

Town of Bayfield

Town Board Meeting – Tuesday April 16, 2024

Regular Meeting 6:30pm

1199 Bayfield Parkway; Bayfield, CO Town Hall Boardroom

Ordinance 485 (Sec. 2-1(a)(1)g. Conditions to withdraw a remote option or restrict remote meeting participation: When conditions for a meeting can reasonably be mitigated to avoid and protect against harms identified in Section 2-1 (a) (1) a. declared emergencies, the Town

Manager has the discretion to prepare the agenda and withdraw the remote option. In the event a remote option is available, participation will be restricted to Board of Trustee members, presenting applicants, consultants or members of the public that have indicated, a minimum of thirty-six (36) hours in advance of the meeting start date and time, the agenda item and their desire to participate via a remote link. Participation restrictions in place for remote meetings shall not restrict any person to observe via remote attendance if available.

“Executive Session

If requested by the Board, for the purpose of receiving legal advice from counsel on specific legal questions in accordance with C.R.S. Section 24-6-402(4)(b); and for the Board to discuss personnel matters pursuant to C.R.S. Section 24-6-402(4)(f)(1).



Regular Meeting Agenda:

Speak into the microphone

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| <ol style="list-style-type: none"> 1. Opening Ceremonies <ol style="list-style-type: none"> a. Call Meeting to Order b. Roll Call c. Pledge of Allegiance d. Conflict of Interest – Announcement e. General Public Input Limited to Ten (10) Minutes (Three (3) Minutes per Speaker) f. General Public Input on Agenda Items – The Mayor will announce and request public input. g. Current Board Approve Agenda (Move, remove or add discussion. Action items must be posted 24-hours prior.) 2. Community 3. Public Hearing 4. Approval of Minutes and March 2024 Department Reports 5. Financial Agenda 6. Current Board Action Agenda 7. A ceremony thanking all departing Elected Officials – Town Manager Sickles 8. A ceremony swearing in Candidates Elect – Judge Davlin | <p style="text-align: right;">(6:30 – 6:35)</p> <p style="text-align: right;">Pages 1-2
(6:35 – 6:40)</p> <p style="text-align: right;">Page 3
(6:40 – 6:45)</p> <p style="text-align: right;">Pages 4-5
(6:45 – 7:00)</p> <p style="text-align: right;">Pages 6-10
Pages 11-16
Pages 17-18
Pages 19-20</p> <p style="text-align: right;">(7:00 – 7:15)</p> <p style="text-align: right;">Pages 21-61
Pages 62-63
Pages 64-65
Pages 66-68
Pages 69-70</p> <p style="text-align: right;">(7:15 – 7:20)
Pages 71-81</p> <p style="text-align: right;">(7:20 – 7:25)</p> <p style="text-align: right;">(7:25 – 7:35)</p> |
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April 16, 2024 Agenda Continued on Page 2

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9. Orientation and Onboarding	(7:35 – 8:10)
a. Town Attorney Review of Executive Session Procedures	Pages 83-85
b. CIRSA https://www.youtube.com/playlist?list=PLoHaMZTk4SyY97tuUcglNwy3pmfsHQhnf	Link to Book
c. Colorado Municipal League (CML) Conference June 18-21	Conference Link Page 86
d. Name Tags, Desk Name Plates, Etc.	Page 87
e. Committees-Vacancies need to be filled, Liaison Positions-June 2024, Assignments, etc.	Pages 88-89
f. Bio for Website w/photo	
g. Mail Box, CML emails, CIRSA Training, Materials, etc.	
10. New Board Action Agenda	(8:10 – 8:30)
a. Shade Structure for Mesa Playground	Pages 90-92
b. Shared Use Path	Link to Plans Pages 93-94
c. Resolution 612 Noxious Weed Management Plan	Pages 95-105
d. Wells Liquor 2024 Renewal	Pages 106-108
e. Tamarack Concrete Bid Award	Page 109-111
f. Datasafe Discussion regarding IT	
g. Resolution 613 Appointments	Page 112
h. Resolution 614 Authorized Bank Signors	Page 113
11. Board of Trustees Reports and Upcoming Dates of Interest	(8:30 – 8:35)
a. April 22, 7:30am BOCC Joint Work Session (Monday)	
b. April 25, 10:00am Arbor Day Celebration at Eagle Park	
c. April 30 – Housing Summit in Durango	
d. May 2, 6:00pm – Board of Trustees Retreat – Board members are asked to bring a list. Board members will review Land Use status of Applications and Town Projects.	
e. May 3, 8:00pm – Dark Sky Event at Pine River Library	
f. May 7, 6:30pm – Board of Trustees Regular Meeting	
g. May 14, 6:30pm – Planning Commission Meeting	
h. May 15, 5:00pm – CIRSA Training in Mancos Invitation	
i. May 20, CML Spring District Meeting at Cortez	
j. May 21, 6:30pm – Board of Trustees Regular Meeting	
12. Adjourn	(8:35)

Public Meeting Decorum Policy Resolution 493

In support of and respect for open, fair and informed decision-making process, the Board of Trustees recognize that:

- Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and
 - Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.
 - In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Town Board decision-making. Compliance with the meeting protocol is expected and appreciated. A printable version of the Meeting Protocol is available. We encourage citizens familiarize themselves with these protocols prior to offering public comment.
1. Public comment is encouraged and will continue to be listed as an agenda item at every regular Board of Trustees meeting. The public comment period will be held near the beginning of the meeting.
 2. The Mayor will open public comment by announcing the allotted time provided for the comment period and for individual speakers. Each individual wishing to be heard during the public comment period, will be given up to 3 minutes to make a comment.
 3. Please give your name, address and identify your topic.
 4. The public comment period will not be used to air personal grievances, make political endorsements or for political campaign purposes, nor discuss matters which are the subject of public hearings. Speakers shall address all comments to the Trustees as a whole and not to individual Trustees. Discussions between speakers and members of the audience shall not be allowed.
 5. This time is for receipt of public comment not debate. The Mayor or Trustees will not enter into a dialogue with citizens. Questions from the Trustees will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for hearing the citizens for informational purposes only.
 6. The Board of Trustees may assign staff to provide information requested by a speaker during the public comment period.
 7. The Board of Trustees defer public comment on specific issues that appear on the regular agenda until that specific item or specific section comes up on the agenda.
 8. Anger, rudeness, ridicule, obscene or profane language, impatience and lack of respect for others and personal attacks are not acceptable behavior. Demonstrations in support or opposition to a speaker or idea are not permitted in the Boardroom or Meeting room. The Mayor is responsible for maintaining order. Failure to abide by this requirement may result in the forfeiture of the speaker's right to speak.



RESOLUTION NO. 611

A RESOLUTION OF THE TOWN OF BAYFIELD, COLORADO, ADOPTING BUDGET SUPPLEMENT #1 FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024 AND APPROPRIATING ADDITIONAL SUMS OF MONEY TO THE VARIOUS SPENDING FUNDS FOR THE 2024 BUDGET YEAR.

WHEREAS, the Town adopted a 2024 Budget; and

WHEREAS, as of the date of adoption certain 2023 projects and plans would have completed within the 2023 calendar year; and

WHEREAS, delays extended the 2023 projects, plans and expenditures from 2023 to 2024; and

WHEREAS, unexpended reserves from 2023 for the same projects and plans are available for the expenditures in 2024; and

WHEREAS, the Board of Trustees have determined that the assigned funds shall be amended by this budget supplement, and appropriated for 2024; and

WHEREAS, a Public Hearing for the Budget Supplement was held on April 16, 2024; and

WHEREAS, the board of Trustees have determined that supplement #1 is necessary.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COLORADO, AS FOLLOWS:

Budget Supplement #1 amends the 2024 Budget effective upon adoption. The appropriations for the 2024 Budget are increased as follows:

Fund	Budget	Description	+ Expenditure	Account Code	= Budget Total w/Supplement #1
General Fund	\$5,571,338	Spillman	\$35,121	010-4-4234-0125	
		Network Access	\$1808	010-4-4334-0125	
		Network Access	\$1576	010-4-4334-0457	
		Reusable Shirts	\$8000	010-4-4434-0359	
		Firewall	\$3040	010-4-4134-0457	
		Firewall	\$2374	010-4-4234-0457	
		Firewall	\$665	010-4-4334-0457	
		Firewall	\$950	010-4-4434-0457	
		Firewall	\$190	010-4-4534-0457	
		PRSC Water Heater	\$9639	010-4-4490-0100	
		2 nd Patrol Vehicle	\$20,000	010-4-4490-0100	
Mower Deck	\$6530	010-4-4490-0100			
Lift Basket	\$4900	010-4-4490-0100		\$5,666,133	
Sewer Fund	\$2,079,661	East. Ct. Realignment	\$236,004	030-4-4900-0100	
		Nutrient Removal	\$488,480	030-4-4900-0100	
		Firewall	\$760	030-4-4134-0457	
Capital Imp.	\$703,900	Transfer to Gen Fund	\$41,069	040-4-4990-0003	\$744,969
Water Fund	\$1,378,164	SCADA	\$22,695	050-4-4900-0100	
		Firewall	\$760	050-4-4134-0457	
Street Fund	\$5,268,555	Snow Plow	\$2,900	071-4-4323-0100	
		Lupine Storm Drain	\$48,686	071-4-4323-0100	
		East Mill Gateway	\$341,076	071-4-4323-0100	

		Storm Water Study	\$75,000	071-4-4323-0100	
		Firewall	\$760	071-4-4134-0457	\$5,736,977

INTRODUCED, APPROVED, and ADOPTED this 16th day of April 2024, by the Board of Trustees of the Town of Bayfield, Colorado.

MAYOR:

Attest:

Dustin Hayden, Town Clerk

Ashleigh Tarkington

Town of Bayfield
Regular Town Board Meeting
April 1, 2024
1199 Bayfield Parkway Bayfield, CO 81122

Mayor Tarkington called the meeting to order at: 6:30 pm.

Town Board Members Attendance:

Trustee Zazzaro – Present
Trustee Hartz – Present
Trustee Morlan – Absent
Trustee Thomas - Absent
Trustee Wolff – Present
Trustee Au – Present
Mayor Tarkington – Present

Staff Present: Katie Sickles (Town Manager), Nicol Killian (Community Development Director), Jeremy Schulz (Public Works Director), Corey Griffis (Assistant Public Works Director), Chief Michael Hoguet (Chief of Police), Mark Robinson (Parks and Trails Director), Dustin Hayden (Town Clerk), Kathy Cathcart (Finance Director), Kristin Dallison (Administrative Services), Lindsey Nicholson (Town Attorney).

Agenda Item #1 D: Conflict of Interest

No conflicts of interest.

Agenda Item #1 E: General Public Input

Mayor Tarkington opens up public comment. None Given.

Agenda Item #1 F: General Public Input on Agenda Items

Mayor Tarkington opens up public comment. None Given.

Agenda Item #1 G: Approve Agenda

Motion to approve Agenda: Trustee Zazzaro

Second motion: Trustee Hartz

Vote:

Trustee Zazzaro_Yes

Trustee Hartz – Yes

Trustee Morlan -

Trustee Thomas -

Trustee Wolff – Yes

Trustee Au – Yes

Mayor Tarkington – Yes

Agenda Item #2: Approval of Minutes and Department Reports

Agenda Item #2 A: Tree Board Meeting Information

Mark Robinson (Parks and Trails Director) gives report 29 assorted trees planted in the parks. Goes over species. Went over Arbor Day time and attendees. Discussed Block Party dates so we can do some informational outreach for Water Wise with the Sonoran institute. Nicol Killian (Community Development Director) 5 years of data used to gauge water opportunities and wants to do some outreach to the community. Updated them on projects. Katie Sickles (Town Manager) updates the coloring contest and states that we will announce the winners next meeting for Arbor Day.

Agenda Item #2 B: Approval of Minutes – March 19, 2024

Motion to approve Minutes: Trustee Zazzaro

Second motion: Trustee Wolff

Vote:

Trustee Zazzaro_Yes

Trustee Hartz – Yes

Trustee Morlan -

Trustee Thomas -

Trustee Wolff – Yes

Trustee Au – Yes

Mayor Tarkington – Yes

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Agenda Item #2 C: Town Manager Report

Katie Sickles (Town Manager) gives report. Pine River seniors met with them on 3/13/24 to go over the new projects in town. They are very concerned about water. Thought it would be a good idea to go over some water information. They are concerned about speed and traffic in school zones. They had some complaints about code enforcement. Had a very good first leadership meeting. Was very impressed with department directors and future leaders. Goes over some of the complaints about the voter center and why it has to be an in-person, no mail ballot election. The gas line strike 10:55 March 22nd. Went over it with Chief Evans and Deputy Chief Greg French their response provided in the packet. They said they did what they needed to as far as they had to code red only two houses. If there are too many alerts people start to disengage. In the table top it was identified some gaps and that we need to continue to work on and get UPRFPD and the School District involved. Encourages Trustees to do their ICS training. Trustee Hartz asks about the time at the Easter Egg Hunt. Dustin Hayden (Town Clerk) states he will address it in his report.

Agenda Item #2 D: Town Clerk Culture R & R Director Report

Dustin Hayden (Town Clerk) gives report. States that from previous years experience that the egg hunt is always chaos and we wanted to try some new ideas to help with that. We tried wrist bands and a staggered start to the age groups and as the events ran for each group, the last group went about 10 minutes early. We in recreation are very apologetic and never want to let kids down as that is what we talk the most important. Reached out to some parents to try and make the situation right. We will learn from our mistake and next year we will not stagger the times and we will have one age group per field and utilize the soccer field. We did drop over 5000 eggs and prizes with a focus on play and not candy. Trustee Zazzaro asks how many complaints? Mr. Hayden states he took 3 and DJ took 3 or 4 as well. Trustee Hartz asks how many kids? Mr. Hayden thinks about 150-200 kids. Ms. Dallison thinks it was closer to 300 as does Mayor Tarkington. Adult Volleyball going. No youth sports right now. Planning for Block Parties and Fourth of July underway. I will flip the chambers for the election tonight and we hope for a big turnout as we have done some things to spread the word. Summer park rentals heating up.

Agenda Item #2 E: Parks and Trails Director Report

Mark Robinson (Parks and Trails Director) gives report. All trees in but 3. 31 altogether. Main reason to do shade trees was to help the grass from turning brown. Rest will go in on Arbor Day. 80 percent of the bear proof trash cans have problems with people using them for their household trash which is causing the dumpsters to fill up. Put in some sheet metal to prevent this. They can be removed. Roadside Park gets a lot of RV trash. Did not put them in at Eagle Park since it is a party rental. Old Kubota RTV had overheated when you would drive it. Had some extra time so Joe our new guy found out it had a cracked head. Saved a lot of money. Dethatching has been done will fertilize soon. Water tap was put in by Public Works. Only 20 feet of trench needed to be done. Looks good for irrigation. Shade structure at Mesa met with the compliance engineer and marked the lines from the air to the ground. Pro Playgrounds came up with a new proposal that was within budget. Looks like it could be within inches. Stone Security came out and doors are working except one in Town Hall. Mayor Tarkington says the infields look great and asks about the soccer field. Mr. Robinson states the work Horizon Environmental did a good job and wants to get the plugs put in and take some things they did to other fields. Trustee Zazzaro asks where we are at with the Senior Center water heater. Mr. Robinson states that it is done. Mayor Tarkington says that was the meeting you missed.

Agenda Item #2 F: Lisa K. Blue – HR Consultant March 25 to May 31

Ms. Sickles gives report. Provided the agreement. Nobody was very interested in part time unless it led to full time. Lisa Blue is not interested in the full time position and will help us to work on the salary survey and hiring a new HR Director. She is currently working on hiring a facilities and grounds person. She has pointed out we need to be cognizant of 2022 legislation regarding managers and coordinators and the minimum salary that is to be provided to them. Got all the job titles done so we can get job descriptions matched for the salary survey. Need to get this done this summer for the 2025 budget.

Agenda Item #3 Financial Action Agenda

Mayor Tarkington asks for public input. None given.

Agenda Item #3 A: March 2024 Disbursements

Town of Bayfield
Regular Town Board Meeting
April 1, 2024
1199 Bayfield Parkway Bayfield, CO 81122

Motion to approve: Trustee Zazzaro

Second motion: Trustee Au

Vote:

Trustee Zazzaro_ Yes

Trustee Hartz – Yes

Trustee Morlan -

Trustee Thomas -

Trustee Wolff – Yes

Trustee Au – Yes

Mayor Tarkington – Yes

Agenda Item #3 B: Bayfield Shared Use Path Bid Tabulation

Ms. Sickles gives report. Did receive bids back and in packet. The estimate 1,025,070 dollars. Lowest bid from Jaynes. We payed KLG engineers \$88,711, had a contract not to exceed \$89,742. The remaining funds \$935,327 can cover the low bidder. The remaining \$89,213 plus construction oversight can be funded by the sidewalk project. This is not up for reward yet. Need to make sure the Board of Trustees is ok with the Sidewalk and Street Fund paying and not a budget supplement. Mayor Tarkington asks if we don't use it do we lose this grant? This was awarded in 2019. We have asked Southwest TPR for two extensions already. Would like to see that get done now. Trustee Wolff asks where it is located? Ms. Sickles states the route. It is part sidewalk and part path in the Bayfield Center Dr. and then up Wolverine Dr. then back down Sower Dr. Trustee Wolff asks if this is to replace or repair it? Ms. Sickles states to replace it. Trustee Au asks if it will be concrete or asphalt? Ms. Sickles replies concrete. Would be cheaper to do asphalt? Mr. Corey Griffis (assistant Public Works Director) states that maintenance wise it is not cheaper than concrete. Trustee Wolff asks will this affect the Mill St. side walk project. Ms. Sickles states that we need a concept design and won't happen in 2024 and needs to go to the public. Cannot apply for Main St. funds until we get East Gateway done. Probably later this summer. Mayor Tarkington asks are you looking for direction on this or a vote. Ms. Sickles states direction. Jeremy Schulz (Public Works Director) states we have \$525,000 in the capital improvement street fund. Ms. Sickles states that we have no interest in continuing with KLG and it will have to be funded some way by the Town. Trustee Zazzaro asks if those funds are slated for somewhere else? Mr. Schulz answers no. In 2018 before we were all here it is in the capital improvement fund and we can correct some safety issues. And we got a grant for \$1,000,000. Mayor Tarkington adds if we don't move forward we are out \$90,000 for the engineering. Ms. Sickles states that CDOT might not want to work with us since it takes 8 years to complete and do not come through on our end. Trustee Zazzaro states she would like to see the sidewalks safe. Trustee Wolff asks if it goes all the way up to Alert Traffic and does it go to the stop light. Ms. Sickles states no it is just in the business district. Mayor Tarkington states she would like to see this finished. Ms. Sickles says this would ultimately come back to the Board for approval. Trustee Au asks is it just \$90,000. Ms. Sickles states \$90,000 plus the construction oversight. Ms. Sickles states we have already reached out to SGM and would subcontract it.

Trustee Zazzaro asks is there a way to see what the construction oversight cost is. Ms. Killian states probably 10-15% construction cost but does not want to assume. Trustee Wolff says it is in his backyard and it gets used. Trustee Au states that he would like to see what the cost is and to see some plans for it. Trustee Hartz agrees. Trustee Zazzaro asks if it is over by where UPRFPD station one in the area. Ms. Sickles states yes. Trustee Zazzaro states it is going to be busier over there. Ms. Sickles recaps that what she is hearing is have plans and cost for the oversight.

Agenda Item #4 Action Agenda

Agenda Item #4 A: Amend Resolution 598 by attaching the Mission, Vision and Values

Ms. Sickles gives report. We were drafting the strategic plan when I was looking at the resolution for the Comp Plan. I saw nowhere that the mission, values and vision was in the packet. Wants to amend it to include this and has conferred with Town Attorney Goldman.

Motion to approve: Trustee Zazzaro

Second motion: Trustee Wolff

Vote:

Trustee Zazzaro_ Yes

Trustee Hartz – Yes

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Trustee Morlan -
Trustee Thomas -
Trustee Wolff – Yes
Trustee Au – Yes
Mayor Tarkington – Yes

Agenda Item #4 B: Tabled March 19, 2024 until after Employee Breakfast \$48,000 CIGNA Health Insurance Credit Suggested Bonuses \$1000 to every Full-time (28) Employee & \$500 to every Part-time (2) Employee with an additional credit, HSA contribution or bonus to any employee that has their child/children on their plan.

Ms. Cathcart (Finance Director) gives report. We are partially self-funded. Premium is at \$500,000. Half of that is put in to a pool that goes with other municipalities like ours. Those funds are used to pay large claims. The other \$250,000 is put in to a fund that is just us. Those funds are used to pay what is considered small claims, \$22,500 or less. If any is left we are entitled to the remaining two thirds of what is left. If we did not renew with Cigna we would not get it. Come March we will get refunded. We get that because we have a healthy pool without a lot of little claims. Trustee Zazzaro asks what happens if we have an unhealthy pool what happens? Ms. Cathcart states we wouldn't get anything back but it would not be a charge against us. The premium probably would go up. Ms. Sickles states that in 2022 we had a lot of claims and the premium sky rocketed. Trustee Zazzaro asks are we setting a precedent and moving forward if there is money left are we going to bonus it out. Ms. Sickles states with TABOR we have to adopt a budget and that is the Town's money and next month it may be a new Board that can do what they want. Trustee Zazzaro wants it to be more set. Town Attorney Nicholson states she is not sure how it would be done. Trustee Au asks are we obligated to give any of this back to the employees or former employees. Ms. Sickles states that just for current employees. Trustee Hartz states that she does not see any reason for it. Or it is not fair to employees that helped get this and are not here. Trustee Zazzaro points out that we can possibly do something else. Ms. Sickles states that the money would roll back to the funds it came from. Trustee Zazzaro states that maybe we need the money later so employees don't have to pay for their insurance. States she is not anti-employee it is her last meeting. Would like to see it saved for things that can be later so we do not have to pay a higher premium. Trustee Hartz states that if it is a cash payout you have to pay taxes. It is not beneficial for the town or employees. And the Town is out \$200 right off the bat. Trustee Zazzaro states that when the premiums go up we can afford it. It is the long term gain and not the short term gain. Trustee Wolff states that we talk a lot about employee retention and have big plans and then the budget comes out and all the air in the room goes out. He thinks that the quick gain would mean a lot to employees. Mr. Robinson states that it is incentive to be healthier. He would put it towards his wellness because this is what we do and why we live here and put it in a wellness and buy more gear for wellness. Mayor Tarkington states that she thinks Mark is right and most employees would put it in HSA or wellness benefit. Ms. Cathcart states not everyone has an HSA but everyone is eligible for the wellness benefit. Ms. Sickles states children on the plan helps as well. Trustee Zazzaro asks if A-E is her recommendation. Ms. Sickles states it is up to the Board how that looks and for who.

Motion to approve to move forward with Town Manager Sickles recommendation items A,B,C and D in memorandum dated 3/28/24 employee input for \$48,000 Cigna payout: Trustee Zazzaro

Second motion: Trustee Wolff

Vote:

Trustee Zazzaro_ Yes
Trustee Hartz – No
Trustee Morlan -
Trustee Thomas -
Trustee Wolff – Yes
Trustee Au – No
Mayor Tarkington – Yes

Attorney Nicholson states that when we email each other as a Board Sunshine Laws and Open Meeting Laws when there is too much deliberation between members it can be perceived as a meeting and would need to be noticed. It is best to keep emails procedural.

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Agenda Item #5 Board of Trustees Reports and Upcoming Dates of Interest

- a. March 30 – Spring Festival
- b. March 31 – Easter Sunday
- c. April 1, 5:30pm Tree Board Meeting (Monday) Dinner Provided for staff and Tree Board Members.
- d. April 1, 6:30pm Board of Trustees Regular Meeting (Monday)
- e. April 2, 7am to 7pm In Person Election at Town Hall
- f. April 8, 5:30pm Official Training by DOLA Rep. Patrick Rondinelli (Monday) Dinner provided
- g. April 16, 6:30pm Board of Trustees Regular Meeting
- h. April 22, 7:30am BOCC Joint Work Session (Monday) Breakfast provided

9. Adjourned at 7:44

Approved as presented on 4/1/2024:

Dustin Hayden, Town Clerk

Ashleigh Tarkington, Mayor



Town of Bayfield Public Works Department
March Staff Report
4-9-24

Town of Bayfield received and completed 72 one-call tickets to date in the month of March.

