5:30pm Work Session

1199 Bayfield Parkway; Bayfield, CO Town Hall Boardroom

No Zoom link will be available.

No decisions will be made during the Work Session.

Dinner will be provided, starting at 5:15pm.

**Continuing Trustees, Candidates Elect and Planning Commissioners are asked to attend.**

### Speak into the microphone

#### Regular Meeting Agenda:

1. **Opening Ceremonies** (5:30 – 5:35)
  - a. Call Work Session to Order
  - b. Pledge of Allegiance
2. **DOLA Training** (5:35 – 8:25)
  - a. DOLA Regional Representative Patrick Rondinelli
3. **Review of Upcoming April, 16, 2024 Meeting** (8:25 – 8:35)
  - a. Current Board to approve final items and then Swearing in Ceremony by Judge Davlin
  - b. Committee Assignment DRAFT
  - c. Appointment DRAFT
  - d. Authorized Bank Signers DRAFT
4. **Board of Trustees Reports and Upcoming Dates of Interest** (8:35 – 8:40)
  - a. April 16, 6:30pm Board of Trustees Regular Meeting
  - b. April 22, 7:30am BOCC Joint Work Session (**Monday**) Breakfast provided
5. **Adjourn** (8:40)

#### DRAFTED

Name	Current Board Ends April 16, 2024	New Board April 16, 2024	email
Ashleigh Tarkington	Mayor 2020-2024		<a href="mailto:atarkington@bayfieldgov.org">atarkington@bayfieldgov.org</a>
Brenna Morlan	Mayor Pro-tem 2022-2026	Term Ends 2026	<a href="mailto:bmorlan@bayfieldgov.org">bmorlan@bayfieldgov.org</a>
Alexis Hartz	Trustee 2022-2026	Term Ends 2026	<a href="mailto:ahartz@bayfieldgov.org">ahartz@bayfieldgov.org</a>
Lori Zazzaro	Trustee 2020-2024		<a href="mailto:lzazzaro@bayfieldgov.org">lzazzaro@bayfieldgov.org</a>
Charlene Thomas	Trustee appointed to term that ends 2024		<a href="mailto:cthomas@bayfieldgov.org">cthomas@bayfieldgov.org</a>
Kyle Wolff	Trustee appointed to term that ends 2024		<a href="mailto:kwolff@bayfieldgov.org">kwolff@bayfieldgov.org</a>
Tom Au	Trustee 2022-2024	Mayor 2024-2028	<a href="mailto:tau@bayfieldgov.org">tau@bayfieldgov.org</a>
David Black			<a href="mailto:elimax@q.com">elimax@q.com</a>
Kat Katsos		4th Place Trustee 2024-2026	<a href="mailto:kkatsos58@gmail.com">kkatsos58@gmail.com</a>
Laura MacLaurin		Trustee 2024-2028	<a href="mailto:mamamaclaurin@gmail.com">mamamaclaurin@gmail.com</a>
Matt Nyberg		Trustee 2024-2028	<a href="mailto:dundees187@hotmail.com">dundees187@hotmail.com</a>
Cash Snooks		Trustee 2024-2028	<a href="mailto:cashsnooks6@gmail.com">cashsnooks6@gmail.com</a>
<b>Board of Trustees the month of April</b>			
Land Use Code Sec. 2-3 Planning commission A. (1) The planning commission shall consist of seven members, six of whom are recommended by the planning commission and approved by the town board. The mayor shall serve as ex-officio member.			
Name	Current Planning Commission	May Planning Comm	email
Cash Snooks	Appointed to complete the 2020-2024		<a href="mailto:cashsnooks6@gmail.com">cashsnooks6@gmail.com</a>
Matt Nyberg - Chair	2022-2026		<a href="mailto:dundees187@hotmail.com">dundees187@hotmail.com</a>
Jason Evans	Appointed to new seat 2020-2024	Appointed to new seat 2020-2024	<a href="mailto:e_vans13@yahoo.com">e_vans13@yahoo.com</a>
Brian Gadd - Vice Chair	2022-2026	2022-2026	<a href="mailto:bgadd@fciol.com">bgadd@fciol.com</a>
Chris O'Shea Heydinger	2020-2024	2020-2024	<a href="mailto:osheydinger@gmail.com">osheydinger@gmail.com</a>
Tish Nelson	2022-2026	2022-2026	<a href="mailto:tnelson18@gmail.com">tnelson18@gmail.com</a>
Tom Au		Ex-Officio Mayor 2024-2028	<a href="mailto:tau@bayfieldgov.org">tau@bayfieldgov.org</a>
Ashleigh Tarkington	Ex-Officio Mayor 2020-2024		<a href="mailto:atarkington@bayfieldgov.org">atarkington@bayfieldgov.org</a>
<b>Planning Commission the month of October</b>			