Water System

- PWD reports 1 incidents in the month of March.
- Water leak 658 South St. Service line to old school repaired 3/18.
- Meter Relocation has begun this will be the last year of this project. Over 3 years PW has moved 33 meters out from under resident's homes and into ROW.
- Meter replacement program is entering year 3. We will be replacing approximately 250 more meters in 2024. This order has been placed and we should be receiving meters in April.
- The fire hydrant at the corner of Buck Hwy and Park St. was beyond repair and will need to be replaced. The depth of bury is 10 ft.

Sewer System

- PWD reports 1 incident in the month of March.
- 641 Mountain View Dr. sewer backup in the Town Main. Upon further investigation, there was root intrusion in the main and quite a bit of grease buildup on the top side.
- Wastewater treatment plant nutrient removal and diffuser replacement project start date will be April 8th. Operations are lowering the loading rates and preparing to drain the digester.
- East Court Sewer Realignment piping and manholes are complete. Road repair to the sewer plant and landscaping are still outstanding. PWD has reached out to TRC to schedule now that the weather is improving.
- SGM RH Borden will be installing the flow monitors throughout town on April 11th & 12th.

Storm Drains/ Irrigation Ditches

- PWD reports 0 incidents in the month of March.
- Ditches should be turning on first of May
- Lupine storm drain project has been awarded to TRC construction as soon as drain inlets arrive this project will be scheduled.

Streets & ROW

- We will be servicing mowing and weed equipment to ensure readiness for the spring.
- Sweeping is in progress to clean up road sand from the winter months.
- Tamarack road reconstruction project for 2024 has been awarded to Elam construction. Public works will be replacing the drain pans in the construction zone prior to paving. This has been put out for bid.
- Street surface treatment will be chip seal this year I have attached the map of the streets we will be maintaining.

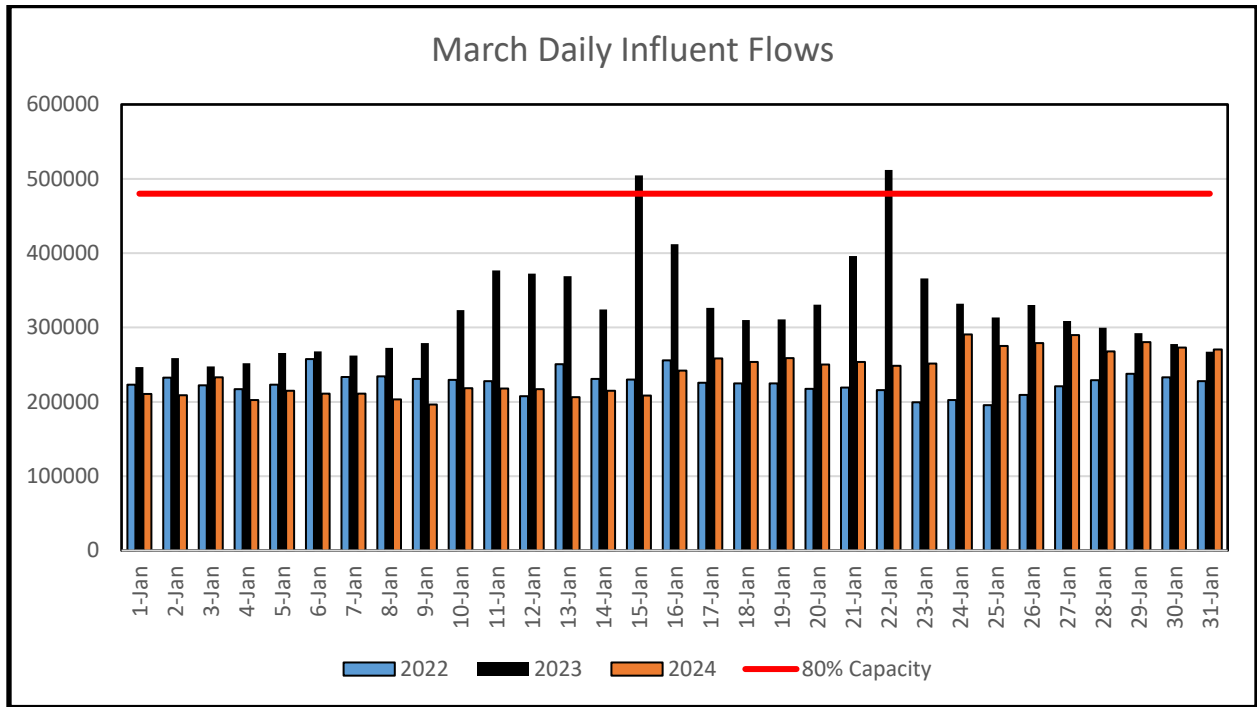
PWD Equipment & Maintenance

- Not much to report in March. Snow equipment will be stored for the summer on April.

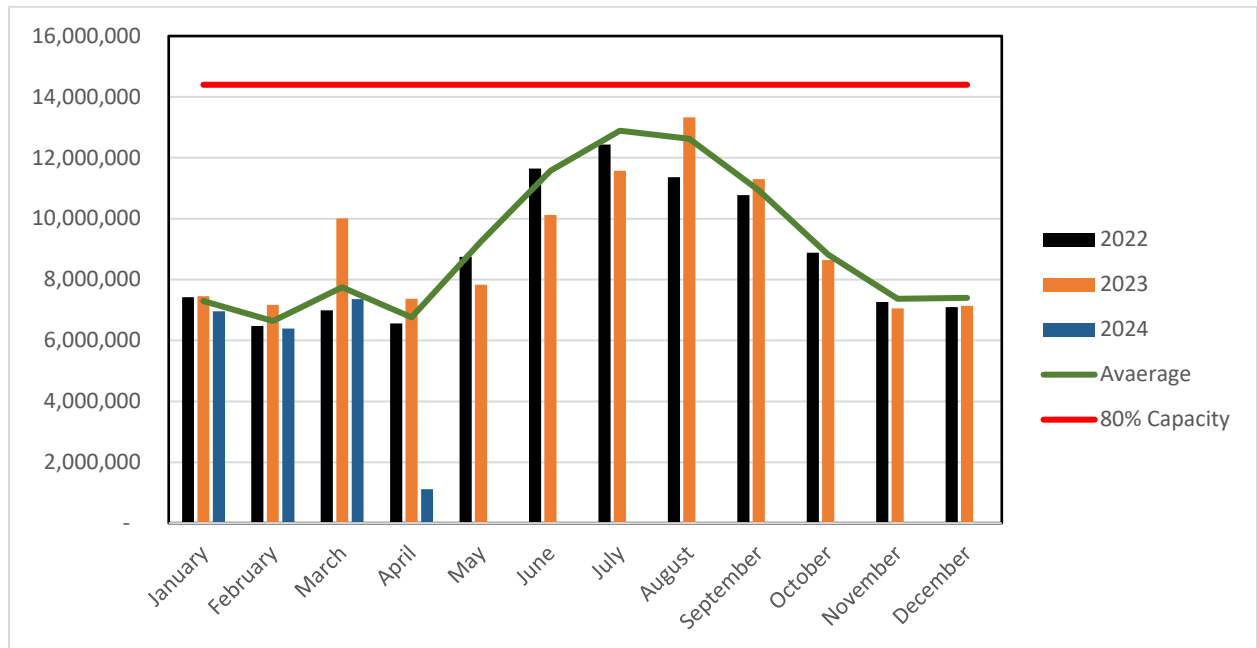
Staff & Administration

- Public Works Director continues to work with Community Development Director on multiple subdivisions throughout Bayfield.
- Jeremy Schulz and John House attended CRWA conference in Loveland March 18th to the 22nd. A lot of good information was delivered. new led copper rule, service line inventory, Regulation 11.39 updates (new annual backflow report form) to mention a few.
- Deeply Digital has two more anchor points to install for Phase 1. The Senior Center, Parks, and Rec. shop.
- PWD will be testing staff for their class A CDL. Lucas Horn, Arty Newell, Conner Lerch, John House and Jeremy Schulz.
- Eclipse DOT has started on Town of Bayfield driver files. This will elevate any potential liability in regards to commercial drivers.

March Sewer Plant Flow Data



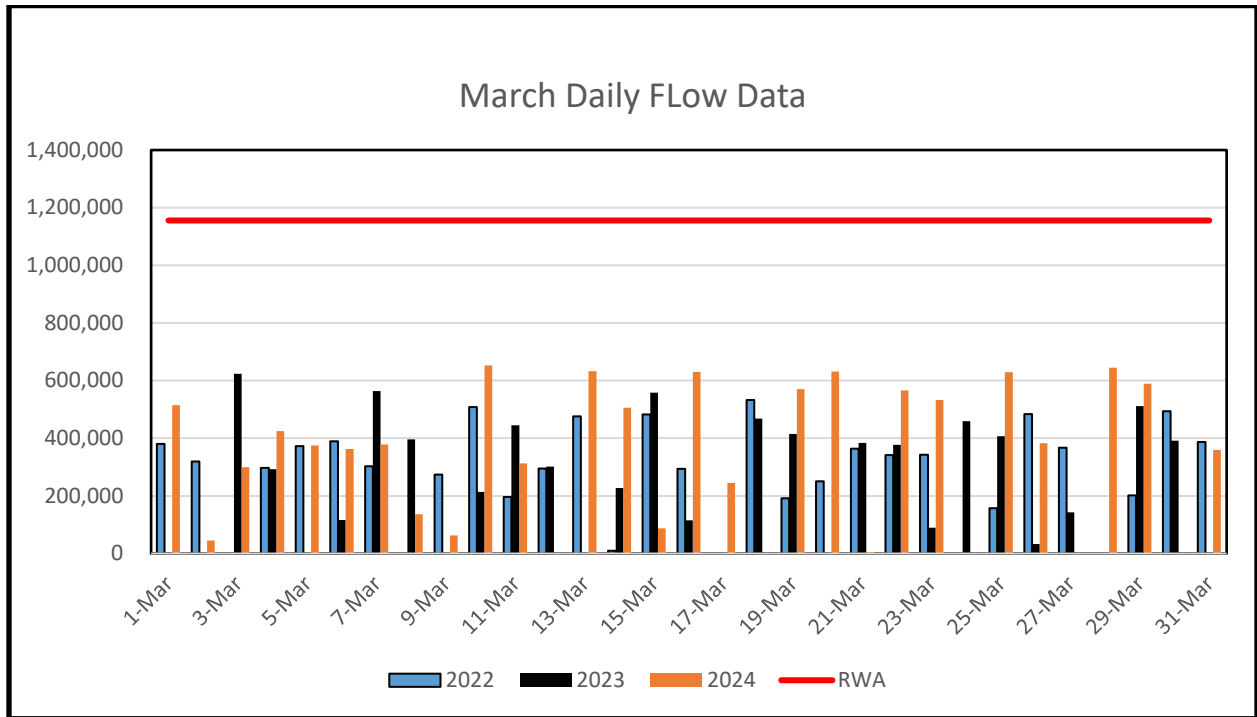
80% Capacity = Plant Expansion



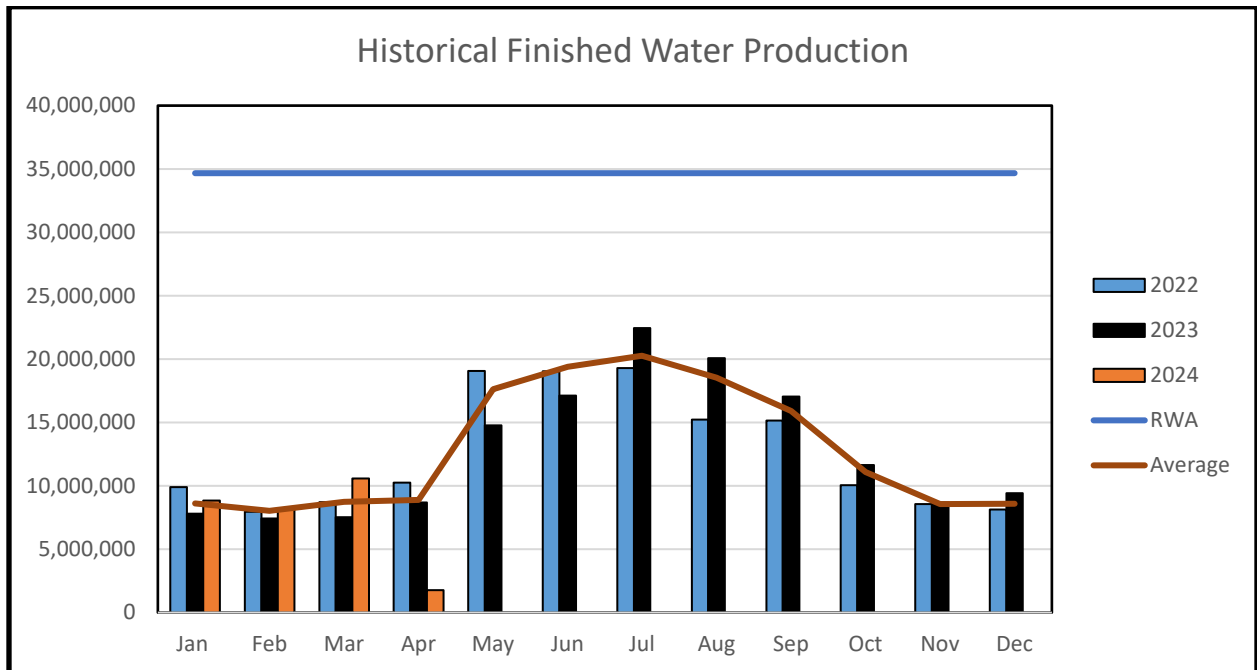
80% Capacity = Plant Expansion

Updated 4/04/2024

March Water Production Data



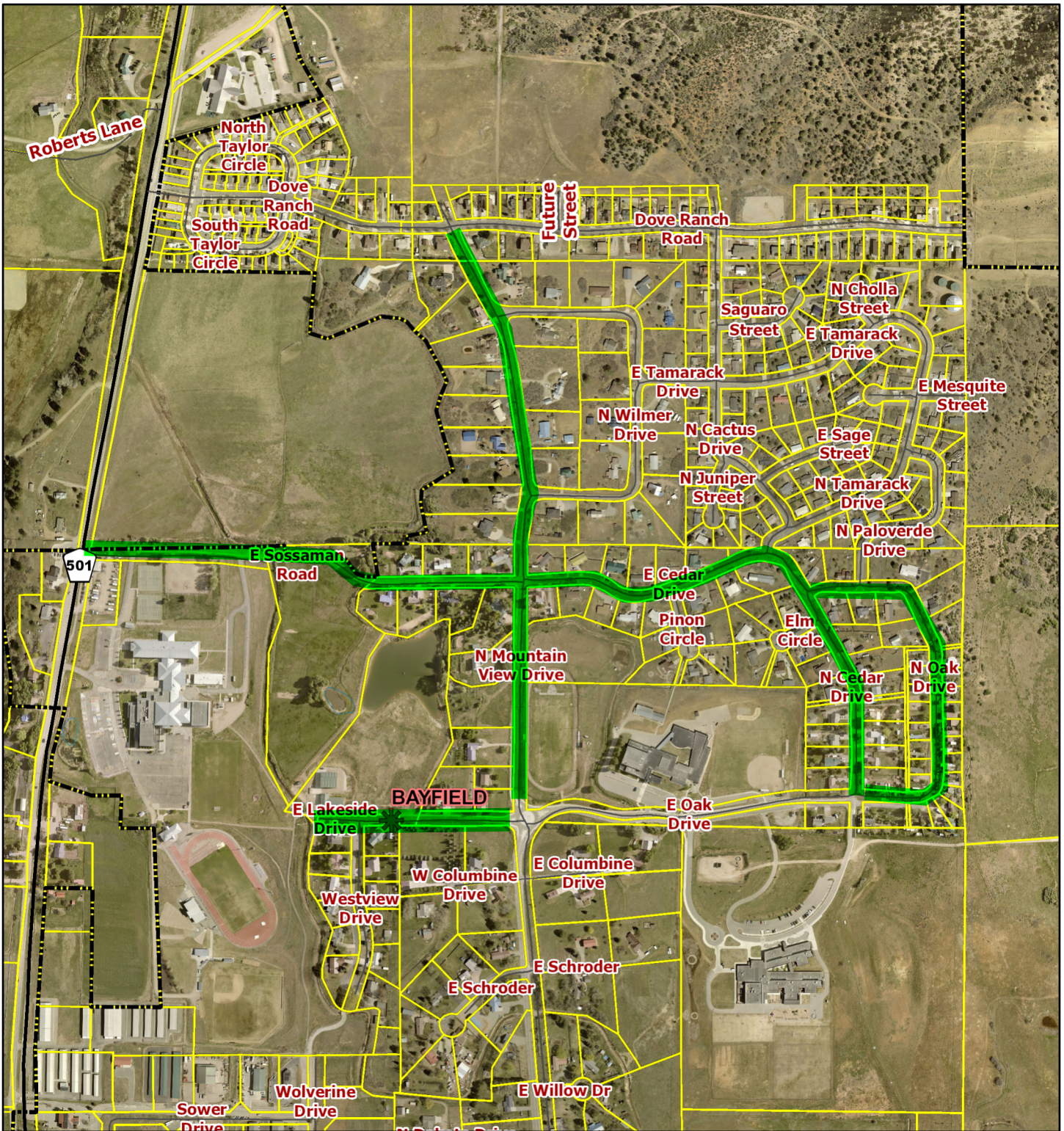
RWA=Raw Water Available



RWA=Raw Water Available

Updated 4/04/2024

Town of Bayfield 2024 Chip Seal Street Maintenance Sossaman, Mountain View Drive, Cedar, Oak, Lakeside

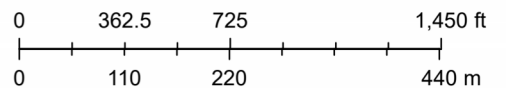


Add Legend and calculate square yards of Chip Seal.

We anticipate approximately:

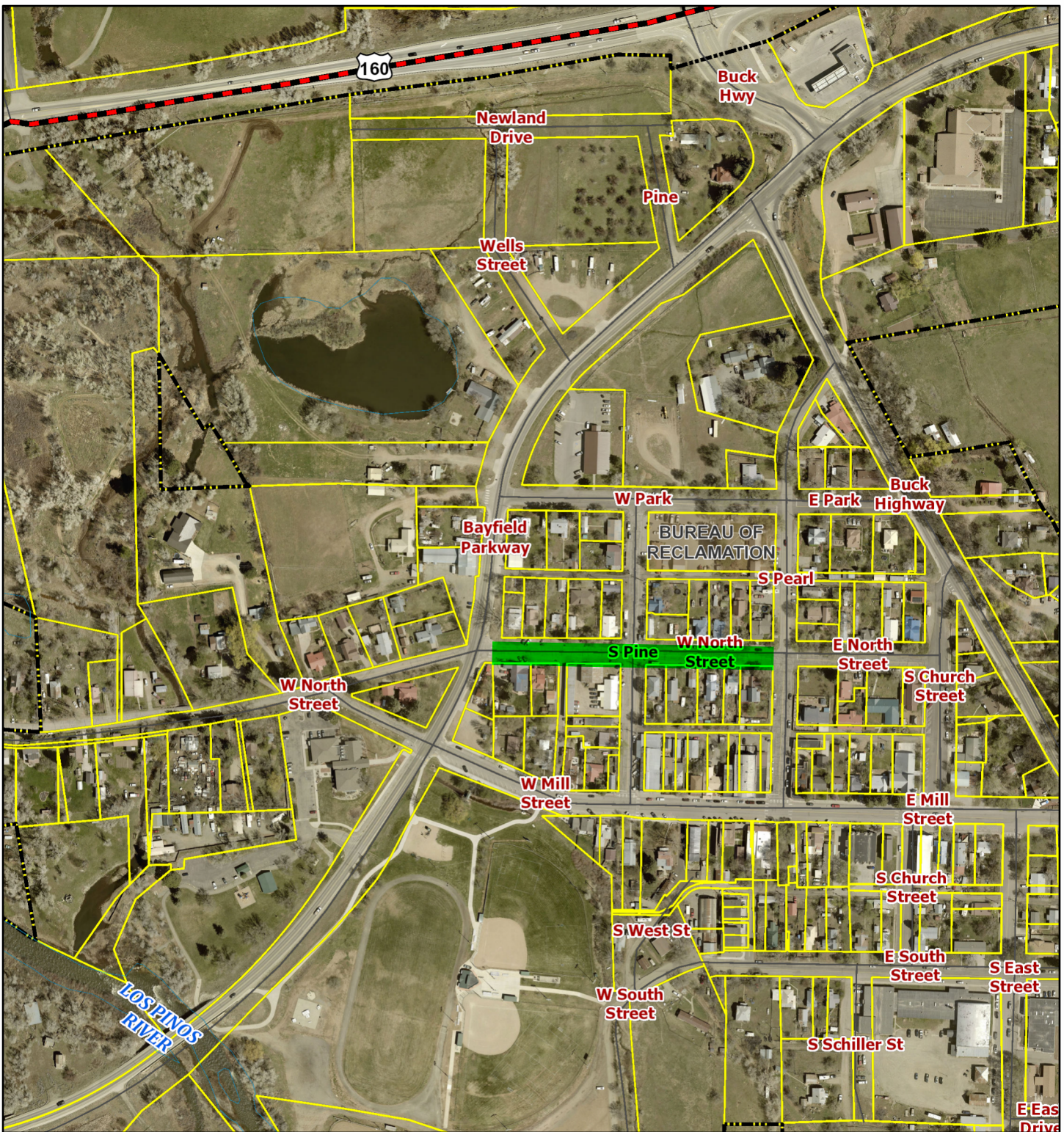
- Sossaman Road - 5255 SY
 - Cedar Drive (Mtn View Dr. to Oak Dr.) - 7170 SY
 - N Mountain View Drive (Roundabout to Dove Ranch Rd.)- 7759 SY
 - Oak Drive (Cedar to Cedar) - 4,722 SY
 - Lakeside Dr. (Roundabout to End) - 2463 SY
- Total this sheet: ~27,370 SY

1:7,920



April 16, 2024

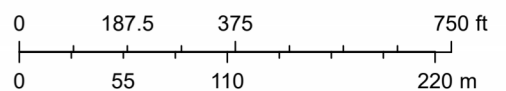
Town of Bayfield Street Maintenance - North Street



March 29, 2024

1:4,000

Add Legend and calculate SY of Chip Seal.

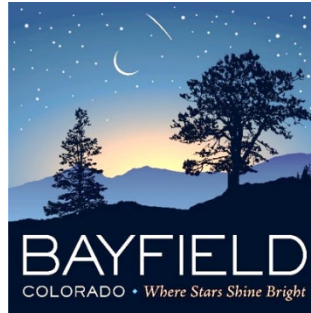


We are anticipating approximately
 - North Street (Bayfield Pkwy to Church) - 2200 SY

- Total this sheet: 2200 SY

Admin

Bayfield Police Department



1199 Bayfield Parkway, P.O. Box 80, Bayfield, CO 81122
(970) 884-9636 or (970) 884-6053Fax

Date: 04/05/2024

To: Honorable Mayor, Board of Trustees and Town Manager

From: Chief Michael Hoguet

Subject: March 2024 Monthly Police Department Report

Police Chief's Monthly Summary

- Implementation of Spillman. This implementation created a problem with the internal internet system for the Town Hall building. Working with Kristin on this project noted that our internet speed was inadequate for the systems all employees were linked into. This included the new phone systems which would have also put a drain on our server system. The resolution to this was to increase our current internet speed from 100m to 1g.

We are currently still working with DataSafe on the transition and working out speed issues for all employees within Town Hall and the PD.

All officers had to attend over 8 hours in training for this system. With all the IT glitches we had to limit some of the use in Spillman. We hope all the issues are taken care of soon. We have a "Go-Live" date scheduled for April 9, 2024 with Motorola being remoted in to work on the system.

- Implementation of the Utility In-Car and Body Worn Camera System. All 8 vehicles had the systems installed along with training for all users. This system has placed us in compliance with SB217.

We were able to save some money on the deleting the previous in-car cell connection for the in-car computers due to Utility using a "Rocket" system which

makes the vehicles a rolling wi-fi. Noting this, we were able to eliminate the need for cell type service and link all systems within the cars to the Rocket. This is how the in-car computers and the Utility systems talk with the servers.

- Phase I of implementing the new pistol program has been completed. The purchase was done and now we are preparing to go to the range for qualifications. This program will now allow us to be more tactically sound with fellow officers and deputies on calls.
- Use of Force
 - None for March
- Complaints and Findings
 - None for March

Calls For Service Summary

- BPD Calls for Service
 - The BMO handled the following totals in March 2023:
 - Total Events: 357
 - 95 were for Pawns
 - Total Criminal Citations: 1
 - Total Traffic Citations: 88
 - The BPD handled the following totals in March 2024:
 - This is the first month of utilizing Spillman and we are working on how to retrieve all the data for reports.
 - It should be noted that officers were involved in a lot of training this past month. Included in this were several crimes that needed officer's attention. One being Mud Shavers and the storage facility adjacent to their property. Officers put in a lot of investigative work on their cases which so far has led to charges in a couple cases.

*NOTE: We are now documenting calls for services in a different, more accurate way. In previous months vehicle stops and extra patrol went towards the total events. It should also be noted that Pawns are no longer counted towards total calls.

Priorities that will require attention moving forward:

- Recruitment
 - We are currently accepting applications for one open position.
- Training
 - Designing a training plan for the new hires as well as preparing to address for future growth by sending qualified officers to leadership courses.
- We recently opened up the School Resource Officer position. With Sgt. Strietzel taking on a bigger role with the department, the need to replace him as the SRO made sense. Sgt. Strietzel is working with the school district on the testing an interviews of officers interested in becoming the next SRO. The next SRO will start in the beginning of the 2024-2025 school year. Thanks to Sgt. Strietzel's dedication and hard work.



COMMUNITY DEVELOPMENT DEPARTMENT REPORT

TO: HONORABLE MAYOR AND BOARD OF TRUSTEES
FROM: NICOL KILLIAN, AICP, COMMUNITY DEVELOPMENT DIRECTOR
DATE: TUESDAY, APRIL 16, 2024

Below is a report of what the Community Development Department has been working on for the first quarter of 2024.

PROGRAMS

- Dark Skies Certification Mentor Program
- Energy Performance Contracting (EPC)
- Growing Water Smart Metrics Program
- International Organization of Standardization (ISO) Insurance Ratings Process

GRANT FUNDED PROJECTS

- **East Mill Street Sidewalks** - \$150,000 from CDOT Revitalizing Main Street Program.
- **Cinnamon Heights Deed-Restricted Housing Project** –\$2 Million Transformation Affordable Housing grant (TAHG) from the Division of Housing, and a \$700,000 grant from the La Plata County Board of County Commissioners.
- **Highway 160 Pedestrian Crossing Study** - \$30,000 CDOT Multimodal Transportation and Mitigation Options Fund (MMOF) grant.
- **Bayfield East Intersection Project** – \$1.57 Million Congressionally Directed Spending Grant.
- **Pine River Commons Project** – \$1.1 Million DOLA Grant for first 22 units.
- **Bayfield Center Shared Use Path (SUP)** - \$776,392 Federal Transportation Alternatives Program (TAP) Grant, and \$248,678 CDOT Multimodal Transportation and Mitigation Options Fund (MMOF) grant.

FIRST QUARTER OF 2024 LAND USE PROJECTS

- Dog License Code Amendments
- Pet Stores Code Amendments
- FEMA Amendments
- 4 Vacation Rental Annual Renewals
- Orchard PUD Amendment

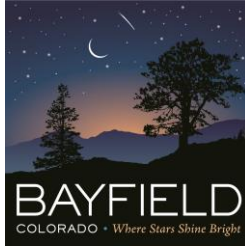
1199 Bayfield Parkway ◦ P.O. Box 80 ◦ Bayfield, CO 81122 ◦ (970) 884-9544

COMMUNITY DEVELOPMENT DEPARTMENT REPORT

- Tractor Supply Site Plan Review
- Nuisance Code Amendments
- Noxious Weeds Code Amendments
- 2 New Vacation Rental Applications

FIRST QUARTER OF 2024 BUILDING PERMITS

Permit Applications	Received	Pending	Permit Issued	Certificate of Occupancy/ Completeness
New Single-Family (Detached Units)	1		1	2
New Single-Family (Attached Units)	2 (9 units)	2		
New Mobile Home	1		1	
Residential Remodels	1		1	1
Residential Porch/Decks	1	1		
New Commercial	1	1		1
Commercial Remodels	2		2	1
Plumbing & Mechanical	1		1	1
ROW Use	3	3		
Sewer Taps	1	1		
Water Taps	1	1		
TOTAL	15	9	6	6



1199 Bayfield Parkway ◦ P.O. Box 80 ◦ Bayfield, CO 81122 ◦ (970) 884-9544

MEMORANDUM

TO: TOWN MANAGER SICKLES AND BOARD OF TRUSTEES
FROM: KATHLEEN CATHCART, FINANCE DIRECTOR
SUBJECT: MARCH 2024 FINANCIAL STATEMENT
DATE: 4/10/2024

This Financial Statement is a reflection of the expenses and revenues for March 2024. In the General Fund we have seen the January Sales Tax Revenue, as well as the City Sales Tax deposit and another payment of Property Taxes. Youth Athletic Programs and Facility Use Rentals are already trending on the high side of anticipated revenues. In the Conservation Trust Fund we have received our first quarterly payment of Lottery Funds. In the Sewer Fund monthly fees are trending as expected. Plant Investment Fees are a little more than anticipated. In the Capital Improvement Fund we had expenses totaling \$45,573.33. The Police Department made their purchase of pistols and the Parks and Trails Department purchased shade trees, bear proof trash cans and a mower deck. In the Water Fund penalties and interest are on the high side. Overtime is trending high in the Police and Sewer Departments.

The Budget Supplement #1 is on tonight's agenda. This supplement accounts for projects that were not completed in 2023 and reallocates those unspent funds to 2024. With this supplement all funds will be operating within budget.

Sales Tax continues to hold steady moving in a positive direction.

The total interest earned on ColoTrust accounts in March was \$48,623.48.

The Finance Office continues to prepare for the 2023 Audit. Auditors will be in Town Hall the week of April 22nd.

Sincerely,

Kathleen S. Cathcart, Finance Director

TOWN OF BAYFIELD
 COMBINED CASH INVESTMENT
 MARCH 31, 2024

COMBINED CASH ACCOUNTS

001-1-0000-0103	CASH - OPERATING ACCOUNT	168,342.67
001-1-0000-0109	CASH - XPRESS DEPOSIT ACCOUNT	84,756.92
001-1-0000-0116	GENERAL FUND INVESTMENT	1,262,903.26
001-1-0000-0117	SEWER FUND INVESTMENT	2,793,793.58
001-1-0000-0118	CAPITAL IMP. FUND INVESTMENT	1,615,714.84
001-1-0000-0122	WATER FUND INVESTMENT	2,346,908.50
001-1-0000-0125	DEVELOPMENT ESCROW	179,778.23
001-1-0000-0126	STREET FUND INVESTMENT	2,150,133.92
001-1-0000-0128	CONSERVATION TRUST FUNDS	206,287.40
001-1-0000-0175	UTILITY CASH CLEARING ACCOUNT	9,556.00

	TOTAL COMBINED CASH	10,818,175.32
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001-1-0000-0100	CASH ALLOCATED TO OTHER FUNDS	(10,818,175.32)
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	TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,822,600.33
20	ALLOCATION TO CONSERVATION TRUST FUND	257,965.34
30	ALLOCATION TO SEWER FUND	2,733,943.83
37	ALLOCATION TO STORMWATER	(392.62)
40	ALLOCATION TO CAPITAL IMPROVEMENT FUND	1,483,534.35
50	ALLOCATION TO WATER FUND	2,270,152.76
60	ALLOCATION TO GARBAGE FUND	26,951.52
71	ALLOCATION TO STREETS FUND	2,174,102.09
80	ALLOCATION TO HOUSING DEVELOPMENT FUND	49,317.72

	TOTAL ALLOCATIONS TO OTHER FUNDS	10,818,175.32
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	ALLOCATION FROM COMBINED CASH FUND - 001-1-0000-0100	(10,818,175.32)
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	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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TOWN OF BAYFIELD
 BALANCE SHEET
 MARCH 31, 2024

GENERAL FUND

ASSETS

010-1-0000-0100	CASH IN COMBINED CASH FUND	1,822,600.33	
010-1-0000-0101	CASH ON HAND	300.00	
010-1-0000-0120	INVENTORY	7,541.78	
010-1-0000-0130	NSF CHECKS PENDING	1,480.45	
010-1-0000-0143	A/R - MOSQUITO SPRAY	2,317.95	
010-1-0000-0144	A/R - SALES TAX	734.67	
010-1-0000-0147	A/R - PROPERTY TAXES	232,939.00	
010-1-0000-0150	DUE FROM OTHER GOVERNMENT	420.72	
	TOTAL ASSETS		2,068,334.90

LIABILITIES AND EQUITY

LIABILITIES

010-2-0000-0203	ACCOUNTS PAYABLE	(42,223.43)	
010-2-0000-0218	CASH BOND HOLDING	323.00	
010-2-0000-0222	FEDERAL WITHHOLDING ACCOUNT	(319.48)	
010-2-0000-0223	STATE WITHHOLDING ACCOUNT	2,809.00	
010-2-0000-0224	MEDICARE WITHHOLDING ACCOUNT	547.74	
010-2-0000-0225	PERA WITHHOLDING ACCOUNT	(264.02)	
010-2-0000-0226	FPPA WITHHOLDING ACCOUNT	339.58	
010-2-0000-0227	MEDICAL INS. DEDUCTIONS	24,448.86	
010-2-0000-0229	MISC PR DEDUCT/ GARNISHMENTS	38.00	
010-2-0000-0230	DEFERRED REVENUE -PROPERTY TAX	232,939.00	
010-2-0000-0232	FPPA D & D	(48.07)	
010-2-0000-0234	STATE UNEMPLOYMENT PAYABLE	1,227.74	
010-2-0000-0248	MISCELLANEOUS CLEARING FUND	10,000.00	
010-2-0000-0249	DEFERRED REVENUE- DEVELOPMENT	169,361.03	
010-2-0000-0251	DEFERRED REVENUE-FINGERPRINTS	430.00	
010-2-0000-0254	DEFERRED REVENUE - BUSINESS LI	70.00	
	TOTAL LIABILITIES		399,678.95

FUND EQUITY

010-2-0000-0801	CURRENT FUND BALANCE	1,807,386.07	
010-2-0000-0802	DESIGNATED FUND BALANCE	156,398.00	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(295,128.12)	
	BALANCE - CURRENT DATE	(295,128.12)	
	TOTAL FUND EQUITY		1,668,655.95
	TOTAL LIABILITIES AND EQUITY		2,068,334.90

TOWN OF BAYFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FEES</u>					
010-3-3000-0001	106,754.00	106,754.00	1,400,000.00	1,293,246.00	7.6
010-3-3000-0005	45,573.33	46,502.34	590,000.00	543,497.66	7.9
010-3-3000-0010	69,504.13	70,451.79	256,499.00	186,047.21	27.5
010-3-3000-0025	.00	.00	173,372.00	173,372.00	.0
010-3-3000-0030	.00	.00	63,165.00	63,165.00	.0
010-3-3000-0035	693.05	2,081.53	19,000.00	16,918.47	11.0
010-3-3000-0045	282.62	944.85	3,000.00	2,055.15	31.5
010-3-3000-0060	797.01	2,126.29	10,250.00	8,123.71	20.7
010-3-3050-4205	.00	.00	75,000.00	75,000.00	.0
010-3-3050-4207	.00	.00	40,000.00	40,000.00	.0
010-3-3050-4256	.00	.00	1,025,000.00	1,025,000.00	.0
010-3-3050-4260	9,973.02	26,818.13	127,552.00	100,733.87	21.0
010-3-3050-4700	.00	2.00	.00	(2.00)	.0
010-3-3075-0015	.00	.00	25,000.00	25,000.00	.0
010-3-3100-0005	150.00	6,201.56	50,000.00	43,798.44	12.4
010-3-3100-0010	500.00	6,340.00	11,500.00	5,160.00	55.1
010-3-3100-0015	150.00	350.00	3,000.00	2,650.00	11.7
010-3-3100-0020	500.00	900.00	8,500.00	7,600.00	10.6
010-3-3100-0030	60.00	110.00	150.00	40.00	73.3
010-3-3100-0110	1,899.96	5,697.04	22,500.00	16,802.96	25.3
010-3-3100-3220	50.25	310.25	1,200.00	889.75	25.9
010-3-3100-3223	109.21	422.66	150.00	(272.66)	281.8
010-3-3100-3225	.00	.00	750.00	750.00	.0
010-3-3100-3310	.00	.00	100.00	100.00	.0
010-3-3100-3320	.00	260.00	4,500.00	4,240.00	5.8
TOTAL TAXES AND FEES	236,996.58	276,272.44	3,910,188.00	3,633,915.56	7.1
<u>CHARGES FOR SERVICES</u>					
010-3-3440-0100	7,805.00	17,880.00	40,000.00	22,120.00	44.7
010-3-3440-0120	1,050.00	5,220.00	18,500.00	13,280.00	28.2
010-3-3440-0140	7,720.00	8,540.00	17,500.00	8,960.00	48.8
010-3-3440-0160	.00	.00	2,000.00	2,000.00	.0
010-3-3440-0180	770.00	770.00	12,250.00	11,480.00	6.3
010-3-3470-1030	7,236.00	5,000.00	5,200.00	200.00	96.2
TOTAL CHARGES FOR SERVICES	24,581.00	37,410.00	95,450.00	58,040.00	39.2

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
010-3-3600-0005 INTEREST INCOME	5,817.50	17,174.26	45,000.00	27,825.74	38.2
010-3-3900-0020 CONSERVATION TRUST FUND	.00	.00	200,000.00	200,000.00	.0
010-3-3900-0030 SEWER ADMIN FEES	17,700.00	53,100.00	212,400.00	159,300.00	25.0
010-3-3900-0037 STORMWATER FEES	.00	.00	100,000.00	100,000.00	.0
010-3-3900-0040 CAPITAL IMPROVEMENT FUND	24,453.32	234,856.95	617,900.00	383,043.05	38.0
010-3-3900-0050 WATER ADMIN FEES	17,700.00	53,100.00	212,400.00	159,300.00	25.0
010-3-3900-0060 GARBAGE ADMIN FEES	2,500.00	7,500.00	30,000.00	22,500.00	25.0
010-3-3900-0071 STREET ADMIN FEES	8,850.00	26,550.00	106,200.00	79,650.00	25.0
010-3-3900-0080 MISCELLANEOUS REVENUE	302.50	452.56	20,000.00	19,547.44	2.3
TOTAL MISCELLANEOUS REVENUE	77,323.32	392,733.77	1,543,900.00	1,151,166.23	25.4
TOTAL FUND REVENUE	338,900.90	706,416.21	5,549,538.00	4,843,121.79	12.7

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>TOWN BOARD</u>						
010-4-4111-0190	MAYOR SALARY	200.00	600.00	3,600.00	3,000.00	16.7
010-4-4111-0191	TOWN BOARD SALARY	800.00	2,400.00	10,800.00	8,400.00	22.2
010-4-4111-0205	TOWN BOARD MEETINGS	.00	.00	2,250.00	2,250.00	.0
010-4-4111-0221	TRAINING, TRAVEL & MEETINGS	.00	.00	7,000.00	7,000.00	.0
010-4-4111-1100	PERA	49.92	149.76	650.00	500.24	23.0
010-4-4111-1110	MEDICARE	14.52	43.56	175.00	131.44	24.9
010-4-4111-1310	WORKERS COMPENSATION	1.98	3.96	12.00	8.04	33.0
	TOTAL TOWN BOARD	1,066.42	3,197.28	24,487.00	21,289.72	13.1
<u>ADMIN WAGES & BENEFITS</u>						
010-4-4130-1000	SALARY	31,948.24	89,340.72	433,204.00	343,863.28	20.6
010-4-4130-1040	OVERTIME	.00	.00	1,500.00	1,500.00	.0
010-4-4130-1100	PERA	4,606.96	12,747.90	64,162.00	51,414.10	19.9
010-4-4130-1110	MEDICARE	447.68	1,234.88	6,303.00	5,068.12	19.6
010-4-4130-1300	UNEMPLOYMENT	62.74	173.70	869.00	695.30	20.0
010-4-4130-1310	WORKERS COMP	321.97	643.94	1,964.00	1,320.06	32.8
010-4-4130-1400	HEALTH INSURANCE	3,763.22	15,508.02	84,864.00	69,355.98	18.3
010-4-4130-1405	HSA EMPLOYER CONTRIBUTION	297.71	993.13	3,600.00	2,606.87	27.6
010-4-4130-1410	VISION	29.82	101.46	480.00	378.54	21.1
010-4-4130-1420	DENTAL	277.08	1,131.24	5,556.00	4,424.76	20.4
010-4-4130-1510	CELL PHONE ALLOWANCE/STIPEND	100.00	200.00	1,800.00	1,600.00	11.1
010-4-4130-1520	WELLNESS	.00	.00	2,325.00	2,325.00	.0
	TOTAL ADMIN WAGES & BENEFITS	41,855.42	122,074.99	606,627.00	484,552.01	20.1

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN HALL OPERATIONS</u>					
010-4-4134-0101	.00	818.80	2,750.00	1,931.20	29.8
010-4-4134-0105	972.20	976.20	12,500.00	11,523.80	7.8
010-4-4134-0109	37.41	262.82	6,600.00	6,337.18	4.0
010-4-4134-0113	.00	925.62	9,500.00	8,574.38	9.7
010-4-4134-0117	76.59	173.34	2,000.00	1,826.66	8.7
010-4-4134-0121	20.33	329.76	2,000.00	1,670.24	16.5
010-4-4134-0125	3,816.83	21,228.55	30,450.00	9,221.45	69.7
010-4-4134-0129	674.29	705.81	5,250.00	4,544.19	13.4
010-4-4134-0202	1,171.53	4,343.30	27,500.00	23,156.70	15.8
010-4-4134-0206	500.00	1,000.00	8,500.00	7,500.00	11.8
010-4-4134-0210	.00	.00	1,000.00	1,000.00	.0
010-4-4134-0351	495.76	1,191.44	5,000.00	3,808.56	23.8
010-4-4134-0359	.00	.00	250.00	250.00	.0
010-4-4134-0441	3,825.01	6,064.31	32,000.00	25,935.69	19.0
010-4-4134-0445	.00	.00	30,000.00	30,000.00	.0
010-4-4134-0453	1,864.75	2,236.00	2,500.00	264.00	89.4
010-4-4134-0457	4,511.04	9,435.04	55,000.00	45,564.96	17.2
010-4-4134-0461	906.25	2,500.00	25,000.00	22,500.00	10.0
010-4-4134-0465	4,000.00	4,000.00	52,500.00	48,500.00	7.6
010-4-4134-0500	7,258.93	14,517.86	42,000.00	27,482.14	34.6
010-4-4134-0601	1,459.23	3,028.69	14,000.00	10,971.31	21.6
010-4-4134-0602	135.46	267.50	.00	(267.50)	.0
010-4-4134-0611	632.92	1,551.26	8,000.00	6,448.74	19.4
010-4-4134-0621	185.09	398.93	2,750.00	2,351.07	14.5
010-4-4134-0631	130.66	290.07	3,050.00	2,759.93	9.5
010-4-4134-0641	282.38	347.38	1,750.00	1,402.62	19.9
010-4-4134-0651	458.49	1,295.24	6,500.00	5,204.76	19.9
010-4-4134-0661	176.77	530.31	2,125.00	1,594.69	25.0
010-4-4134-0999	731.54	2,292.47	3,500.00	1,207.53	65.5
TOTAL TOWN HALL OPERATIONS	34,323.46	80,710.70	393,975.00	313,264.30	20.5
<u>TOWN OPERATIONS & PROGRAMS</u>					
010-4-4160-0005	600.00	1,200.00	7,200.00	6,000.00	16.7
010-4-4160-0101	1,177.21	1,383.54	2,500.00	1,116.46	55.3
010-4-4160-0200	1,390.08	1,407.65	5,000.00	3,592.35	28.2
010-4-4160-0202	.00	76.12	.00	(76.12)	.0
010-4-4160-0300	14.94	24.88	21,900.00	21,875.12	.1
010-4-4160-0600	16.00	24.00	.00	(24.00)	.0
TOTAL TOWN OPERATIONS & PROGR	3,198.23	4,116.19	36,600.00	32,483.81	11.3
<u>COMMUNITY FUNDING</u>					
010-4-4188-0099	1,950.00	5,450.00	10,250.00	4,800.00	53.2
TOTAL COMMUNITY FUNDING	1,950.00	5,450.00	10,250.00	4,800.00	53.2

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MEMBERSHIP/PARTNERSHIP</u>					
010-4-4189-0099 TOWN MEMBERSHIP/PARTNERSHIP	.00	30,344.00	64,772.00	34,428.00	46.9
TOTAL TOWN MEMBERSHIP/PARTNE	.00	30,344.00	64,772.00	34,428.00	46.9
<u>POLICE DEPT. WAGES & BENEFITS</u>					
010-4-4210-1000 SALARY	53,779.73	166,023.53	744,651.00	578,627.47	22.3
010-4-4210-1020 ON-CALL	300.94	975.84	12,000.00	11,024.16	8.1
010-4-4210-1040 OVERTIME	5,595.22	13,483.81	24,800.00	11,316.19	54.4
010-4-4210-1100 PERA	800.01	2,417.74	8,698.00	6,280.26	27.8
010-4-4210-1110 MEDICARE	838.72	2,537.59	11,395.00	8,857.41	22.3
010-4-4210-1200 FPPA	4,834.40	14,836.02	72,052.00	57,215.98	20.6
010-4-4210-1210 FPPA D&D	870.16	2,667.94	12,327.00	9,659.06	21.6
010-4-4210-1300 UNEMPLOYMENT	116.18	351.50	1,627.00	1,275.50	21.6
010-4-4210-1310 WORKERS COMP	3,677.04	7,354.08	22,430.00	15,075.92	32.8
010-4-4210-1350 POLICE PRO-LIABILITY	14,883.91	29,767.82	24,806.00	(4,961.82)	120.0
010-4-4210-1400 HEALTH INSURANCE	10,928.86	33,848.40	167,100.00	133,251.60	20.3
010-4-4210-1405 HSA EMPLOYER CONTRIBUTION	602.29	1,706.87	8,400.00	6,693.13	20.3
010-4-4210-1410 VISION	68.18	204.54	1,104.00	899.46	18.5
010-4-4210-1420 DENTAL	875.92	2,602.76	13,296.00	10,693.24	19.6
010-4-4210-1500 U/C ALLOWANCE	164.98	1,157.99	4,500.00	3,342.01	25.7
010-4-4210-1510 CELL PHONE ALLOWANCE/STIPEND	100.00	200.00	1,200.00	1,000.00	16.7
010-4-4210-1520 WELLNESS	465.00	930.00	4,650.00	3,720.00	20.0
TOTAL POLICE DEPT. WAGES & BENE	98,901.54	281,066.43	1,135,036.00	853,969.57	24.8