## Public Meeting Decorum Policy Resolution 493

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In support of and respect for open, fair and informed decision-making process, the Board of Trustees recognize that:

- Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
- Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.
- In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Town Board decision-making.

Compliance with the meeting protocol is expected and appreciated. A printable version of the Meeting Protocol is available. We encourage citizens familiarize themselves with these protocols prior to offering public comment.

1. Public comment is encouraged and will continue to be listed as an agenda item at every regular Board of Trustees meeting. The public comment period will be held near the beginning of the meeting.
2. The Mayor will open public comment by announcing the allotted time provided for the comment period and for individual speakers. Each individual wishing to be heard during the public comment period, will be given up to 3 minutes to make a comment.
3. Please give your name, address and identify your topic.
4. The public comment period will not be used to air personal grievances, make political endorsements or for political campaign purposes, nor discuss matters which are the subject of public hearings. Speakers shall address all comments to the Trustees as a whole and not to individual Trustees. Discussions between speakers and members of the audience shall not be allowed.
5. This time is for receipt of public comment not debate. The Mayor or Trustees will not enter into a dialogue with citizens. Questions from the Trustees will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for hearing the citizens for informational purposes only.
6. The Board of Trustees may assign staff to provide information requested by a speaker during the public comment period.
7. The Board of Trustees defer public comment on specific issues that appear on the regular agenda until that specific item or specific section comes up on the agenda.
8. Anger, rudeness, ridicule, obscene or profane language, impatience and lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted in the Boardroom or Meeting room. The Mayor is responsible for maintaining order. Failure to abide by this requirement may result in the forfeiture of the speaker's right to speak.



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1199 Bayfield Parkway ◦ P.O. Box 80 ◦ Bayfield, CO 81122 ◦ (970) 884-9544

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**MEMORANDUM**

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**TO:** TO ALL  
**FROM:** KATHLEEN SICKLES, TOWN MANAGER  
**SUBJECT:** **DRAFT ASSIGNMENTS**  
**DATE:** 4/3/2024

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	Elected Official	Current Staff
La Plata County Economic Alliance Board	?	Alt Sickles
SW Transportation Planning Region Comm	?	Sickles & Alt Killian
Region 9 and SW Colorado Council of Gov	?	Alt Sickles
Pine River Senior Citizen Board	?	Staff Carrie Kirkpatrick
RHA-Regional Housing Alliance	?	Sickles & Alt Killian
Tree Board (5-Meetings a Year)	?	
Continue Liaison Program? – See Resolution 450 Attached		

**RESOLUTION 450**

**A RESOLUTION TO CREATE A LIAISON PROGRAM**

**WHEREAS**, the Board of Trustees determined that a Liaison Program would assist the individual Board member in communication and cooperation with a single town program, event, activity or current operation, and

**WHEREAS**, a Liaison Program would facilitate a close working relationship between staff, the community and decision makers; and

**WHEREAS**, the Board of Trustees agree that the Liaison Program shall not step out of the bounds of public decisions made in properly public noticed meetings; and

**WHEREAS**, the Liaison Program will be reviewed at each 1<sup>st</sup> Tuesday in June at the Regular Meeting for relevance and renewal; and

**WHEREAS**, the Town Manager will direct Department Directors to provide available studies or resources and be involved with communication and cooperation; and

**WHEREAS**, the Liaison Program is not mandatory for each Board member identified, but instead each has expressed a willingness, to become a liaison with town staff in an area they share a common interest.