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT OPERATIONS</u>					
010-4-4234-0100	.00	1,308.24	1,308.00	(.24)	100.0
010-4-4234-0101	.00	110.00	1,500.00	1,390.00	7.3
010-4-4234-0105	9,043.41	9,386.02	30,000.00	20,613.98	31.3
010-4-4234-0107	7,200.02	23,550.13	122,154.00	98,603.87	19.3
010-4-4234-0109	290.42	340.84	2,000.00	1,659.16	17.0
010-4-4234-0113	861.90	1,678.84	4,320.00	2,641.16	38.9
010-4-4234-0117	19.45	38.76	1,200.00	1,161.24	3.2
010-4-4234-0121	762.88	2,791.86	15,120.00	12,328.14	18.5
010-4-4234-0125	2,715.82	5,079.58	12,000.00	6,920.42	42.3
010-4-4234-0129	.00	.00	500.00	500.00	.0
010-4-4234-0202	551.90	2,631.24	6,000.00	3,368.76	43.9
010-4-4234-0206	36.24	149.94	20,000.00	19,850.06	.8
010-4-4234-0210	1,434.46	3,169.69	20,500.00	17,330.31	15.5
010-4-4234-0351	254.00	896.70	119,319.00	118,422.30	.8
010-4-4234-0441	451.80	1,258.60	18,000.00	16,741.40	7.0
010-4-4234-0457	3,523.75	4,256.75	22,000.00	17,743.25	19.4
010-4-4234-0465	.00	.00	100.00	100.00	.0
010-4-4234-0500	2,413.56	4,827.12	9,700.00	4,872.88	49.8
010-4-4234-0651	138.08	1,044.22	7,800.00	6,755.78	13.4
010-4-4234-0661	130.81	392.43	2,000.00	1,607.57	19.6
010-4-4234-0700	.00	.00	1,000.00	1,000.00	.0
010-4-4234-0999	.00	25.00	500.00	475.00	5.0
TOTAL POLICE DEPARTMENT OPERA	29,828.50	62,935.96	417,021.00	354,085.04	15.1
<u>PARKS-TRAILS WAGES & BENEFITS</u>					
010-4-4300-1000	14,761.55	39,316.17	165,350.00	126,033.83	23.8
010-4-4300-1020	171.00	414.00	3,000.00	2,586.00	13.8
010-4-4300-1040	506.93	914.52	3,000.00	2,085.48	30.5
010-4-4300-1100	2,205.29	5,792.23	25,291.00	19,498.77	22.9
010-4-4300-1110	215.79	567.33	2,485.00	1,917.67	22.8
010-4-4300-1300	29.90	78.47	343.00	264.53	22.9
010-4-4300-1310	1,047.70	2,095.40	6,391.00	4,295.60	32.8
010-4-4300-1400	3,120.66	10,781.98	58,752.00	47,970.02	18.4
010-4-4300-1405	100.00	150.00	1,200.00	1,050.00	12.5
010-4-4300-1410	24.00	68.00	336.00	268.00	20.2
010-4-4300-1420	295.00	840.00	4,200.00	3,360.00	20.0
010-4-4300-1500	.00	(498.17)	2,000.00	2,498.17	(24.9)
010-4-4300-1510	100.00	150.00	2,400.00	2,250.00	6.3
010-4-4300-1520	.00	.00	1,395.00	1,395.00	.0
TOTAL PARKS-TRAILS WAGES & BEN	22,577.82	60,669.93	276,143.00	215,473.07	22.0

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS - TRAILS OPERATIONS</u>					
010-4-4334-0101	.00	106.20	500.00	393.80	21.2
010-4-4334-0105	.00	.00	2,000.00	2,000.00	.0
010-4-4334-0109	91.20	102.40	500.00	397.60	20.5
010-4-4334-0113	16.88	58.53	275.00	216.47	21.3
010-4-4334-0117	.00	.00	100.00	100.00	.0
010-4-4334-0121	6,822.31	7,126.19	17,000.00	9,873.81	41.9
010-4-4334-0125	790.98	1,568.46	3,000.00	1,431.54	52.3
010-4-4334-0129	.00	.00	500.00	500.00	.0
010-4-4334-0202	64.47	89.11	10,000.00	9,910.89	.9
010-4-4334-0206	465.23	2,450.61	5,000.00	2,549.39	49.0
010-4-4334-0210	128.40	641.11	5,000.00	4,358.89	12.8
010-4-4334-0351	190.64	270.65	5,000.00	4,729.35	5.4
010-4-4334-0359	19.81	6,129.17	.00	(6,129.17)	.0
010-4-4334-0457	986.65	1,147.65	6,100.00	4,952.35	18.8
010-4-4334-0461	.00	.00	100.00	100.00	.0
010-4-4334-0465	.00	.00	22,500.00	22,500.00	.0
010-4-4334-0500	1,430.79	2,861.58	21,600.00	18,738.42	13.3
010-4-4334-0601	.00	1,022.08	5,250.00	4,227.92	19.5
010-4-4334-0602	.00	254.24	10,000.00	9,745.76	2.5
010-4-4334-0611	717.60	1,632.77	2,350.00	717.23	69.5
010-4-4334-0621	381.68	702.63	2,750.00	2,047.37	25.6
010-4-4334-0631	523.52	941.53	8,000.00	7,058.47	11.8
010-4-4334-0641	175.16	277.86	1,300.00	1,022.14	21.4
010-4-4334-0651	72.33	176.31	1,300.00	1,123.69	13.6
010-4-4334-0661	146.28	438.84	1,500.00	1,061.16	29.3
010-4-4334-0999	.00	.00	500.00	500.00	.0
TOTAL PARKS - TRAILS OPERATIONS	13,023.93	27,997.92	132,125.00	104,127.08	21.2
<u>CULTURE R&R WAGES & BENEFITS</u>					
010-4-4400-1000	16,195.07	46,217.22	260,490.00	214,272.78	17.7
010-4-4400-1040	50.63	691.88	2,000.00	1,308.12	34.6
010-4-4400-1100	2,186.51	6,474.15	38,743.00	32,268.85	16.7
010-4-4400-1110	223.58	644.20	3,806.00	3,161.80	16.9
010-4-4400-1300	30.84	88.87	577.00	488.13	15.4
010-4-4400-1310	678.52	1,357.04	4,139.00	2,781.96	32.8
010-4-4400-1400	1,741.72	8,598.44	48,480.00	39,881.56	17.7
010-4-4400-1405	.00	.00	3,600.00	3,600.00	.0
010-4-4400-1410	20.00	60.00	288.00	228.00	20.8
010-4-4400-1420	240.00	720.00	3,420.00	2,700.00	21.1
010-4-4400-1500	.00	.00	500.00	500.00	.0
010-4-4400-1510	150.00	300.00	2,400.00	2,100.00	12.5
010-4-4400-1520	78.93	214.44	1,395.00	1,180.56	15.4
TOTAL CULTURE R&R WAGES & BENE	21,595.80	65,366.24	369,838.00	304,471.76	17.7

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CULTURE R&R OPERATIONS</u>					
010-4-4434-0101	.00	.00	900.00	900.00	.0
010-4-4434-0105	.00	.00	3,000.00	3,000.00	.0
010-4-4434-0109	16.81	33.62	1,000.00	966.38	3.4
010-4-4434-0113	.00	.00	700.00	700.00	.0
010-4-4434-0117	.00	.00	150.00	150.00	.0
010-4-4434-0125	1,091.13	1,648.69	8,300.00	6,651.31	19.9
010-4-4434-0129	26.50	172.40	1,000.00	827.60	17.2
010-4-4434-0351	43.68	81.76	.00	(81.76)	.0
010-4-4434-0359	925.45	1,827.74	75,000.00	73,172.26	2.4
010-4-4434-0457	1,409.50	1,639.50	8,000.00	6,360.50	20.5
010-4-4434-0465	.00	.00	7,000.00	7,000.00	.0
010-4-4434-0500	10.98	21.96	.00	(21.96)	.0
010-4-4434-0601	.00	.00	300.00	300.00	.0
010-4-4434-0602	.00	.00	5,650.00	5,650.00	.0
010-4-4434-0651	40.68	81.36	.00	(81.36)	.0
TOTAL CULTURE R&R OPERATIONS	3,564.73	5,507.03	111,000.00	105,492.97	5.0
<u>CIP:</u>					
010-4-4490-0100	17,923.40	234,856.95	1,882,900.00	1,648,043.05	12.5
TOTAL CIP:	17,923.40	234,856.95	1,882,900.00	1,648,043.05	12.5
<u>SENIOR CENTER WAGES & BENEFITS</u>					
010-4-4500-1000	2,900.63	8,255.63	43,185.00	34,929.37	19.1
010-4-4500-1100	421.29	1,197.91	6,374.00	5,176.09	18.8
010-4-4500-1110	41.33	117.51	626.00	508.49	18.8
010-4-4500-1300	5.70	16.20	86.00	69.80	18.8
010-4-4500-1310	10.66	21.32	65.00	43.68	32.8
010-4-4500-1400	9.18	18.36	.00	(18.36)	.0
010-4-4500-1410	4.00	12.00	48.00	36.00	25.0
010-4-4500-1420	45.00	135.00	1,008.00	873.00	13.4
010-4-4500-1510	50.00	100.00	600.00	500.00	16.7
TOTAL SENIOR CENTER WAGES & BE	3,487.79	9,873.93	51,992.00	42,118.07	19.0

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SENIOR CENTER OPERATIONS</u>					
010-4-4534-0113 OFFICE SUPPLIES	.00	58.49	.00	(58.49)	.0
010-4-4534-0121 SUPPLIES	537.95	560.94	14,400.00	13,839.06	3.9
010-4-4534-0125 COMPUTER HARDWARE/SUPPLIES	237.41	368.10	.00	(368.10)	.0
010-4-4534-0202 BUILDING/FACILITY MAINTENANCE	1,115.59	3,886.61	20,000.00	16,113.39	19.4
010-4-4534-0359 PROGRAMS	.00	217.00	.00	(217.00)	.0
010-4-4534-0457 IT-CONSULTING SERVICES	281.90	327.90	.00	(327.90)	.0
010-4-4534-0500 INSURANCE	853.90	1,707.80	13,620.00	11,912.20	12.5
010-4-4534-0601 ELECTRICITY	.00	.00	5,250.00	5,250.00	.0
010-4-4534-0611 NATURAL GAS/PROPANE	.00	.00	2,350.00	2,350.00	.0
010-4-4534-0621 SEWER	.00	.00	1,675.00	1,675.00	.0
010-4-4534-0631 WATER	.00	.00	1,275.00	1,275.00	.0
010-4-4534-0651 TELEPHONE	117.98	353.94	.00	(353.94)	.0
TOTAL SENIOR CENTER OPERATION	3,144.73	7,480.78	58,570.00	51,089.22	12.8
TOTAL FUND EXPENDITURES	296,441.77	1,001,648.33	5,571,336.00	4,569,687.67	18.0
NET REVENUE OVER EXPENDITURES	42,459.13	(295,232.12)	(21,798.00)	273,434.12	(1354.

TOWN OF BAYFIELD
 BALANCE SHEET
 MARCH 31, 2024

CONSERVATION TRUST FUND

ASSETS

020-1-0000-0100	CASH IN COMBINED CASH FUND	257,965.34	
	TOTAL ASSETS		257,965.34

LIABILITIES AND EQUITY

FUND EQUITY

020-2-0000-0801	CURRENT FUND BALANCE	245,015.85	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	12,949.49	
	BALANCE - CURRENT DATE	12,949.49	
	TOTAL FUND EQUITY		257,965.34
	TOTAL LIABILITIES AND EQUITY		257,965.34

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES AND FEES</u>						
020-3-3100-0005	LOTTERY FUNDS	10,144.17	10,144.17	35,000.00	24,855.83	29.0
	TOTAL TAXES AND FEES	10,144.17	10,144.17	35,000.00	24,855.83	29.0
 <u>MISCELLANEOUS REVENUE</u>						
020-3-3930-0361	INTEREST INCOME	950.27	2,805.32	5,000.00	2,194.68	56.1
	TOTAL MISCELLANEOUS REVENUE	950.27	2,805.32	5,000.00	2,194.68	56.1
	TOTAL FUND REVENUE	11,094.44	12,949.49	40,000.00	27,050.51	32.4

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PARK EXPENSES:</u>					
020-4-4900-0013 TRANSFER TO OTHER FUNDS	.00	.00	200,000.00	200,000.00	.0
TOTAL CAPITAL PARK EXPENSES:	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
NET REVENUE OVER EXPENDITURES	11,094.44	12,949.49	(160,000.00)	(172,949.49)	8.1

TOWN OF BAYFIELD
BALANCE SHEET
MARCH 31, 2024

SEWER FUND

ASSETS

030-1-0000-0100	CASH IN COMBINED CASH FUND	2,733,943.83	
030-1-0000-0120	INVENTORY	175,197.01	
030-1-0000-0143	A/R - SEWER	138,795.73	
030-1-0000-0185	LAND & EASEMENTS	47,908.00	
030-1-0000-0200	CONSTRUCTION IN PROCESS	14,583.58	
030-1-0000-0250	BUILDINGS & IMPROVEMENTS	282,434.29	
030-1-0000-0260	INFRASTRUCTURE & IMPROVEMENTS	15,228.00	
030-1-0000-0300	WASTEWATER EQUIPMENT	468,029.22	
030-1-0000-0301	WASTEWATER PLANT	12,086,688.93	
030-1-0000-0350	ACCUMULATED DEPRECIATION	(5,514,877.17)	
030-1-0000-0450	DEFERRED OUTFLOW PENSION	23,576.00	
030-1-0000-0451	DEFERRED OUTFLOW OPEB	1,972.00	
	TOTAL ASSETS		10,473,479.42

LIABILITIES AND EQUITY

LIABILITIES

030-2-0000-0205	BONDS PAYABLE	1,825,000.00	
030-2-0000-0206	CWPRD INFILTRATION LOAN PAYABL	357,409.49	
030-2-0000-0210	BOND PREMIUM	50,597.76	
030-2-0000-0216	ACCRUED INTEREST PAYABLE	20,743.62	
030-2-0000-0230	DEFERRED REVENUE	675,879.49	
030-2-0000-0240	COMPENSATED ABSENCES PAYABLE	5,971.17	
030-2-0000-0261	NET OPEB LIABILITY	11,674.00	
030-2-0000-0450	DEFERRED INFLOW PENSIONS	131,982.00	
030-2-0000-0451	DEFERRED INFLOW OPEB	4,833.00	
	TOTAL LIABILITIES		3,084,090.53

FUND EQUITY

030-2-0000-0801	CURRENT FUND BALANCE	7,388,844.21	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	544.68	
	BALANCE - CURRENT DATE	544.68	
	TOTAL FUND EQUITY		7,389,388.89
	TOTAL LIABILITIES AND EQUITY		10,473,479.42

TOWN OF BAYFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FEES</u>					
030-3-3000-0001 SEWER FEES	122,720.63	367,862.83	1,370,000.00	1,002,137.17	26.9
030-3-3000-0010 I & I FEE	6,855.00	21,580.00	85,000.00	63,420.00	25.4
TOTAL TAXES AND FEES	129,575.63	389,442.83	1,455,000.00	1,065,557.17	26.8
<u>INTERGOVERNMENTAL RECEIPTS</u>					
030-3-3300-0361 INTEREST	12,869.44	37,992.85	100,000.00	62,007.15	38.0
TOTAL INTERGOVERNMENTAL RECEI	12,869.44	37,992.85	100,000.00	62,007.15	38.0
<u>MISCELLANEOUS REVENUE</u>					
030-3-3900-0001 PLANT INVESTMENT FEES	10,700.00	17,500.00	50,000.00	32,500.00	35.0
030-3-3900-0333 MISCELLANEOUS REVENUE-SEWER	.00	.00	100.00	100.00	.0
TOTAL MISCELLANEOUS REVENUE	10,700.00	17,500.00	50,100.00	32,600.00	34.9
TOTAL FUND REVENUE	153,145.07	444,935.68	1,605,100.00	1,160,164.32	27.7

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER WAGES & BENEFITS</u>					
030-4-4000-1000 SALARY	20,656.00	62,216.51	266,953.00	204,736.49	23.3
030-4-4000-1020 ON-CALL	604.13	1,527.78	4,500.00	2,972.22	34.0
030-4-4000-1040 OVERTIME	.00	1,105.77	1,500.00	394.23	73.7
030-4-4000-1100 PERA	2,941.97	8,984.00	40,288.00	31,304.00	22.3
030-4-4000-1110 MEDICARE	284.10	870.71	3,958.00	3,087.29	22.0
030-4-4000-1300 UNEMPLOYMENT	40.03	122.21	546.00	423.79	22.4
030-4-4000-1310 WORKERS COMP	1,123.11	2,246.22	6,851.00	4,604.78	32.8
030-4-4000-1400 HEALTH INS	4,202.72	13,238.16	45,048.00	31,809.84	29.4
030-4-4000-1405 HSA EMPLOYER CONTRIBUTION	300.00	900.00	3,600.00	2,700.00	25.0
030-4-4000-1410 VISION	28.00	84.00	336.00	252.00	25.0
030-4-4000-1420 DENTAL	324.00	972.00	3,888.00	2,916.00	25.0
030-4-4000-1500 U/C ALLOWANCE	.00	59.99	2,000.00	1,940.01	3.0
030-4-4000-1510 CELL PHONE ALLOWANCE/STIPEND	200.00	450.00	2,400.00	1,950.00	18.8
030-4-4000-1520 WELLNESS	.00	465.00	1,860.00	1,395.00	25.0
TOTAL SEWER WAGES & BENEFITS	30,704.06	93,242.35	383,728.00	290,485.65	24.3
<u>SEWER OPERATIONS</u>					
030-4-4134-0105 TRAINING, TRAVEL & MEETINGS	564.50	3,749.47	4,500.00	750.53	83.3
030-4-4134-0109 PERSONNEL RELATIONS	22.41	193.82	1,700.00	1,506.18	11.4
030-4-4134-0113 OFFICE SUPPLIES	.00	33.98	1,000.00	966.02	3.4
030-4-4134-0117 POSTAGE	1,771.44	2,244.11	2,500.00	255.89	89.8
030-4-4134-0121 SUPPLIES	1,234.51	1,812.36	17,000.00	15,187.64	10.7
030-4-4134-0125 COMPUTER HARDWARE/SOFTWARE	1,847.16	10,456.58	20,800.00	10,343.42	50.3
030-4-4134-0129 PUBLISHING/ADVERTISING	202.12	404.23	2,500.00	2,095.77	16.2
030-4-4134-0202 BUILDING/FACILITY MAINTENANCE	9,529.18	16,438.13	60,000.00	43,561.87	27.4
030-4-4134-0206 VEHICLE/EQUIP MAINTENANCE	.00	811.99	3,500.00	2,688.01	23.2
030-4-4134-0210 VEHICLE/EQUIP FUEL	81.79	163.72	3,500.00	3,336.28	4.7
030-4-4134-0351 OPERATIONAL FEES	.00	1,848.00	5,500.00	3,652.00	33.6
030-4-4134-0359 PROGRAMS	4,892.00	11,177.73	39,500.00	28,322.27	28.3
030-4-4134-0449 LAND USE - CONSULTING SERVICES	.00	.00	1,000.00	1,000.00	.0
030-4-4134-0453 ENGINEER-CONSULTING SERVICES	.00	.00	45,000.00	45,000.00	.0
030-4-4134-0457 IT-CONSULTING SERVICES	1,127.60	3,186.60	25,000.00	21,813.40	12.8
030-4-4134-0465 OTHER-CONSULTING SERVICES	.00	.00	1,000.00	1,000.00	.0
030-4-4134-0500 INSURANCE	5,873.65	11,747.30	29,000.00	17,252.70	40.5
030-4-4134-0601 ELECTRICITY	.00	3,950.89	40,000.00	36,049.11	9.9
030-4-4134-0602 ELECTRICITY/OPTION 2	.00	856.46	7,000.00	6,143.54	12.2
030-4-4134-0611 NATURAL GAS/PROPANE	110.75	144.84	1,800.00	1,655.16	8.1
030-4-4134-0621 SEWER	2,322.16	4,666.82	10,000.00	5,333.18	46.7
030-4-4134-0631 WATER	2,267.30	5,149.60	10,000.00	4,850.40	51.5
030-4-4134-0641 GARBAGE	88.07	176.14	1,000.00	823.86	17.6
030-4-4134-0651 TELEPHONE	.00	.00	1,000.00	1,000.00	.0
030-4-4134-0661 INTERNET	308.31	692.97	1,500.00	807.03	46.2
030-4-4134-0999 MISCELLANEOUS	.00	.00	100.00	100.00	.0
TOTAL SEWER OPERATIONS	32,242.95	79,905.74	335,400.00	255,494.26	23.8

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
030-4-4310-0001	WWTF LOAN	.00	169,520.00	347,400.00	177,880.00 48.8
030-4-4310-0002	INFILTRATION LOAN	.00	18,179.18	36,358.00	18,178.82 50.0
030-4-4310-0030	SEWER ADMIN FEES	17,700.00	53,100.00	212,400.00	159,300.00 25.0
	TOTAL DEBT SERVICE	17,700.00	240,799.18	596,158.00	355,358.82 40.4
<u>CIP</u>					
030-4-4900-0100	CIP - SEWER	4,180.50	30,443.73	764,375.00	733,931.27 4.0
	TOTAL CIP	4,180.50	30,443.73	764,375.00	733,931.27 4.0
	TOTAL FUND EXPENDITURES	84,827.51	444,391.00	2,079,661.00	1,635,270.00 21.4
	NET REVENUE OVER EXPENDITURES	68,317.56	544.68	(474,561.00)	(475,105.68) .1

TOWN OF BAYFIELD
 BALANCE SHEET
 MARCH 31, 2024

STORMWATER

ASSETS

037-1-0000-0100	CASH IN COMBINED CASH FUND	(<u>392.62)</u>
	TOTAL ASSETS	(<u><u>392.62)</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(<u>392.62)</u>
	BALANCE - CURRENT DATE	(<u>392.62)</u>
	TOTAL FUND EQUITY	(<u>392.62)</u>
	TOTAL LIABILITIES AND EQUITY	(<u><u>392.62)</u></u>

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

STORMWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES AND FEES</u>						
037-3-3000-0001	STORMWATER FEES	.00	.00	500,000.00	500,000.00	.0
037-3-3000-0010	LOAN	.00	.00	571,500.00	571,500.00	.0
	TOTAL TAXES AND FEES	.00	.00	1,071,500.00	1,071,500.00	.0
<u>LICENSES AND PERMITS</u>						
037-3-3200-0010	GRANTS	.00	.00	571,500.00	571,500.00	.0
	TOTAL LICENSES AND PERMITS	.00	.00	571,500.00	571,500.00	.0
	TOTAL FUND REVENUE	.00	.00	1,643,000.00	1,643,000.00	.0

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STORMWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORMWATER WAGES & BENEFITS</u>						
037-4-4000-1000	SALARY	.00	.00	43,680.00	43,680.00	.0
037-4-4000-1020	ON-CALL	.00	.00	1,500.00	1,500.00	.0
037-4-4000-1040	OVERTIME	.00	.00	3,000.00	3,000.00	.0
037-4-4000-1100	PERA	.00	.00	7,111.00	7,111.00	.0
037-4-4000-1110	MEDICARE	.00	.00	699.00	699.00	.0
037-4-4000-1300	UNEMPLOYMENT	.00	.00	96.00	96.00	.0
037-4-4000-1310	WORKERS COMP	392.62	392.62	2,395.00	2,002.38	16.4
037-4-4000-1400	HEALTH INS	.00	.00	12,852.00	12,852.00	.0
037-4-4000-1405	HSA-EMPLOYER CONTRIBUTION	.00	.00	1,200.00	1,200.00	.0
037-4-4000-1410	VISION	.00	.00	96.00	96.00	.0
037-4-4000-1420	DENTAL	.00	.00	1,008.00	1,008.00	.0
037-4-4000-1500	U/C ALLOWANCE	.00	.00	500.00	500.00	.0
037-4-4000-1510	CELL PHONE STIPEND	.00	.00	600.00	600.00	.0
037-4-4000-1520	WELLNESS	.00	.00	465.00	465.00	.0
TOTAL STORMWATER WAGES & BEN		392.62	392.62	75,202.00	74,809.38	.5

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STORMWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>STORMWATER OPERATIONS</u>						
037-4-4134-0101	MEMBERSHIP DUES	.00	.00	100.00	100.00	.0
037-4-4134-0105	TRAINING, TRAVEL & MEETINGS	.00	.00	100.00	100.00	.0
037-4-4134-0109	PERSONNEL RELATIONS	.00	.00	100.00	100.00	.0
037-4-4134-0113	OFFICE SUPPLIES	.00	.00	100.00	100.00	.0
037-4-4134-0117	POSTAGE	.00	.00	100.00	100.00	.0
037-4-4134-0121	SUPPLIES	.00	.00	100.00	100.00	.0
037-4-4134-0125	COMPUTER HARDWARE/SUPPLIES	.00	.00	100.00	100.00	.0
037-4-4134-0129	PUBLISHING/ADVERTISING	.00	.00	100.00	100.00	.0
037-4-4134-0202	BUILDING/FACILITY MAINTENANCE	.00	.00	100.00	100.00	.0
037-4-4134-0206	VEHICLE/EQUIP MAINTENANCE	.00	.00	100.00	100.00	.0
037-4-4134-0210	VEHICLE/EQUIP FUEL	.00	.00	100.00	100.00	.0
037-4-4134-0351	OPERATIONAL FEES	.00	.00	100.00	100.00	.0
037-4-4134-0359	PROGRAMS	.00	.00	100.00	100.00	.0
037-4-4134-0441	LEGAL-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0445	AUDIT-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0449	LAND USE-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0453	ENGINEER-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0457	IT-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0461	BUILDING-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0465	OTHER-CONSULTING SERVICES	.00	.00	100.00	100.00	.0
037-4-4134-0500	INSURANCE	.00	.00	100.00	100.00	.0
037-4-4134-0601	ELECTRICITY	.00	.00	100.00	100.00	.0
037-4-4134-0602	ELECTRICITY/OPTION 2	.00	.00	100.00	100.00	.0
037-4-4134-0611	NATURAL GAS/PROPANE	.00	.00	100.00	100.00	.0
037-4-4134-0621	SEWER	.00	.00	100.00	100.00	.0
037-4-4134-0631	WATER	.00	.00	100.00	100.00	.0
037-4-4134-0641	GARBAGE	.00	.00	100.00	100.00	.0
037-4-4134-0651	TELEPHONE	.00	.00	100.00	100.00	.0
037-4-4134-0661	INTERNET	.00	.00	100.00	100.00	.0
037-4-4134-0999	MISCELLANEOUS	.00	.00	100.00	100.00	.0
	TOTAL STORMWATER OPERATIONS	.00	.00	3,000.00	3,000.00	.0
<u>ADMIN FEES</u>						
037-4-4310-0030	STORMWATER ADMIN FEES	.00	.00	100,000.00	100,000.00	.0
	TOTAL ADMIN FEES	.00	.00	100,000.00	100,000.00	.0
<u>CAPITAL IMPROVEMENT</u>						
037-4-4900-0100	CIP STORMWATER	.00	.00	1,143,000.00	1,143,000.00	.0
	TOTAL CAPITAL IMPROVEMENT	.00	.00	1,143,000.00	1,143,000.00	.0
	TOTAL FUND EXPENDITURES	392.62	392.62	1,321,202.00	1,320,809.38	.0

TOWN OF BAYFIELD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

STORMWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(392.62)	(392.62)	321,798.00	322,190.62	(.1)

TOWN OF BAYFIELD
BALANCE SHEET
MARCH 31, 2024

CAPITAL IMPROVEMENT FUND

ASSETS

040-1-0000-0100	CASH IN COMBINED CASH FUND	1,483,534.35	
040-1-0000-0150	DUE FROM OTHER GOVERNMENT	3.00	
	TOTAL ASSETS		1,483,537.35

LIABILITIES AND EQUITY

FUND EQUITY

040-2-0000-0801	CURRENT FUND BALANCE	1,872,080.18	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(388,542.83)	
	BALANCE - CURRENT DATE	(388,542.83)	
	TOTAL FUND EQUITY		1,483,537.35
	TOTAL LIABILITIES AND EQUITY		1,483,537.35

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>MISCELLANEOUS REVENUE</u>						
040-3-3900-0001	CITY SALES TAX	45,573.33	46,502.34	590,000.00	543,497.66	7.9
040-3-3930-0361	COTRUST INTEREST CAPITAL IMRPO	7,442.71	21,972.15	60,000.00	38,027.85	36.6
040-3-3940-0020	IN LIEU OF PARKS FEE	.00	.00	17,500.00	17,500.00	.0
040-3-3940-0021	PARK FACILITY IMPACT FEES	.00	408.00	9,000.00	8,592.00	4.5
040-3-3950-0050	GRANT REVENUE	.00	.00	35,000.00	35,000.00	.0
	TOTAL MISCELLANEOUS REVENUE	53,016.04	68,882.49	711,500.00	642,617.51	9.7
	TOTAL FUND REVENUE	53,016.04	68,882.49	711,500.00	642,617.51	9.7

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDINGS & INFRASTRUCTURE</u>					
040-4-4920-0100 CIP CAPITAL IMPROVEMENT 2021	.00	222,061.52	70,000.00	(152,061.52)	317.2
TOTAL BUILDINGS & INFRASTRUCTU	.00	222,061.52	70,000.00	(152,061.52)	317.2
<u>TRANSFERS</u>					
040-4-4990-0003 TRANSFER TO STREET FUND	.00	506.85	16,000.00	15,493.15	3.2
040-4-4990-0013 TRANSFER TO GENERAL FUND	24,453.32	234,856.95	617,900.00	383,043.05	38.0
TOTAL TRANSFERS	24,453.32	235,363.80	633,900.00	398,536.20	37.1
TOTAL FUND EXPENDITURES	24,453.32	457,425.32	703,900.00	246,474.68	65.0
NET REVENUE OVER EXPENDITURES	28,562.72	(388,542.83)	7,600.00	396,142.83	(5112.

TOWN OF BAYFIELD
BALANCE SHEET
MARCH 31, 2024

WATER FUND

ASSETS

050-1-0000-0100	CASH IN COMBINED CASH FUND	2,270,152.76	
050-1-0000-0115	A/R WATER/TURN ON-OFF/PENALTY	76,928.71	
050-1-0000-0120	INVENTORY	64,018.33	
050-1-0000-0181	LAND	55,858.00	
050-1-0000-0182	CONSTRUCTION IN PROGRESS	336,307.01	
050-1-0000-0183	BUILDINGS AND IMPROVEMENTS	749,160.28	
050-1-0000-0184	WATER EQUIPMENT	325,443.07	
050-1-0000-0185	WATER PLANT	8,198,874.47	
050-1-0000-0186	ACCUMULATED DEPRECIATION	(3,830,454.44)	
050-1-0000-0187	WATER RIGHTS	1,983.77	
050-1-0000-0450	DEFERRED OUTFLOW PENSIONS	31,429.00	
050-1-0000-0451	DEFERRED OUTFLOW OPEB	2,629.00	
	TOTAL ASSETS		8,282,329.96

LIABILITIES AND EQUITY

LIABILITIES

050-2-0000-0215	ACCRUED INTEREST PAYABLE	8,477.04	
050-2-0000-0230	DEFERRED REVENUE	(1.36)	
050-2-0000-0233	CRPWD WATERLINE REP LOAN	820,934.70	
050-2-0000-0240	COMPENSATED ABSENCES	14,355.95	
050-2-0000-0260	NET PENSION LIABILITY	(20,301.00)	
050-2-0000-0261	NET OPEB LIABILITY	15,562.00	
050-2-0000-0290	FIRE HYDRANT CONSTRUCTION DEP	2,000.00	
050-2-0000-0450	DEFERRED INFLOW PENSIONS	175,946.00	
050-2-0000-0451	DEFERRED INFLOW OPEB	6,443.00	
	TOTAL LIABILITIES		1,023,416.33

FUND EQUITY

050-2-0000-0801	RETAINED EARNINGS TO BALANCE	5,798,584.39	
050-2-0000-0880	RETAINED EARNINGS	1,476,906.18	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(16,576.94)	
	BALANCE - CURRENT DATE	(16,576.94)	
	TOTAL FUND EQUITY		7,258,913.63
	TOTAL LIABILITIES AND EQUITY		8,282,329.96

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES AND FEES</u>					
050-3-3000-0001	61,167.89	184,636.47	900,000.00	715,363.53	20.5
050-3-3000-0002	1,924.91	5,764.74	15,000.00	9,235.26	38.4
050-3-3000-0005	3,487.00	10,722.00	78,000.00	67,278.00	13.8
050-3-3000-0015	913.36	913.36	12,000.00	11,086.64	7.6
050-3-3100-0001	595.00	735.00	7,000.00	6,265.00	10.5
050-3-3100-0361	10,810.93	31,915.71	110,000.00	78,084.29	29.0
TOTAL TAXES AND FEES	78,899.09	234,687.28	1,122,000.00	887,312.72	20.9
<u>MISCELLANEOUS REVENUE</u>					
050-3-3900-0001	.00	7,475.00	25,000.00	17,525.00	29.9
050-3-3900-0002	.00	.00	1,000.00	1,000.00	.0
050-3-3900-0333	700.00	3,807.49	5,000.00	1,192.51	76.2
TOTAL MISCELLANEOUS REVENUE	700.00	11,282.49	31,000.00	19,717.51	36.4
TOTAL FUND REVENUE	79,599.09	245,969.77	1,153,000.00	907,030.23	21.3

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>WATER WAGES & BENEFITS</u>						
050-4-4000-1000	SALARY	18,149.77	55,180.58	236,037.00	180,856.42	23.4
050-4-4000-1020	ON-CALL	617.64	2,168.49	9,000.00	6,831.51	24.1
050-4-4000-1040	OVERTIME	290.24	743.36	12,000.00	11,256.64	6.2
050-4-4000-1100	PERA	2,730.64	8,369.47	37,939.00	29,569.53	22.1
050-4-4000-1110	MEDICARE	263.54	808.03	3,727.00	2,918.97	21.7
050-4-4000-1300	UNEMPLOYMENT	36.96	113.28	514.00	400.72	22.0
050-4-4000-1310	WORKERS COMP	1,740.32	3,480.64	10,616.00	7,135.36	32.8
050-4-4000-1400	HEALTH INS	3,778.54	11,335.62	46,212.00	34,876.38	24.5
050-4-4000-1405	HSA EMPLOYER CONTRIBUTION	300.00	900.00	2,400.00	1,500.00	37.5
050-4-4000-1410	VISION	24.00	72.00	288.00	216.00	25.0
050-4-4000-1420	DENTAL	279.00	837.00	3,348.00	2,511.00	25.0
050-4-4000-1500	U/C ALLOWANCE	181.87	260.25	1,500.00	1,239.75	17.4
050-4-4000-1510	CELL PHONE ALLOWANCE/STIPEND	.00	.00	600.00	600.00	.0
050-4-4000-1520	WELLNESS	.00	930.00	1,395.00	465.00	66.7
	TOTAL WATER WAGES & BENEFITS	28,392.52	85,198.72	365,576.00	280,377.28	23.3
<u>WATER OPERATIONS</u>						
050-4-4134-0105	TRAINING, TRAVEL & MEETINGS	679.50	889.50	2,200.00	1,310.50	40.4
050-4-4134-0109	PERSONNEL RELATIONS	66.80	133.61	1,400.00	1,266.39	9.5
050-4-4134-0117	POSTAGE	1,756.35	1,756.35	4,250.00	2,493.65	41.3
050-4-4134-0121	SUPPLIES	3,786.18	4,203.35	78,500.00	74,296.65	5.4
050-4-4134-0125	COMPUTER HARDWARE/SOFTWARE	1,847.16	10,456.59	20,800.00	10,343.41	50.3
050-4-4134-0129	PUBLISHING/ADVERTISING	202.11	404.23	2,500.00	2,095.77	16.2
050-4-4134-0202	BUILDING/FACILITY MAINTENANCE	3,275.14	8,528.81	30,000.00	21,471.19	28.4
050-4-4134-0206	VEHICLE/EQUIP MAINTENANCE	24.13	24.13	2,500.00	2,475.87	1.0
050-4-4134-0210	VEHICLE/EQUIP FUEL	168.19	316.51	3,000.00	2,683.49	10.6
050-4-4134-0351	OPERATIONAL FEES	304.53	890.17	12,000.00	11,109.83	7.4
050-4-4134-0359	PROGRAMS	.00	.00	5,000.00	5,000.00	.0
050-4-4134-0441	LEGAL-CONSULTING SERVICES	.00	.00	2,500.00	2,500.00	.0
050-4-4134-0445	AUDIT-CONSULTING SERVICES	.00	.00	4,000.00	4,000.00	.0
050-4-4134-0449	LAND USE-CONSULTING SERVICES	.00	.00	1,000.00	1,000.00	.0
050-4-4134-0453	ENGINEER - CONSULTING SERVICES	3,875.00	3,875.00	70,000.00	66,125.00	5.5
050-4-4134-0457	IT-CONSULTING SERVICES	3,002.60	3,186.60	25,000.00	21,813.40	12.8
050-4-4134-0465	OTHER-CONSULTING SERVICES	.00	.00	1,500.00	1,500.00	.0
050-4-4134-0500	INSURANCE	7,416.62	14,833.24	31,750.00	16,916.76	46.7
050-4-4134-0601	ELECTRICITY	.00	2,956.73	35,000.00	32,043.27	8.5
050-4-4134-0602	ELECTRICITY/OPTION 2	730.01	2,042.51	13,500.00	11,457.49	15.1
050-4-4134-0611	NATURAL GAS/PROPANE	1,432.38	3,420.79	15,000.00	11,579.21	22.8
050-4-4134-0621	SEWER	534.35	1,017.59	6,500.00	5,482.41	15.7
050-4-4134-0631	WATER	814.85	1,011.58	3,750.00	2,738.42	27.0
050-4-4134-0651	TELEPHONE	84.41	168.82	1,400.00	1,231.18	12.1
050-4-4134-0661	INTERNET	479.22	961.48	1,500.00	538.52	64.1
050-4-4134-0999	MISCELLANEOUS	.00	.00	100.00	100.00	.0
	TOTAL WATER OPERATIONS	30,479.53	61,077.59	374,650.00	313,572.41	16.3

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>COST OF WATER SALES</u>						
050-4-4331-0227	DITCH FEES LOS PINOS/SCHROEDER	.00	.00	13,500.00	13,500.00	.0
050-4-4331-0228	PRID	.00	16,151.67	16,500.00	348.33	97.9
050-4-4331-0232	WATER RIGHTS ADJUDICATION	94.00	258.50	50,000.00	49,741.50	.5
050-4-4331-0359	WATER SALESMAN PROCESSING	319.32	638.64	4,000.00	3,361.36	16.0
	TOTAL COST OF WATER SALES	413.32	17,048.81	84,000.00	66,951.19	20.3
<u>ADMIN FEES</u>						
050-4-4819-0050	WATER ADMIN FEES	17,700.00	53,100.00	212,400.00	159,300.00	25.0
	TOTAL ADMIN FEES	17,700.00	53,100.00	212,400.00	159,300.00	25.0
<u>WATER CAPITAL - CAPITAL OUTLAY</u>						
050-4-4900-0100	CIP - WATER	9,058.46	10,109.84	269,514.00	259,404.16	3.8
	TOTAL WATER CAPITAL - CAPITAL OU	9,058.46	10,109.84	269,514.00	259,404.16	3.8
<u>DEBT SERVICE</u>						
050-4-4910-0000	CWPRDA PRINCIPAL	.00	36,011.75	72,024.00	36,012.25	50.0
	TOTAL DEBT SERVICE	.00	36,011.75	72,024.00	36,012.25	50.0
	TOTAL FUND EXPENDITURES	86,043.83	262,546.71	1,378,164.00	1,115,617.29	19.1
	NET REVENUE OVER EXPENDITURES	(6,444.74)	(16,576.94)	(225,164.00)	(208,587.06)	(7.4)

TOWN OF BAYFIELD
 BALANCE SHEET
 MARCH 31, 2024

GARBAGE FUND

ASSETS

060-1-0000-0100	CASH IN COMBINED CASH FUND	26,951.52	
060-1-0000-0140	A/R - GARBAGE/ CLEAN-UP/RECYCL	18,985.55	
		<u> </u>	
	TOTAL ASSETS		<u><u>45,937.07</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

060-2-0000-0801	CURRENT FUND BALANCE	36,607.82	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	9,329.25	
		<u> </u>	
	BALANCE - CURRENT DATE	9,329.25	
		<u> </u>	
	TOTAL FUND EQUITY		<u>45,937.07</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>45,937.07</u></u>

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

GARBAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>						
060-3-3482-0100	GARBAGE FEES	15,609.80	47,161.07	200,000.00	152,838.93	23.6
	TOTAL CHARGES FOR SERVICES	15,609.80	47,161.07	200,000.00	152,838.93	23.6
	 TOTAL FUND REVENUE	 15,609.80	 47,161.07	 200,000.00	 152,838.93	 23.6

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>OPERATIONS</u>						
060-4-4300-0001	WASTE CONTROL CONTRACT	29,199.90	29,199.90	185,000.00	155,800.10	15.8
060-4-4300-0003	SPRING CLEAN UP	.00	.00	1,200.00	1,200.00	.0
	TOTAL OPERATIONS	29,199.90	29,199.90	186,200.00	157,000.10	15.7
<u>ADMINISTRATIVE</u>						
060-4-4324-0220	COMPUTER SUPPORT & MAINTENAN	66.79	134.83	500.00	365.17	27.0
060-4-4324-0381	POSTAGE	.00	.00	1,000.00	1,000.00	.0
	TOTAL ADMINISTRATIVE	66.79	134.83	1,500.00	1,365.17	9.0
<u>ADMIN FEES</u>						
060-4-4329-0060	GARBAGE ADMIN FEES	2,500.00	7,500.00	30,000.00	22,500.00	25.0
	TOTAL ADMIN FEES	2,500.00	7,500.00	30,000.00	22,500.00	25.0
<u>UTILITY RELIEF</u>						
060-4-4800-0100	UTILITY RELIEF	410.78	997.09	4,000.00	3,002.91	24.9
	TOTAL UTILITY RELIEF	410.78	997.09	4,000.00	3,002.91	24.9
	TOTAL FUND EXPENDITURES	32,177.47	37,831.82	221,700.00	183,868.18	17.1
	NET REVENUE OVER EXPENDITURES	(16,567.67)	9,329.25	(21,700.00)	(31,029.25)	43.0

TOWN OF BAYFIELD
 BALANCE SHEET
 MARCH 31, 2024

STREETS FUND

ASSETS

071-1-0000-0100	CASH IN COMBINED CASH FUND	2,174,102.09	
071-1-0000-0120	INVENTORY	20,612.86	
071-1-0000-0150	DUE FROM OTHER GOVERNMENTS	131.86	
	TOTAL ASSETS		<u>2,194,846.81</u>

LIABILITIES AND EQUITY

LIABILITIES

071-2-0000-0203	ACCOUNTS PAYABLE	(84.50)	
	TOTAL LIABILITIES		(84.50)

FUND EQUITY

071-2-0000-0801	CURRENT FUND BALANCE	2,345,780.53	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(150,849.22)	
	BALANCE - CURRENT DATE	(150,849.22)	
	TOTAL FUND EQUITY		<u>2,194,931.31</u>
	TOTAL LIABILITIES AND EQUITY		<u>2,194,846.81</u>

TOWN OF BAYFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STREETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>TAXES AND FEES</u>						
071-3-3000-0005	CITY SALES TAX	45,573.31	46,502.32	590,000.00	543,497.68	7.9
071-3-3000-0020	HIGHWAY USERS TAX	8,691.98	16,312.90	95,260.00	78,947.10	17.1
071-3-3000-0040	SPECIFIC OWNERSHIP TAX	2,227.32	6,011.73	20,000.00	13,988.27	30.1
071-3-3000-0050	NATURAL GAS FRANCHISE FEE	.00	.00	14,500.00	14,500.00	.0
071-3-3000-0055	TV FRANCHISE FEE	.00	.00	500.00	500.00	.0
071-3-3000-0070	COUNTY ROAD & BRIDGE FUNDS	.00	.00	14,000.00	14,000.00	.0
071-3-3100-0021	RIGHT OF WAY FEES	151.40	176.40	5,500.00	5,323.60	3.2
	TOTAL TAXES AND FEES	56,644.01	69,003.35	739,760.00	670,756.65	9.3
<u>MISCELLANEOUS REVENUE</u>						
071-3-3800-0001	INTEREST	10,732.63	31,684.55	100,000.00	68,315.45	31.7
071-3-3900-0015	TRANSFER FROM CAPITAL FUND	.00	.00	16,000.00	16,000.00	.0
071-3-3930-0010	GRANTS	.00	.00	2,900,000.00	2,900,000.00	.0
	TOTAL MISCELLANEOUS REVENUE	10,732.63	31,684.55	3,016,000.00	2,984,315.45	1.1
	TOTAL FUND REVENUE	67,376.64	100,687.90	3,755,760.00	3,655,072.10	2.7

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STREETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET WAGES & BENEFITS</u>					
071-4-4000-1000 SALARY	6,451.20	19,521.61	81,120.00	61,598.39	24.1
071-4-4000-1020 ON-CALL	374.63	1,051.90	3,000.00	1,948.10	35.1
071-4-4000-1040 OVERTIME	.00	252.72	3,500.00	3,247.28	7.2
071-4-4000-1100 PERA	996.04	3,051.71	12,933.00	9,881.29	23.6
071-4-4000-1110 MEDICARE	96.26	295.04	1,270.00	974.96	23.2
071-4-4000-1300 UNEMPLOYMENT	13.48	41.31	175.00	133.69	23.6
071-4-4000-1310 WORKERS COMP	533.93	1,460.48	3,257.00	1,796.52	44.8
071-4-4000-1400 HEALTH INS	1,671.48	5,644.44	24,636.00	18,991.56	22.9
071-4-4000-1405 HSA EMPLOYER CONTRIBUTION	200.00	600.00	1,200.00	600.00	50.0
071-4-4000-1410 VISION	4.00	12.00	144.00	132.00	8.3
071-4-4000-1420 DENTAL	145.00	435.00	1,740.00	1,305.00	25.0
071-4-4000-1500 U/C ALLOWANCE	.00	317.62	1,000.00	682.38	31.8
071-4-4000-1510 CELL PHONE ALLOWANCE/STIPEND	50.00	50.00	1,200.00	1,150.00	4.2
071-4-4000-1520 WELLNESS	.00	465.00	930.00	465.00	50.0
TOTAL STREET WAGES & BENEFITS	10,536.02	33,198.83	136,105.00	102,906.17	24.4
<u>STREET OPERATIONS</u>					
071-4-4134-0105 TRAINING, TRAVEL & MEETINGS	547.00	547.00	2,500.00	1,953.00	21.9
071-4-4134-0109 PERSONNEL RELATIONS	391.20	470.87	4,000.00	3,529.13	11.8
071-4-4134-0113 OFFICE SUPPLIES	.00	.00	350.00	350.00	.0
071-4-4134-0117 POSTAGE	.00	.00	250.00	250.00	.0
071-4-4134-0121 SUPPLIES	1,383.97	2,668.88	10,000.00	7,331.12	26.7
071-4-4134-0125 COMPUTER HARDWARE/SOFTWARE	861.69	4,882.54	6,000.00	1,117.46	81.4
071-4-4134-0129 PUBLISHING/ADVERTISING	.00	.00	500.00	500.00	.0
071-4-4134-0202 BUILDING/FACILITY MAINTENANCE	60.00	510.00	500.00	(10.00)	102.0
071-4-4134-0206 VEHICLE/EQUIP MAINTNANCE	360.00	2,088.49	12,000.00	9,911.51	17.4
071-4-4134-0210 VEHICLE/EQUIP FUEL	1,079.00	3,062.82	26,000.00	22,937.18	11.8
071-4-4134-0351 OPERATIONAL FEES	.00	.00	100.00	100.00	.0
071-4-4134-0359 PROGRAMS	.00	3,560.02	25,000.00	21,439.98	14.2
071-4-4134-0441 LEGAL-CONSULTING SERVICES	.00	.00	1,500.00	1,500.00	.0
071-4-4134-0453 ENGINEER-CONSULTING SERVICES	.00	3,047.60	30,000.00	26,952.40	10.2
071-4-4134-0457 IT-CONSULTING SERVICES	1,127.60	1,311.60	500.00	(811.60)	262.3
071-4-4134-0500 INSURANCE	2,161.73	4,323.46	13,500.00	9,176.54	32.0
071-4-4134-0601 ELECTRICITY	249.12	546.30	2,500.00	1,953.70	21.9
071-4-4134-0602 ELECTRICITY/OPTION 2	51.51	2,219.57	20,800.00	18,580.43	10.7
071-4-4134-0611 NATURAL GAS/PROPANE	995.33	2,295.38	7,000.00	4,704.62	32.8
071-4-4134-0621 SEWER	106.73	215.00	1,250.00	1,035.00	17.2
071-4-4134-0631 WATER	76.54	154.62	850.00	695.38	18.2
071-4-4134-0641 GARBAGE	289.86	289.86	1,050.00	760.14	27.6
071-4-4134-0651 TELEPHONE	80.63	161.32	1,000.00	838.68	16.1
071-4-4134-0999 MISCELLANEOUS	.00	.00	100.00	100.00	.0
TOTAL STREET OPERATIONS	9,821.91	32,355.33	167,250.00	134,894.67	19.4