Mayor Tarkington – Personnel Liaison

Trustee Dallison – Playground, Children Bike/Pedestrian Safety Liaison

Trustee Polites – Tree Board Chair person and Arbor Day Liaison

Trustee Morlan – Finance Liaison

Trustee Zazzaro – Disaster/Emergency Preparedness Liaison

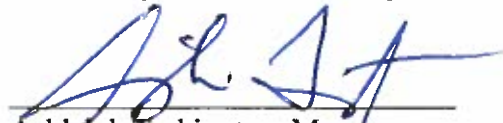
Trustee Black – Waterline Replacement Liaison

Trustee Wamsley – Open Space/River Access Liaison

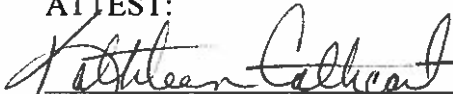
**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COLORADO AS FOLLOWS:**

A Liaison Program is created for one year as documented.

**PASSED, APPROVED, and ADOPTED this 2<sup>nd</sup> day of June, 2020, by the Board of Trustees of the Town of Bayfield, Colorado.**

  
Ashleigh Tarkington, Mayor

ATTEST:

  
Kathleen Cathcart, Town Clerk

**DRAFT RESOLUTION ###**

**A RESOLUTION OF THE TOWN OF BAYFIELD APPOINTMENTS  
PURSUANT TO THE BAYFIELD TOWN CODE**

WHEREAS, the Board of Trustees find it necessary to appoint officers, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF  
THE TOWN OF BAYFIELD, COUNTY OF LA PLATA COUNTY, STATE OF  
COLORADO AS FOLLOWS:**

The following officers are appointed for a one-year term or until a successor is appointed and qualified.

Section 2-3 (b)	Mayor Pro-tem	_____
Section 2-6.1.	Town Manager	Kathleen Ann Sickles
Section 2-6.3.	Finance Director/Treasurer	Kathleen Cathcart
Section 2-6.5.	Chief of Police	Michael J. Hoguet
Section 2-6.7.	Town Clerk	Dustin Hayden
	Deputy Town Clerk	Kristin Dallison
Section 2-8	Town Attorney/Prosecutor	Michael Goldman

The court shall be presided over by a presiding judge, appointed by the board of trustees for a term of two years, or until a successor is appointed and qualified.

Section 8-21	Municipal Judge	Shawn Davlin
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**A RESOLUTION PASSED, APPROVED, and ADOPTED this 16<sup>th</sup> day of April 2024, by the  
Board of Trustees of the Town of Bayfield, Colorado.**

\_\_\_\_\_  
Tom Au, Mayor

ATTEST:

\_\_\_\_\_  
Dustin Hayden, Town Clerk

**RESOLUTION ###**

**A RESOLUTION OF THE TOWN OF BAYFIELD, COLORADO ESTABLISHING AUTHORITY FOR THE MAYOR, TRUSTEE AU, THE TOWN MANAGER AND THE PUBLIC WORKS DIRECTOR TO SIGN ON ALL OF THE TOWN OF BAYFIELD ACCOUNTS LOCATED AT COLOTRUST, COMMUNITY BANKS OF COLORADO AND TBK BANK**

**WHEREAS**, the Town has accounts at ColoTrust, Community Banks of Colorado and TBK Bank; and

**WHEREAS**, the Town wishes to establish signing authority for the Mayor, Trustee \_\_\_\_\_ or staff, the Town Manager and the Public Works Director on all of the Town of Bayfield Accounts at these financial institutions; and

**WHEREAS**, this Resolution replaces any previous authorization.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COUNTY OF LA PLATA COUNTY, STATE OF COLORADO AS FOLLOWS:**

- Mayor Thomas Au
- Trustee \_\_\_\_\_
- Town Manager Kathleen Sickles
- Public Works Director Jeremy Schulz

are hereby authorized with signature authority to sign on all of the Town of Bayfield Accounts located at ColoTrust, Community Banks of Colorado and TBK Bank replacing all previous authorizing documents.

**INTRODUCED, APPROVED, and ADOPTED this 16<sup>th</sup> day of April 2024, by the Board of Trustees of the Town of Bayfield, Colorado.**

ATTEST:

\_\_\_\_\_  
Thomas Au, Mayor

\_\_\_\_\_  
Dustin Hayden, Town Clerk