TOWN OF BAYFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2024

STREETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN FEES</u>					
071-4-4322-0799 STREET ADMIN FEES	8,850.00	26,550.00	106,200.00	79,650.00	25.0
TOTAL ADMIN FEES	8,850.00	26,550.00	106,200.00	79,650.00	25.0
<u>CAPITAL OUTLAY</u>					
071-4-4323-0100 CIP - STREETS	124,405.92	159,432.96	4,859,000.00	4,699,567.04	3.3
TOTAL CAPITAL OUTLAY	124,405.92	159,432.96	4,859,000.00	4,699,567.04	3.3
TOTAL FUND EXPENDITURES	153,613.85	251,537.12	5,268,555.00	5,017,017.88	4.8
NET REVENUE OVER EXPENDITURES	(86,237.21)	(150,849.22)	(1,512,795.00)	(1,361,945.78)	(10.0)

TOWN OF BAYFIELD
 BALANCE SHEET
 MARCH 31, 2024

HOUSING DEVELOPMENT FUND

ASSETS

080-1-0000-0100	CASH IN COMBINED CASH FUND	49,317.72	
	TOTAL ASSETS		49,317.72

LIABILITIES AND EQUITY

FUND EQUITY

080-2-0000-0801	CURRENT FUND BALANCE	51,477.72	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(2,160.00)	
	BALANCE - CURRENT DATE	(2,160.00)	
	TOTAL FUND EQUITY		49,317.72
	TOTAL LIABILITIES AND EQUITY		49,317.72

TOWN OF BAYFIELD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

HOUSING DEVELOPMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>MISCELLANEOUS REVENUE</u>					
080-3-3880-0002 DOLA GRANT	.00	.00	2,872,701.00	2,872,701.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	2,872,701.00	2,872,701.00	.0
TOTAL FUND REVENUE	.00	.00	2,872,701.00	2,872,701.00	.0

TOWN OF BAYFIELD
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2024

HOUSING DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
080-4-4134-0806 INFRASTRUCTURE	.00	.00	2,872,701.00	2,872,701.00	.0
080-4-4134-0808 OTHER	.00	2,160.00	.00	(2,160.00)	.0
TOTAL EXPENDITURES	.00	2,160.00	2,872,701.00	2,870,541.00	.1
TOTAL FUND EXPENDITURES	.00	2,160.00	2,872,701.00	2,870,541.00	.1
NET REVENUE OVER EXPENDITURES	.00	(2,160.00)	.00	2,160.00	.0

TOWN OF BAYFIELD SALES TAX AND SHARE OF LA PLATA COUNTY SALES TAX



Bayfield Sales Tax

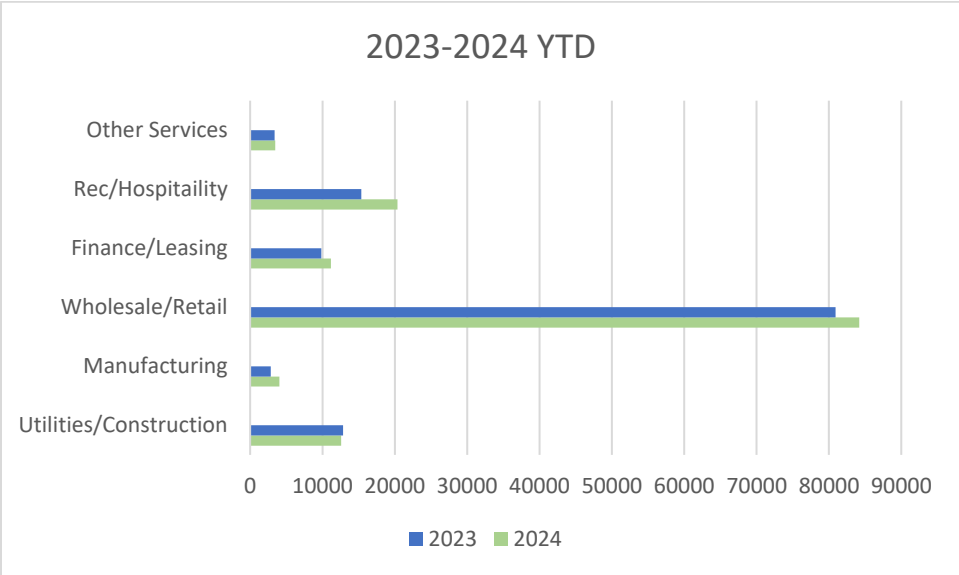
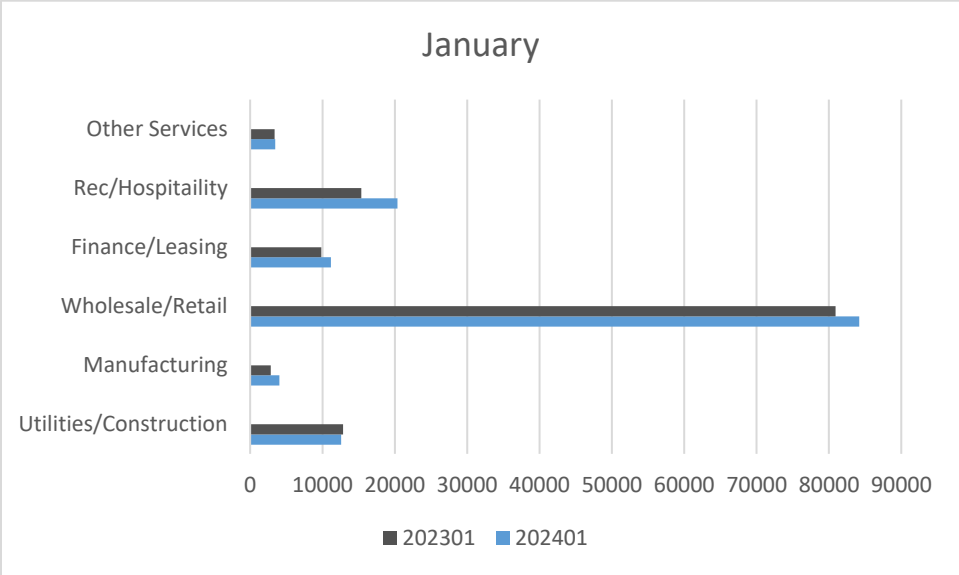
	Sales	November	December	January	February	March	April	May	June	July	August	September	October	Total	
Deposit Revenue	January	February	March	April	May	June	July	August	September	October	November	December			
2023	\$ 145,275	\$ 144,632	\$ 125,199											\$ 415,106	#DIV/0!
2024	\$ 156,130	\$ 156,841	\$ 135,817											\$ 448,788	108.11%

La Plata County Sales Tax Share

	Sales	November	December	January	February	March	April	May	June	July	August	September	October	Total	
Deposit Revenue	January	February	March	April	May	June	July	August	September	October	November	December			
2023	\$ 109,429	\$ 129,900	\$ 99,005											\$ 338,334	#DIV/0!
2024	\$ 112,440	\$ 132,001	\$ 106,754											\$ 351,195	103.80%

2022 Combined Tax	\$ 254,704	\$ 274,532	\$ 224,204	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 753,440
2023 Combined Tax	\$ 268,570	\$ 288,842	\$ 242,571	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 799,983	
Percent Increase 2022 to 2023	105.44%	105.21%	108.19%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	106.18%	

Town Of Bayfield Sales Tax Comparison



RESOLUTION NO. 611

A RESOLUTION OF THE TOWN OF BAYFIELD, COLORADO, ADOPTING BUDGET SUPPLEMENT #1 FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024 AND APPROPRIATING ADDITIONAL SUMS OF MONEY TO THE VARIOUS SPENDING FUNDS FOR THE 2024 BUDGET YEAR.

WHEREAS, the Town adopted a 2024 Budget; and

WHEREAS, as of the date of adoption certain 2023 projects and plans would have completed within the 2023 calendar year; and

WHEREAS, delays extended the 2023 projects, plans and expenditures from 2023 to 2024; and

WHEREAS, unexpended reserves from 2023 for the same projects and plans are available for the expenditures in 2024; and

WHEREAS, the Board of Trustees have determined that the assigned funds shall be amended by this budget supplement, and appropriated for 2024; and

WHEREAS, a Public Hearing for the Budget Supplement was held on April 16, 2024; and

WHEREAS, the board of Trustees have determined that supplement #1 is necessary.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COLORADO, AS FOLLOWS:

Budget Supplement #1 amends the 2024 Budget effective upon adoption. The appropriations for the 2024 Budget are increased as follows:

Fund	Budget	Description	+ Expenditure	Account Code	= Budget Total w/Supplement #1
General Fund	\$5,571,338	Spillman	\$35,121	010-4-4234-0125	
		Network Access	\$1808	010-4-4334-0125	
		Network Access	\$1576	010-4-4334-0457	
		Reusable Shirts	\$8000	010-4-4434-0359	
		Firewall	\$3040	010-4-4134-0457	
		Firewall	\$2374	010-4-4234-0457	
		Firewall	\$665	010-4-4334-0457	
		Firewall	\$950	010-4-4434-0457	
		Firewall	\$190	010-4-4534-0457	
		PRSC Water Heater	\$9639	010-4-4490-0100	
		2 nd Patrol Vehicle	\$20,000	010-4-4490-0100	
Mower Deck	\$6530	010-4-4490-0100			
Lift Basket	\$4900	010-4-4490-0100		\$5,666,133	
Sewer Fund	\$2,079,661	East. Ct. Realignment	\$236,004	030-4-4900-0100	
		Nutrient Removal	\$488,480	030-4-4900-0100	
		Firewall	\$760	030-4-4134-0457	
Capital Imp.	\$703,900	Transfer to Gen Fund	\$41,069	040-4-4990-0003	\$744,969
Water Fund	\$1,378,164	SCADA	\$22,695	050-4-4900-0100	
		Firewall	\$760	050-4-4134-0457	
Street Fund	\$5,268,555	Snow Plow	\$2,900	071-4-4323-0100	
		Lupine Storm Drain	\$48,686	071-4-4323-0100	
		East Mill Gateway	\$341,076	071-4-4323-0100	

		Storm Water Study	\$75,000	071-4-4323-0100	
		Firewall	\$760	071-4-4134-0457	\$5,736,977

INTRODUCED, APPROVED, and ADOPTED this 16th day of April 2024, by the Board of Trustees of the Town of Bayfield, Colorado.

MAYOR:

Attest:

Dustin Hayden, Town Clerk

Ashleigh Tarkington



Pro Playgrounds
8490 Cabin Hill Road
Tallahassee, FL 32311

Quote

Date	Estimate #
4/4/2024	28017

Project Name
TOWN OF BAYFIELD - Mesa Pa...



Customer / Bill To
TOWN OF BAYFIELD Mark Robinson P.O. BOX 80 Bayfield, CO. 81122

Ship To
98 South Mesa Avenue Bayfield, CO. 81122



WE WILL BEAT ANY PRICE BY 5%!

Item	Description	Qty	Cost	Total:
	Furnish labor and materials to install 1 custom hip shade to cover existing playground			
	Square (36'x38'12' entry height) - in-ground mounting - standard elbow			
	SHADE STRUCTURE			
CSSD	Rectangle (36'x38'12' entry height) - in-ground mounting - standard elbow COLORS: POSTS - BURGUNDY FABRIC - BEIGE	1	23,799.00	23,799.00
ENGS	Engineered Drawings for Shade Structure Only	1	1,000.00	1,000.00
Shipping	Combined Shipping and Freight Charges	1	4,861.53	4,861.53
	RAW MATERIALS			
FBLOCK	Footer Blocks	16	3.75	60.00
RMC	Ready Mix Concrete 2500 PSI MIN	13	200.00	2,600.00
RBAR5	No. 5 Rebar	548	1.25	685.00
	RENTALS, LABOR AND INSTALLATION			
22-Rentals	Rental equipment and onsite dumpsters for the installation of shade structure, including debris haul off	1	4,713.42	4,713.42
LBR	Labor and Installation - Shade structure	1	18,152.80	18,152.80

AGREED AND ACCEPTED:
If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

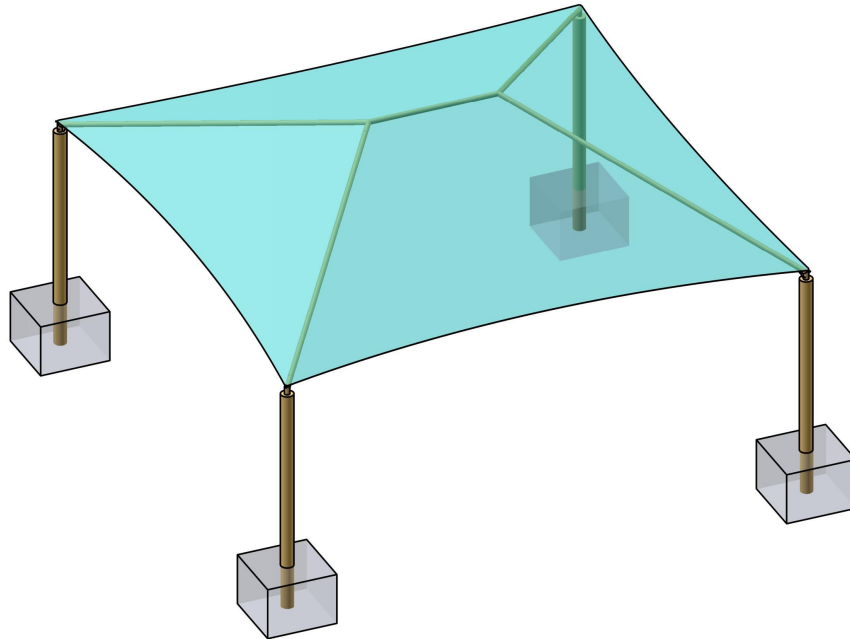
_____/_____/_____
Signature Name / Title Date

Subtotal:
Sales Tax: (7.5%)
Total:

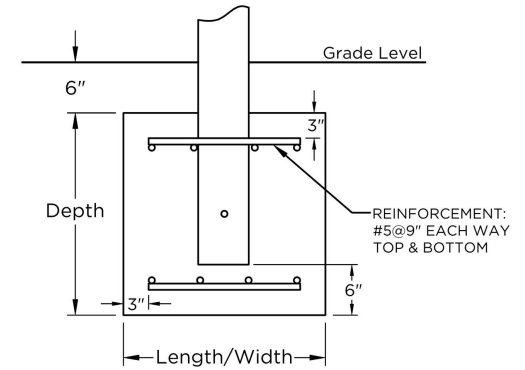
Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.

Hip Shade

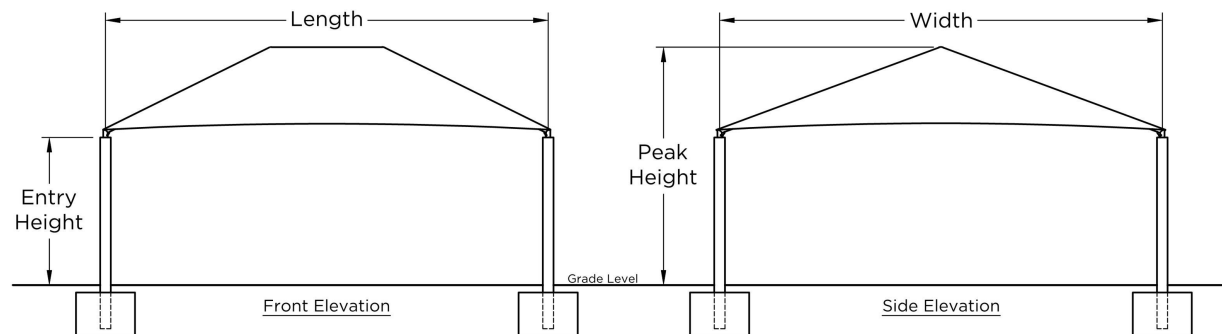
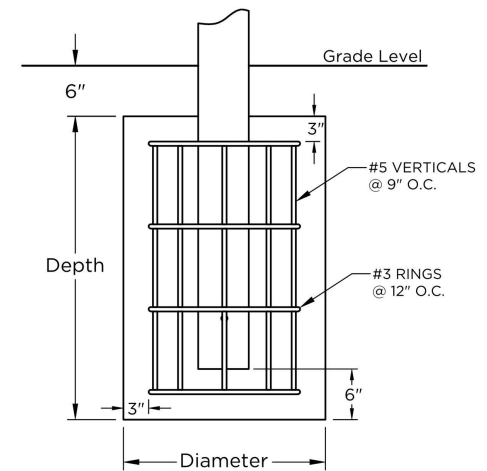
Length	38'	Width	36'	Entry Height	12'
Peak Height	18.66'	Elbow	Standard	Column Mount	Embedded
Column Size	Ø8.6" Sch-40	Rafter Size	7"x5"x3/16"	Ridge Size	7"x5"x3/16"
Column Length	15'	Rafter Length	23.47'	Ridge Length	11'
Dome Qty.	1	Column Qty.	4		



Square Footing		
Column	Length & Width	Depth
Single Cap	5.16	3
Double Cap	N/A	3



Auger Footing		
Diameter	Single Cap Depth	Double Cap Depth
1'-6"		
2'-0"	Out of range	N/A
2'-6"	Out of range	N/A
3'-0"	9.04	N/A



QUOTE

SHADE SIZE

SHADE STYLE

38 X 36

Hip Shade

These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request. Estimated footing size above is based on 1,500 PSF soil bearing pressure.



COLORADO

Department of Transportation

Region 5
Traffic & Safety
3803 N. Main Avenue, Suite 100
Durango, CO 81301

September 1, 2020

Project Numbers: TAP M300-001, MTF M065-008
Project Codes: 23709, 24004
Project Name: Bayfield SUP Improvements

VIA EMAIL

Katie Sickles
Town Manager
Town of Bayfield
PO Box 80
Bayfield, CO 81122
ksickles@bayfieldgov.org

RE: Scoping and Clearance Letter for the Bayfield SUP Improvements Project

Dear Ms Sickles:

Below is a description of the clearance requirements necessary for the proposed Bayfield SUP Improvements Project based upon the Scoping Meeting held on August 3, 2020. Scoping meeting attendees were:

- Katie Sickles – Town Manager, Town of Bayfield
- Becky Eisenbraun – Bayfield Parks and Rec. Program Coordinator
- Kathleen Cathcart – Town Clerk, Town of Bayfield
- Jeremy Schulz – Public Works Director, Town of Bayfield
- Robert Shanks - CDOT Region 5 Local Agency Engineer
- David Seiler - CDOT Region 5 Survey
- Ralph Campano - CDOT Region 5 ROW

The Town of Bayfield was awarded State of Colorado Multi Modal Options Funds (MMOF) and Federal Highway Administration (FHWA) Transportation Alternatives Program (TAP) funds for construction only as follows:

TAP Funds (FY2021) (federal):	\$583,412
TAP Funds (FY2022) (federal):	\$192,980
MMOF Funds (state):	\$248,678
Town of Bayfield:	\$0
Total	\$1,025,070

All clearance work shall be conducted by qualified personnel.

Bid Results Summary - Bayfield Shared Use Path Improvements
Town of Bayfield, Colorado
Bid Opening 3/25/2024



KLJ Proj No. 2104-01400 / CDOT Proj No. TAP M300-001, MTF M065-008 / CDOT Proj Code 23709, 24004

Base Bid Contract Item No.	Contract Item Long Description	Estimated Quantity	Unit	ENGINEER'S ESTIMATE		JAYNES CORPORATION (1)			PAP, LLC		K&K Concrete, Inc.		NEIL'S EXCAVATION & GC, INC.	
				Unit Price	Total	Unit Price	Total (math correct)	Total (per bid)	Unit Price	Total	Unit Price	Total	Unit Price	Total
202-00200	Removal of Sidewalk	4,949	SY	\$ 24.00	\$ 118,776.00	\$ 11.61	\$ 57,457.89	\$ 57,473.00	\$ 15.00	\$ 74,235.00	\$ 10.00	\$ 49,490.00	\$ 15.00	\$ 74,235.00
203-00000	Unclassified Excavation	1,850	CY	\$ 25.00	\$ 46,250.00	\$ 25.14	\$ 46,509.00	\$ 46,509.00	\$ 25.00	\$ 46,250.00	\$ 25.00	\$ 46,250.00	\$ 60.00	\$ 111,000.00
203-01597	Potholing	20	HOUR	\$ 400.00	\$ 8,000.00	\$ 396.55	\$ 7,931.00	\$ 7,931.00	\$ 420.00	\$ 8,400.00	\$ 125.00	\$ 2,500.00	\$ 120.00	\$ 2,400.00
208-00002	Erosion Log Type 1 (12 Inch)	3,666	LF	\$ 7.00	\$ 25,662.00	\$ 5.72	\$ 20,969.52	\$ 20,960.00	\$ 6.37	\$ 23,352.42	\$ 8.00	\$ 29,328.00	\$ 7.50	\$ 27,495.00
208-00075	Pre-fabricated Vehicle Tracking Pad	1	EACH	\$ 6,000.00	\$ 6,000.00	\$ 2,832.00	\$ 2,832.00	\$ 2,832.00	\$ 19,566.75	\$ 19,566.75	\$ 11,000.00	\$ 11,000.00	\$ 22,362.00	\$ 22,362.00
208-00146	Pre-fabricated Concrete Washout Structure (Type 2)	1	EACH	\$ 3,800.00	\$ 3,800.00	\$ 1,118.00	\$ 1,118.00	\$ 1,118.00	\$ 15,000.00	\$ 15,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
208-00106	Sweeping (Sediment Removal)	80	HOUR	\$ 150.00	\$ 12,000.00	\$ 55.90	\$ 4,472.00	\$ 4,472.00	\$ 125.00	\$ 10,000.00	\$ 200.00	\$ 16,000.00	\$ 120.00	\$ 9,600.00
208-00207	Erosion Control Management	22	DAY	\$ 200.00	\$ 4,400.00	\$ 302.55	\$ 6,656.10	\$ 6,656.00	\$ 179.00	\$ 3,938.00	\$ 500.00	\$ 11,000.00	\$ 190.00	\$ 4,180.00
210-04050	Adjust Valve Box	1	EACH	\$ 750.00	\$ 750.00	\$ 1,416.00	\$ 1,416.00	\$ 1,416.00	\$ 850.00	\$ 850.00	\$ 1,200.00	\$ 1,200.00	\$ 850.00	\$ 850.00
212-01200	Landscape Restoration	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,615.00	\$ 4,615.00	\$ 4,615.00	\$ 15,000.00	\$ 15,000.00	\$ 32,250.00	\$ 32,250.00	\$ 15,000.00	\$ 15,000.00
240-00000	Wildlife Biologist	10	HOUR	\$ 150.00	\$ 1,500.00	\$ 173.30	\$ 1,733.00	\$ 1,733.00	\$ 160.65	\$ 1,606.50	\$ 275.00	\$ 2,750.00	\$ 184.00	\$ 1,840.00
250-00010	Environmental Health and Safety Management	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,243.00	\$ 5,243.00	\$ 5,243.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	\$ 6,500.00
304-06000	Aggregate Base Course (Class 6)	1,542	TON	\$ 50.00	\$ 77,100.00	\$ 63.48	\$ 97,886.16	\$ 97,887.00	\$ 55.00	\$ 84,810.00	\$ 45.00	\$ 69,390.00	\$ 70.00	\$ 107,940.00
304-09014	Aggregate Base Course (Special)	659	TON	\$ 50.00	\$ 32,950.00	\$ 78.18	\$ 51,520.62	\$ 51,518.00	\$ 60.00	\$ 39,540.00	\$ 36.00	\$ 23,724.00	\$ 80.00	\$ 52,720.00
403-00721	Hot Mix Asphalt (Patching) (Asphalt)	198	SY	\$ 170.00	\$ 33,660.00	\$ 84.97	\$ 16,824.06	\$ 16,825.00	\$ 45.00	\$ 8,910.00	\$ 155.00	\$ 30,690.00	\$ 80.00	\$ 15,840.00
607-11525	Fence (Plastic)	150	LF	\$ 5.00	\$ 750.00	\$ 4.43	\$ 664.50	\$ 665.00	\$ 4.10	\$ 615.00	\$ 10.00	\$ 1,500.00	\$ 4.70	\$ 705.00
608-00015	Detectable Warnings	120	SY	\$ 130.00	\$ 15,600.00	\$ 79.52	\$ 9,542.40	\$ 9,542.00	\$ 78.20	\$ 9,384.00	\$ 410.00	\$ 49,200.00	\$ 85.00	\$ 10,200.00
608-00006	Concrete Sidewalk (6 Inch)	4,972	SY	\$ 115.00	\$ 571,780.00	\$ 105.40	\$ 524,048.80	\$ 524,062.00	\$ 102.00	\$ 507,144.00	\$ 105.00	\$ 522,060.00	\$ 112.00	\$ 556,864.00
614-00026	Sign Panel (Class I) (Install Only)	6	LF	\$ 35.00	\$ 210.00	\$ 37.83	\$ 226.98	\$ 227.00	\$ 750.00	\$ 4,500.00	\$ 100.00	\$ 600.00	\$ 180.00	\$ 1,080.00
625-00000	Construction Surveying	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 19,805.00	\$ 19,805.00	\$ 19,805.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
626-00000	Mobilization	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 88,765.00	\$ 88,765.00	\$ 88,765.00	\$ 40,000.00	\$ 40,000.00	\$ 52,000.00	\$ 52,000.00	\$ 45,386.00	\$ 45,386.00
630-00000	Flagging	10	HOUR	\$ 60.00	\$ 600.00	\$ 40.80	\$ 408.00	\$ 408.00	\$ 33.60	\$ 336.00	\$ 60.00	\$ 600.00	\$ 50.00	\$ 500.00
630-00012	Traffic Control Management	107	DAY	\$ 1,300.00	\$ 139,100.00	\$ 185.20	\$ 19,816.40	\$ 19,816.00	\$ 790.00	\$ 84,530.00	\$ 675.00	\$ 72,225.00	\$ 955.00	\$ 102,185.00
630-80340	Pedestrian Barricade (ADA)	100	LF	\$ 70.00	\$ 7,000.00	\$ 3.06	\$ 306.00	\$ 306.00	\$ 65.13	\$ 6,513.00	\$ 46.00	\$ 4,600.00	\$ 33.00	\$ 3,300.00
630-80341	Construction Traffic Sign (Panel Size A)	4	EACH	\$ 80.00	\$ 320.00	\$ 39.75	\$ 159.00	\$ 159.00	\$ 68.55	\$ 274.20	\$ 60.00	\$ 240.00	\$ 42.00	\$ 168.00
630-80380	Traffic Cone	50	EACH	\$ 15.00	\$ 750.00	\$ 7.94	\$ 397.00	\$ 397.00	\$ 13.65	\$ 682.50	\$ 15.00	\$ 750.00	\$ 9.00	\$ 450.00
700-70010	F/A Minor Contract Revisions	1	F A	-	\$ 20,000.00	-	\$ 20,000.00	\$ 20,000.00	-	\$ 20,000.00	-	\$ 20,000.00	-	\$ 20,000.00
700-70023	F/A On-The-Job Trainee	1	F A	-	\$ 3,200.00	-	\$ 3,200.00	\$ 3,200.00	-	\$ 3,200.00	-	\$ 3,200.00	-	\$ 3,200.00
700-70380	F/A Erosion Control	1	F A	-	\$ 10,000.00	-	\$ 10,000.00	\$ 10,000.00	-	\$ 10,000.00	-	\$ 10,000.00	-	\$ 10,000.00
				TOTAL	\$ 1,276,158.00	TOTAL	\$ 1,024,522.43	\$ 1,024,540.00	TOTAL	\$ 1,074,637.37	TOTAL	\$ 1,081,547.00	TOTAL	\$ 1,219,000.00

(1) For Jaynes Corporation only, the yellow highlighted items show the extended total math correct vs the extended total as submitted on their bid



BOARD OF TRUSTEES STAFF REPORT

TO: HONORABLE MAYOR AND BOARD OF TRUSTEES
FROM: NICOL KILLIAN, AICP, COMMUNITY DEVELOPMENT DIRECTOR
PROJECT: NOXIOUS WEED MANAGEMENT PLAN (PROJECT # 24-07)
DATE: TUESDAY, APRIL 16, 2024

The State of Colorado has recently reached out to the Town of Bayfield to remind us that we are required to comply with the Colorado Noxious Weed Act of 1990 (C.R.S. 35-5.5-101-119). The Act requires that the Town adopt a Noxious Weed Management Plan, appoint a local advisory board, manage List A and List B species in accordance with the state management objectives, and manage noxious weeds in public rights-of-ways.

On March 12, 2024, the Planning Commission adopted Resolution 2024-03 and on March 19, 2024, the Bayfield Board of Trustees adopted Ordinance 499 amending Chapter 9 of the Municipal Code to include Article IV-Noxious Weeds.

As part of implementing the new Article IV-Noxious Weeds, and per the Colorado Noxious Weed Act, the Town does need to adopt a Noxious Weed Management Plan.

Possible Recommendations

Staff has prepared the following options for the Board of Trustees:

Alternative Action A: **Approve** Resolution 612 adopting the Noxious Weed Management Plan with the following findings:

Finding:

- a. The Town is required to comply with the Colorado Noxious Weed Act of 1990; and
- b. The Planning Commission will be the Advisory Commission for the Noxious Weed Management Plan.

Alternative Action B: **Deny** Resolution 612 adopting the Noxious Weed Management Plan with specific reasons and findings stated.

Alternative Action C: **Continue** Resolution 612 adopting the Noxious Weed Management Plan with specific direction to staff.

NOXIOUS WEED MANAGEMENT PLAN

Staff Recommended Action

On April 9, 2024 the Planning Commission, with a 7-0 vote, adopted Resolution 2024-04 recommending the Board of Trustees adopt the Noxious Weed Management Plan with the findings as stated in Alternative Action A above.

ATTACHMENTS

- Resolution 612
- Noxious Weed Management Plan

RESOLUTION 612

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD ADOPTING A NOXIOUS WEED MANAGEMENT PLAN

WHEREAS, the State of Colorado adopted the Noxious Weed Act of 1990 (C.R.S. 35-5.5-101-119) that determined certain noxious weeds pose a threat to the continued economic and environmental value of the land in Colorado and they must be managed by all landowners in the state; and

WHEREAS, on January 9, 2024, the Town of Bayfield received a letter from the State of Colorado stating that the Town of Bayfield is required to adopt a Noxious Weed Management Plan; and

WHEREAS, on March 19, 2024 the Board of Trustees held a noticed public hearing on proposed amendments to the Municipal Code and adopted Ordinance 499 regarding a Noxious Weed Management Plan; and

WHEREAS, on April 9, 2024 the Planning Commission reviewed the Noxious Weed Management Plan and recommended approval through Resolution 2024-04; and

WHEREAS, after considering the recommendation by the Planning Commission, staff, and any public testimony received, the Board of Trustees finds the adoption of the Noxious Weed Management Plan to be in the best interest of the citizens of the Town of Bayfield.

NOW THEREFORE, BE IT RESOLVED BY THE BAYFIELD BOARD OF TRUSTEES AS FOLLOWS:

Section 1: The Board of Trustees adopts a Noxious Weed Management Plan as attached.

INTRODUCED AND PASSED AS A RESOLUTION at a meeting of the Town of Bayfield Board of Trustees on the 16th day of April, 2024.

Mayor:

Ashleigh Tarkington

Attest:

Dustin Hayden, Town Clerk

Noxious Weed Management Plan

Management Plan Goals

The goal of the Town of Bayfield's Noxious Weed Management Plan is to manage and/or eradicate noxious weeds in Town. The purpose of the plan is to:

1. Comply with Municipal Code Sec 9.82.
2. Control the weeds on Town owned rights-of-way and properties;
3. Work with La Plata County to control weeds on Town adjacent county owned rights-of-way and privately owned properties; and
4. Educate and help Bayfield landowners with vegetation on their private properties.

Large noxious weed infestations can be stopped, reduced, managed and sometimes eventually eradicated. Smaller invasions can, most times, be fully eradicated before they have a chance to become established, and then spread throughout a sub region in the Town/County. By accomplishing this landowners and managers help stop noxious weeds from forcing out native plants and animals from their natural environment.

Control Methods


The most effective plan for managing noxious weeds combines several control methods in a consistent, integrated management program. The plan must take into account the needs of the desirable native plants, the nature of the plant pests, safety to livestock and wildlife, and the needs of the property owner and land users. An integrated weed management program consists of a variety of combinations of the following methods:




- Prevention – Good management will help keep desirable vegetation healthy and weeds under control. Buy only weed-seed-free hay, plant only certified seed, wash your vehicle and equipment after being in a weed-infested area, monitor your property and respond quickly to new weed infestations.
- Cultural Management – Cultural controls seek to control weed problems by establishing desired plant species. Cultural techniques manipulate the plant community through cultivating (cutting through and turning over the soil), re-seeding, fertilizing and irrigating.
- Biological Management – Biological control agents are organisms (usually insects) that are deliberately introduced to an area to control noxious weeds. The aim of biological control is not eradication, but rather to exert enough pressure on a weed to reduce its abundance to acceptable levels. Biological control agents are most useful for reducing seed production or weakening plants in large, dense noxious weed infestations where other control methods are not cost-effective.
- Livestock Grazing – Land managers can use cattle, sheep and goats to selectively overgraze certain weed species, thereby weakening them. In cases where desirable native species are not attractive to livestock, grazing may favor growth of native species over weeds. Livestock and wildlife can carry and spread weed seed on their coats or in their feces; avoid moving livestock from weedy areas to weed-free areas when weeds are producing viable seed.
- Mechanical Management – Techniques like mowing, tilling, hand-pulling, or burning can physically disrupt plant growth.



- Chemical Management – Herbicides that kill or control targeted plants. They can be safe and effective when applied properly. Herbicides decrease growth, seed production, and competitiveness of susceptible weeds.


Noxious Weed Species



The noxious weeds most common in La Plata County currently include the following:



Species	Information	Control Method(s)
<p data-bbox="289 558 505 617">Canadian Thistle (Cirsium Arvense)</p> 	<p data-bbox="613 558 998 1041">A non-native, deep-rooted perennial that spreads by seeds and aggressive creeping, horizontal roots called rhizomes. Can grow 2 to 4 feet in height. The leaves are oblong, spiny, bright green, and slightly hairy on the undersurface. Unlike other noxious biennial thistles which have a solitary flower at the end of each stem, Canada thistle flowers occur in small clusters of 1 to 5 flowers. They are about 1 cm in diameter, tubular-shaped, and vary from white to purple in color.</p>	<p data-bbox="1031 558 1161 583">Prevention</p> <p data-bbox="1031 625 1390 743">Cultural-Maintain healthy pastures, riparian areas, and rangelands. Prevent bare ground caused by overgrazing</p> <p data-bbox="1031 785 1377 903">Biological-Cattle, goats, and sheep will graze on Canada thistle when plants are young and succulent in the spring</p> <p data-bbox="1031 945 1404 1125">Mechanical-hand-pulling and tilling create root fragments and stimulate the growth of new plants. Mowing can be effective if done every 10-21 days throughout the growing season</p> <p data-bbox="1031 1167 1393 1226">*Chemical-Milestone, Prescott, Redeem, Perspective</p> <p data-bbox="1031 1268 1365 1348">*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p data-bbox="280 247 513 310">Corn Chamomile (<i>Anthemis arvensis</i>)</p> 	<p data-bbox="613 247 1062 554">An annual plant that reproduces from seed, these plants have daisy-like flowers that consist of white petals surrounding a yellow disc in the center. It is bushy and branched, and can grow 10 to 30 inches tall when matured. The leaves are finely dissected and look similar to a fern. It can tolerate a wide range of soil types, elevations, and habitats.</p>	<p data-bbox="1089 247 1393 793">Prevention Cultural-maintain healthy pastures & prevent bare spots from overgrazing, dense shade Biological-gall midge fly Mechanical-mow before plants bolt *Chemical-Milestone or Perspective *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p data-bbox="207 873 586 968">Dalmation Toadflax (<i>Linaria dalmatica & genistifolia</i>) Colorado List B</p> 	<p data-bbox="613 873 1062 1268">Non-native, perennial forb introduced from the Mediterranean region as a folk remedy, fabric dye and ornamental. It reproduces both by seed and by extensive, creeping rhizomes. A single plant produces 500,000 seeds, most of which fall within 18 inches of the parent plant. Seeds can remain viable for at least 10 years. Grows to 3 feet and has bright yellow snapdragon-like flowers with an orange throat on elongated racemes.</p>	<p data-bbox="1089 873 1370 1360">Prevention Cultural-seed with competitive grasses Biological-calophasia lunula moth Mechanical-pull *Chemical-Perspective, Tordon/Picloram, Telar *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p data-bbox="305 1394 488 1488">Hoary Cress (<i>lepidium draba</i>) Colorado List B</p> 	<p data-bbox="613 1394 1062 1793">Commonly known as whitetop is a creeping perennial that is a member of the mustard family and native to Europe. The stems, in the rosette stage, may grow up to 2 inches in height and produce grayish-green leaves that are lance-shaped. One plant can produce from 1,200 to 4,800 seeds. The plants emerge in early spring with stems emerging from the center of each rosette in late April. Flowers from May to June and plants set seed by mid-summer.</p>	<p data-bbox="1089 1394 1403 1860">Prevention Cultural-minimize disturbance & seed dispersal Mechanical-mow before plants bolt *Chemical-Telar, Escort XP, Plateau or Panoramic *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p data-bbox="293 254 505 338">Leafy Spurge (<i>Euphorbia esula</i>) Colorado List B</p> 	<p data-bbox="613 254 1062 890">Non-native deep-rooted perennial that spreads by seed and extensive, creeping roots that can extend as deep as 30 feet into the soil and are extremely wide-spreading. The roots are brown and contain numerous pink buds that generally produce new shoots or roots. Leafy spurge can grow from 1 to 3 feet in height. The stems are smooth, pale green, and thickly clustered. The flowers are very small and yellowish-green. The entire plant contains a white, milky sap that can damage eyes and sensitive skin. One of the earliest plants to emerge in the spring. Flower clusters develop 1 to 2 weeks after stem emergence which is from mid-April to late May. One large leafy spurge plant can produce up to 130,000 seeds.</p>	<p data-bbox="1089 254 1419 764">Prevention Cultural-establishment of selected grasses Biological-flea beetles Livestock Grazing-sheep & goats *Chemical-Perspective, Overdrive, Distinct, Paramount, Facel-L or Quinstar *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p data-bbox="269 917 526 1001">Mayweed Chamomile (<i>Anthemis cotula</i>) Colorado List B</p> 	<p data-bbox="613 917 1062 1493">Bushy annual that can adapt to various conditions and is native to Europe. Is a prolific seed producer, producing more than 960,000 seeds per plant. The seeds viability in soil range from 4 to 6 years. The leaves are finely dissected, alternate, and approximately 0.75 to 2.5 inches long and 1 inch wide. Leaves may have some short hairs and emit an unpleasant odor. Flowers are solitary and borne at the ends of branches. They are 0.75 to 1.25 inches in diameter with 12 white ray flowers and yellow disk centers. The white ray flowers are in bloom from June through September. Mature plants grow from 0.5 to 2 feet tall and are highly branched.</p>	<p data-bbox="1089 917 1390 1457">Prevention Cultural-maintain healthy pastures & prevent bare spots from overgrazing, dense shade Biological-gall midge fly Mechanical-mow before plants bolt *Chemical-Milestone or Perspective *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p>Russian Knapweed (<i>Rhaponticum repens</i>) Colorado List B</p> 	<p>Russian knapweed is a non-native, deep-rooted perennial that spreads by aggressive, creeping, horizontal roots (rhizomes) and seeds. The roots are brown to black with a scaly appearance. Can grow up to 3 feet in height. The stems and leaves are covered with short gray hairs. The flowers are urn-shaped, pink to purple in color, and are solitary at the tips of the upper branches. Can be distinguished from other knapweeds by the smooth, papery, rounded bracts that surround the flowers. Emerges in early spring after soil temperatures remain above freezing. It produces flowers from June to August and sets seeds in late summer to early fall. The seeds are viable for two to three years. Reproduces primarily from its root system. Buds on the horizontal roots can form adventitious shoots, August through the winter that can grow to become independent plants. Once rosettes emerge in the spring, remaining root buds slough off until they develop again in late summer. Additionally, root fragments can develop into new plants.</p>	<p>Prevention</p> <p>Cultural-establishment of selected grasses</p> <p>Biological-flea beetles</p> <p>Livestock Grazing-sheep & goats</p> <p>*Chemical-Perspective, Overdrive, Distinct, Paramount, Facel-L or Quinstar</p> <p>*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p data-bbox="224 247 570 338">Scentless Chamomile (<i>Tripleurospermum inodorum</i>) Colorado List B</p> 	<p data-bbox="618 247 1057 800">Annual, biennial, or short-lived perennial forb that is native to Europe. Seedlings emerge in spring and can produce a dense mat, outcompeting other species. Seeds and flowers are continually being formed. Each flower head can produce 300 seeds and a single plant can produce 300,000 seeds. The flowers are white in color, 3/4 inches, and are daisy-like flowers that are solitary on each stem. Flowers have a yellow central disk surrounded by white petals. Leaves are alternate, fernlike, finely divided, and odorless when crushed. The stems can reach 6 inches to 3 feet tall and have numerous branches.</p>	<p data-bbox="1089 247 1414 506">Prevention Cultural-minimize soil disturbance & maintain high native canopy cover of drought tolerant plants Mechanical-remove fibrous roots</p>
<p data-bbox="302 825 492 915">Sulfur Cinquefoil (<i>Potentilla recta</i>) Colorado List B</p> 	<p data-bbox="618 825 1057 1682">Sulfur cinquefoil is a perennial forb that is native to Eurasia. The flowers are pale yellow with 5 heart-shaped petals and are slightly longer than the 5 enclosing green sepals and 5 small bracts. Flowers appear from May to July with peak flowering generally occurring in late June. Each flower produces numerous small seeds that are slightly flattened and 1.3 mm long. The seeds are comma-shaped, brownish-purple in color, and covered with a net-like pattern of veins. Seeds remain viable in the soil for at least three years. Leaves are numerous, alternate, and compound with 5 to 7 leaflets having toothed edges. Leafstalks have conspicuous perpendicular hairs and leaves appear green on the underside. The erect stems are single to several, with few (or none) slender branches and are 12 to 28 inches in height that grow from the well-developed rootstock. The plant has a single taproot and may have several shallow, spreading branch roots but no rhizomes.</p>	<p data-bbox="1089 825 1414 1052">Prevention Cultural- dense shade, drought tolerant ground cover Mechanical-remove and bag entire root</p>

Species	Information	Control Method(s)
<p>Tamarisk (<i>Tamarix Spp.</i>) Colorado List B</p> 	<p>Non-native deciduous evergreen shrub or small tree that grows from 5 to 20 feet tall, also known as saltcedar. The bark on saplings and stems is reddish-brown. The leaves are small, scale-like and bluish-green in color. Tiny pink to white flowers have five petals and grow on slender racemes. Reproduces by seeds as well as vegetatively. A mature plant can produce up to 600,000 seeds per year. Seeds are viable for up to 45 days under ideal conditions. Buds break dormancy in February or March. Flowering occurs anytime between April and August. Ideal conditions for seedling survival are saturated soil during the first few weeks of life, a high water table, and open sunny ground with little competition from other plants.</p>	<p>Prevention</p> <p>Cultural-manage then revegetate with seeded grasses, willow stakes & cottonwood cuttings</p> <p>Biological-saltcedar leaf beetle</p> <p>Mechanical-bulldozer and prescribed fire</p> <p>*Chemical-Garlon 4, Remedy, Rodeo or Milestone</p> <p>*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p>Western Whorled Milkweed (<i>Asclepias subverticillata</i>)</p> 	<p>Western whorled milkweed is a perennial, reproducing both by seed and from roots. The erect, hairless, slender, plants are 1 to 3 feet tall when mature, and can grow singly or in clumps. The narrow leaves, about 3/8" wide and up to 5" long, grow in whorls of 3 to 5 at each node. The umbrella-like cluster of greenish-white flowers appear in mid to late summer at the top of branches and in leaf axils. The 3-5" long, narrow seed pods open along seams to release numerous flat brown seeds that are 1/5" long with a feathery tuft of silky hair. Stems and leaves contain a milky latex which oozes from veins when cut or broken. All milkweeds are poisonous to some degree to all classes of livestock including poultry, sheep and cattle, horses, goats, alpacas, and rabbits.</p>	<p>Prevention</p> <p>Biological-milkweed longhorns, red milkweed beetles, yellow milkweed aphids</p> <p>*Chemical- Glyphosate, 2 & 4-D plus Dicamba, Perspective, Tordon 22K (picloram)</p> <p>*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

The State of Colorado has four lists of noxious weed species that get updated from time to time, so the Bayfield Noxious Weed Management Plan will refer to the State's website (<https://ag.colorado.gov/conservation/noxious-weeds/species-id>) for the most updated information on the following:

1. List A Species: are designated by the Commissioner for eradication.
2. List B Species: are species for which the Commissioner, in consultation with the state noxious weed advisory committee, local governments, and other interested parties, develops and implements state noxious weed management plans designed to stop the continued spread of these species.
3. List C Species: are species for which the Commissioner, in consultation with the state noxious weed advisory committee, local governments, and other interested parties, will develop and implement state noxious weed management plans designed to support the efforts of local governing bodies to facilitate more effective integrated weed management on private and public lands. The goal of such plans will not be to stop the continued spread of these species but to provide additional education, research, and biological control resources to jurisdictions that choose to require management of List C species.
4. Watch List Species: have been determined to pose a potential threat to the agricultural productivity and environmental values of the lands of the state. The Watch List is intended to serve advisory and educational purposes only. Its purpose is to encourage the identification and reporting of these species to the Commissioner in order to facilitate the collection of information to assist the Commissioner in determining which species should be designated as noxious weeds.

Education & Enforcement

Education and awareness are the first tools used for noxious weed management. The Town of Bayfield will have a noxious weed management webpage dedicated to informing the public about what noxious weeds are in Town, as well as provide links to the Management Plan, and State and County noxious weed webpages for additional resources. The Town will also reach out to Homeowner Associations (HOAs) to make sure they understand what resources are available for them and their homeowners.

Once a property is determined to contain noxious weeds, Town staff will reach out to the property owner and provide any needed information to help them abate the noxious weed species.

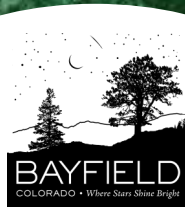
If the property owner is not willing to cooperate in the process, then the Town will start enforcement action. Chapter 9, Article IV of the Code of Ordinances for the Town of Bayfield outlines this process.

Resources

State of Colorado: <https://ag.colorado.gov/conservation/noxious-weeds/species-id>

La Plata County:

https://www.co.laplata.co.us/departments/weed_management/noxious_weed_list.php



Proclamation

In accordance with the established custom of setting apart a day in spring for the planting of trees, I do designate

April 25, 2024

ARBOR DAY

In the Town of Bayfield, Colorado

ARBOR DAY is not just another holiday. It is a promise to future generations to enrich our community with trees that will be a source of beauty and joy in our lives for years to come.

In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and this holiday, called ARBOR DAY, was first observed with the planting of more than a million trees in Nebraska. Arbor Day is now observed throughout the nation and the world.

By observing ARBOR DAY, we demonstrate to all the value we place on trees in our community.

The Tree Board will celebrate ARBOR DAY, April 25, 2024, at 10am at Eagle Park with Bayfield Kindergarteners. The Tree Board with Town Staff will plant Plum Krauter, Zelkova Green Vase, and Sensation Box Elder trees in celebration of ARBOR DAY.

This day is the day we celebrate trees in our community. I urge all citizens to plant trees as a way to gladden the heart and promote the well-being of this and future Bayfield generations.

Given under my hand on the 16th day of April, 2024

Thomas E. Au, Mayor of the Town of Bayfield

EXECUTIVE SESSION MOTION FORM

(Note: 2/3 quorum present must vote yes; the session may only occur at a regular or special meeting of the body)

I MOVE TO GO INTO EXECUTIVE SESSION:

(Language in bold-face is for inclusion in the motion as applicable; if the stated purpose of the executive session is legal advice, do not combine it with any other purpose):

 For a conference with the city/Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b);

 For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402-(4)(e);

 To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a);

 For discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not Involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;

 For discussion of a matter required to be kept confidential by the following federal or state law, rule, or regulation: _____ under C.R.S. Section 24-6- 402(4)(c);

 For discussion of specialized details of security arrangements or investigations under C.R.S. Section 24-6-402 (4)(d);

 For consideration of documents protected by the mandatory nondisclosure provisions of the Open Records Act under C.R.S. Section 24-6-402(4)(g);

 Other (specify): _____

AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES (Presiding Officer may ask Attorney/staff to provide the details): _____

ANNOUNCEMENT NO.1

ANNOUNCEMENT TO BE MADE BY PRESIDING OFFICER AT THE BEGINNING OF THE EXECUTIVE SESSION (MAKE SURE THE TAPE RECORDER IS TURNED ON; DO NOT TURN IT OFF DURING THE EXECUTIVE SESSION UNLESS SO ADVISED BY THE CITY/TOWN ATTORNEY)

It is _____ and the time is _____. For the record, I am the presiding officer, _____. As required by the Open Meetings Law, this executive session is being electronically recorded.

Also present at this executive session are the following persons:

This is an executive session for the following purpose:

(Repeat the language of the motion, including the statutory citation.)

I caution each participant to confine all discussion to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

ANNOUNCEMENT NO.2

ANNOUNCEMENT TO BE MADE BY THE PRESIDING OFFICER BEFORE CONCLUDING THE EXECUTIVE SESSION (WHILE THE TAPE RECORDER IS STILL ON)

I hereby attest that this recording reflects the actual contents of the discussion at the executive session and has been made in lieu of any written minutes to satisfy the recording requirements of the Open Meetings Law.

___ I will hand the tape to the City/Town Attorney to retain for a 90-day period. **OR**
(if City/Town Attorney was the subject of the session and was not present at the session)

___ I will retain the tape in my possession for a 90-day period.

The time is now ___ and we now conclude the executive session and return to the open meeting.

(Turn off tape and return to open meeting.)

ANNOUNCEMENT NO.3

ANNOUNCEMENTS TO BE MADE AT THE BEGINNING OF AN EXECUTIVE SESSION FOR LEGAL ADVICE, OR FOR THE DISCUSSION OF LEGAL ADVICE DURING AN EXECUTIVE SESSION WHOSE STATED PURPOSE IS A SUBJECT OTHER THAN LEGAL ADVICE

(Make sure Announcement No. 1 has been made first.)

10/20/20: For the most part, appears to be a good template going forward. However, I would not recommend treating e-session to receive legal advice any differently than other reasons for e session and would continue to record those sessions separately and save for the requisite 90 days. Also, legal advice is often necessary even when e session is for other reason, ie personnel matter, negotiations, etc. So therefore I would not cut-off or limit other reasons for going into e session. In my experience, more transparency is the better way to go. Michael A. Goldman

By City/Town Attorney:

As City/Town Attorney, it is my opinion that the discussion of the matter announced in the motion to go into executive session constitutes a privileged attorney-client communication. I am therefore recommending that no further record be kept of this executive session.

By Presiding Officer:

The City/Town Attorney has recommended that no further record be kept of this executive session. The time is now _____ and I am turning off the tape recorder at this time.

(Turn off tape recorder at this time.)

(If the attorney-client communication has finished, but the executive session continues, TURN THE TAPE RECORDER BACK ON)

By Presiding Officer:

The time is now _____ and I have turned the tape recorder back on because the privileged attorney-client communication is finished.

(AT THE END OF THE EXECUTIVE SESSION, MAKE SURE ANNOUNCEMENT NO.2 IS MADE BEFORE TURNING OFF THE TAPE RECORDER)

ANNOUNCEMENT NO.4

STATEMENT TO BE MADE BY THE PRESIDING OFFICER UPON RETURNING TO THE OPEN MEETING

The time is now _____ and the executive session has been concluded. The participants in the executive session were:

For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

Seeing none, the next agenda item is



COLORADO
MUNICIPAL
LEAGUE



This is *the* premier educational event for municipal officials in Colorado.

Our signature conference draws over 1,200 leaders throughout the state to share the latest information on accomplishments, growth, legislation, and policies that impact your municipality.

The event begins with pre-conference sessions on Tuesday, June 18, along with the exhibitor set-up in the afternoon. The full day conference sessions are Wednesday, June 19 and Thursday, June 20, and a ½ day on Friday, June 21. **Register Today.**

We offer over 40 concurrent **sessions** with two keynotes and two lunch programs. Session topics include Organizational Leadership, Professional or Personal Development, Strategic Planning, Affordable Housing, Technology, and more. Hear from keynote speakers, explore the exhibit hall, connect, network, and exchange ideas.

The exhibit hall is open all day on Wednesday, June 19 and Thursday, June 20. Click on the conference program at the top of the page for more information.

Contact Karen Rosen, CML meeting & events planner at krosen@cml.org if you have any questions or need additional information.

Mayor Jacki Marsh and Mayor Pro Tem Jon Mallo invite you to CML's 102nd Conference in Loveland in 2024.

9.d.

Please print your name as you prefer.

Your name will be printed on name tags, desk plates, identified in minutes, formatted in agreements that you may be asked to sign and other official business. Either leave at your seat or return to Town Clerk Dustin Hayden.



1199 Bayfield Parkway • P.O. Box 80 • Bayfield, CO 81122 • (970) 884-9544

MEMORANDUM

TO: THE ALL
FROM: KATHLEEN SICKLES, TOWN MANAGER
SUBJECT: **DRAFT ASSIGNMENTS**
DATE: 4/12/2024

	Elected Official	Current Staff
La Plata County Economic Alliance Board	?	Alt Sickles
SW Transportation Planning Region Comm	?	Sickles & Alt Killian
Region 9 and SW Colorado Council of Gov	?	Alt Sickles
Pine River Senior Citizen Board	?	Carrie Kirkpatrick
RHA-Regional Housing Alliance	Brenna Morlan	Sickles & Alt Killian
Tree Board (5-Meetings a Year)	?	
Mill Street Middle (Committee yet to be organized to provide recommendations on Downtown Revitalization Concept Design between the two gateway projects.)		
Continue Liaison Program? – See Resolution 450 Attached		

RESOLUTION 450

A RESOLUTION TO CREATE A LIAISON PROGRAM

WHEREAS, the Board of Trustees determined that a Liaison Program would assist the individual Board member in communication and cooperation with a single town program, event, activity or current operation, and

WHEREAS, a Liaison Program would facilitate a close working relationship between staff, the community and decision makers; and

WHEREAS, the Board of Trustees agree that the Liaison Program shall not step out of the bounds of public decisions made in properly public noticed meetings; and

WHEREAS, the Liaison Program will be reviewed at each 1st Tuesday in June at the Regular Meeting for relevance and renewal; and

WHEREAS, the Town Manager will direct Department Directors to provide available studies or resources and be involved with communication and cooperation; and

WHEREAS, the Liaison Program is not mandatory for each Board member identified, but instead each has expressed a willingness, to become a liaison with town staff in an area they share a common interest.

Mayor Tarkington – Personnel Liaison

Trustee Dallison – Playground, Children Bike/Pedestrian Safety Liaison

Trustee Polites – Tree Board Chair person and Arbor Day Liaison

Trustee Morlan – Finance Liaison

Trustee Zazzaro – Disaster/Emergency Preparedness Liaison

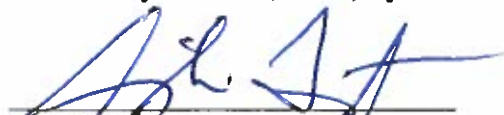
Trustee Black – Waterline Replacement Liaison

Trustee Wamsley – Open Space/River Access Liaison

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COLORADO AS FOLLOWS:

A Liaison Program is created for one year as documented.

PASSED, APPROVED, and ADOPTED this 2nd day of June, 2020, by the Board of Trustees of the Town of Bayfield, Colorado.


Ashleigh Tarkington, Mayor

ATTEST:


Kathleen Cathcart, Town Clerk



Pro Playgrounds
 8490 Cabin Hill Road
 Tallahassee, FL 32311

Quote

Date	Estimate #
4/4/2024	28017

Project Name
TOWN OF BAYFIELD - Mesa Pa...



Customer / Bill To
TOWN OF BAYFIELD Mark Robinson P.O. BOX 80 Bayfield, CO. 81122

Ship To
98 South Mesa Avenue Bayfield, CO. 81122



WE WILL BEAT ANY PRICE BY 5%!

Item	Description	Qty	Cost	Total:
	Furnish labor and materials to install 1 custom hip shade to cover existing playground			
	Square (36'x38'12' entry height) - in-ground mounting - standard elbow			
	SHADE STRUCTURE			
CSSD	Rectangle (36'x38'12' entry height) - in-ground mounting - standard elbow COLORS: POSTS - BURGUNDY FABRIC - BEIGE	1	23,799.00	23,799.00
ENGS	Engineered Drawings for Shade Structure Only	1	1,000.00	1,000.00
Shipping	Combined Shipping and Freight Charges	1	4,861.53	4,861.53
	RAW MATERIALS			
FBLOCK	Footer Blocks	16	3.75	60.00
RMC	Ready Mix Concrete 2500 PSI MIN	13	200.00	2,600.00
RBAR5	No. 5 Rebar	548	1.25	685.00
	RENTALS, LABOR AND INSTALLATION			
22-Rentals	Rental equipment and onsite dumpsters for the installation of shade structure, including debris haul off	1	4,713.42	4,713.42
LBR	Labor and Installation - Shade structure	1	18,152.80	18,152.80

AGREED AND ACCEPTED:
 If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

_____/_____/_____
 Signature Name / Title Date

Subtotal:
Sales Tax: (7.5%)
Total:

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.



Pro Playgrounds
8490 Cabin Hill Road
Tallahassee, FL 32311

Quote

Date	Estimate #
4/4/2024	28017

Project Name
TOWN OF BAYFIELD - Mesa Pa...



Customer / Bill To
TOWN OF BAYFIELD Mark Robinson P.O. BOX 80 Bayfield, CO. 81122

Ship To
98 South Mesa Avenue Bayfield, CO. 81122



WE WILL BEAT ANY PRICE BY 5%!

Item	Description	Qty	Cost	Total:
DSC	Discount		-3,371.75	-3,371.75
DSC	Discount - To meet budget - Expires 4/30/2024		-2,500.00	-2,500.00
OSPERMIT	PERMIT - NOT IN FLORIDA - PERMITTING IS NOT INCLUDED IN THIS PRICE, CUSTOMER IS RESPONSIBLE FOR OBTAINING AND PAYING FOR ALL PERMITS IF REQUIRED.		0.00	0.00

AGREED AND ACCEPTED:
If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

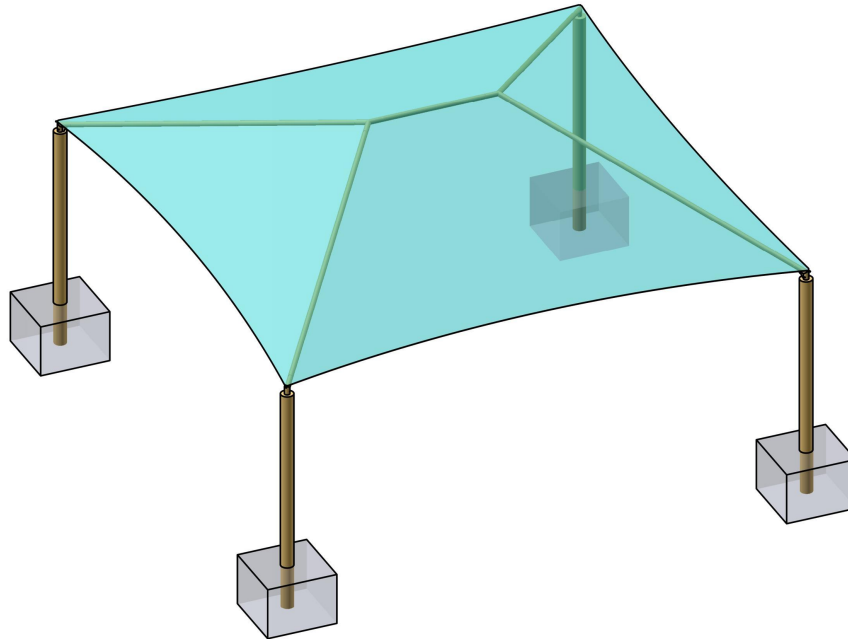
_____/_____/_____
Signature Name / Title Date

Subtotal:	\$50,000.00
Sales Tax: (7.5%)	\$0.00
Total:	<u>\$50,000.00</u>

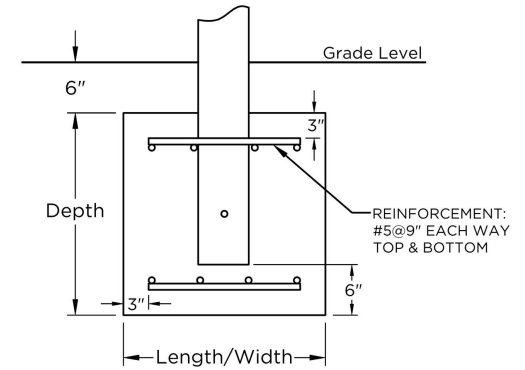
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Hip Shade

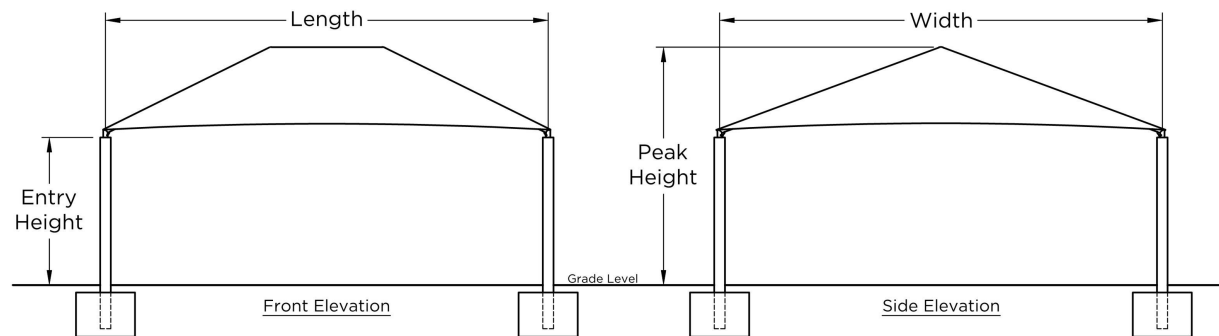
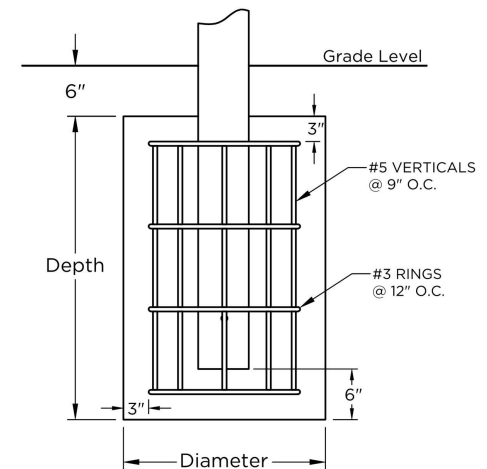
Length	38'	Width	36'	Entry Height	12'
Peak Height	18.66'	Elbow	Standard	Column Mount	Embedded
Column Size	Ø8.6" Sch-40	Rafter Size	7"x5"x3/16"	Ridge Size	7"x5"x3/16"
Column Length	15'	Rafter Length	23.47'	Ridge Length	11'
Dome Qty.	1	Column Qty.	4		



Square Footing		
Column	Length & Width	Depth
Single Cap	5.16	3
Double Cap	N/A	3



Auger Footing		
Diameter	Single Cap Depth	Double Cap Depth
1'-6"		
2'-0"	Out of range	N/A
2'-6"	Out of range	N/A
3'-0"	9.04	N/A



These drawings are for reference only and should not be used as construction details. They show the general character and rough dimensions of the structural features. Exact spans, fasteners, materials, and foundations can be determined by a licensed professional engineer upon request. Estimated footing size above is based on 1,500 PSF soil bearing pressure.

QUOTE

SHADE SIZE

SHADE STYLE

38 X 36

Hip Shade



COLORADO
Department of Transportation

Region 5
Traffic & Safety
3803 N. Main Avenue, Suite 100
Durango, CO 81301

September 1, 2020

Project Numbers: TAP M300-001, MTF M065-008
Project Codes: 23709, 24004
Project Name: Bayfield SUP Improvements

VIA EMAIL

Katie Sickles
Town Manager
Town of Bayfield
PO Box 80
Bayfield, CO 81122
ksickles@bayfieldgov.org

RE: Scoping and Clearance Letter for the Bayfield SUP Improvements Project

Dear Ms Sickles:

Below is a description of the clearance requirements necessary for the proposed Bayfield SUP Improvements Project based upon the Scoping Meeting held on August 3, 2020. Scoping meeting attendees were:

- Katie Sickles – Town Manager, Town of Bayfield
- Becky Eisenbraun – Bayfield Parks and Rec. Program Coordinator
- Kathleen Cathcart – Town Clerk, Town of Bayfield
- Jeremy Schulz – Public Works Director, Town of Bayfield
- Robert Shanks - CDOT Region 5 Local Agency Engineer
- David Seiler - CDOT Region 5 Survey
- Ralph Campano - CDOT Region 5 ROW

The Town of Bayfield was awarded State of Colorado Multi Modal Options Funds (MMOF) and Federal Highway Administration (FHWA) Transportation Alternatives Program (TAP) funds for construction only as follows:

TAP Funds (FY2021) (federal):	\$583,412
TAP Funds (FY2022) (federal):	\$192,980
MMOF Funds (state):	\$248,678
Town of Bayfield:	\$0
Total	\$1,025,070

All clearance work shall be conducted by qualified personnel.

Bid Results Summary - Bayfield Shared Use Path Improvements
Town of Bayfield, Colorado
Bid Opening 3/25/2024



KLJ Proj No. 2104-01400 / CDOT Proj No. TAP M300-001, MTF M065-008 / CDOT Proj Code 23709, 24004

Base Bid				ENGINEER'S ESTIMATE		JAYNES CORPORATION (1)			PAP, LLC		K&K Concrete, Inc.		NEIL'S EXCAVATION & GC, INC.	
Contract Item No.	Contract Item Long Description	Estimated Quantity	Unit	Unit Price	Total	Unit Price	Total (math correct)	Total (per bid)	Unit Price	Total	Unit Price	Total	Unit Price	Total
202-00200	Removal of Sidewalk	4,949	SY	\$ 24.00	\$ 118,776.00	\$ 11.61	\$ 57,457.89	\$ 57,473.00	\$ 15.00	\$ 74,235.00	\$ 10.00	\$ 49,490.00	\$ 15.00	\$ 74,235.00
203-00000	Unclassified Excavation	1,850	CY	\$ 25.00	\$ 46,250.00	\$ 25.14	\$ 46,509.00	\$ 46,509.00	\$ 25.00	\$ 46,250.00	\$ 25.00	\$ 46,250.00	\$ 60.00	\$ 111,000.00
203-01597	Potholing	20	HOUR	\$ 400.00	\$ 8,000.00	\$ 396.55	\$ 7,931.00	\$ 7,931.00	\$ 420.00	\$ 8,400.00	\$ 125.00	\$ 2,500.00	\$ 120.00	\$ 2,400.00
208-00002	Erosion Log Type 1 (12 Inch)	3,666	LF	\$ 7.00	\$ 25,662.00	\$ 5.72	\$ 20,969.52	\$ 20,960.00	\$ 6.37	\$ 23,352.42	\$ 8.00	\$ 29,328.00	\$ 7.50	\$ 27,495.00
208-00075	Pre-fabricated Vehicle Tracking Pad	1	EACH	\$ 6,000.00	\$ 6,000.00	\$ 2,832.00	\$ 2,832.00	\$ 2,832.00	\$ 19,566.75	\$ 19,566.75	\$ 11,000.00	\$ 11,000.00	\$ 22,362.00	\$ 22,362.00
208-00146	Pre-fabricated Concrete Washout Structure (Type 2)	1	EACH	\$ 3,800.00	\$ 3,800.00	\$ 1,118.00	\$ 1,118.00	\$ 1,118.00	\$ 15,000.00	\$ 15,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
208-00106	Sweeping (Sediment Removal)	80	HOUR	\$ 150.00	\$ 12,000.00	\$ 55.90	\$ 4,472.00	\$ 4,472.00	\$ 125.00	\$ 10,000.00	\$ 200.00	\$ 16,000.00	\$ 120.00	\$ 9,600.00
208-00207	Erosion Control Management	22	DAY	\$ 200.00	\$ 4,400.00	\$ 302.55	\$ 6,656.10	\$ 6,656.00	\$ 179.00	\$ 3,938.00	\$ 500.00	\$ 11,000.00	\$ 190.00	\$ 4,180.00
210-04050	Adjust Valve Box	1	EACH	\$ 750.00	\$ 750.00	\$ 1,416.00	\$ 1,416.00	\$ 1,416.00	\$ 850.00	\$ 850.00	\$ 1,200.00	\$ 1,200.00	\$ 850.00	\$ 850.00
212-01200	Landscape Restoration	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,615.00	\$ 4,615.00	\$ 4,615.00	\$ 15,000.00	\$ 15,000.00	\$ 32,250.00	\$ 32,250.00	\$ 15,000.00	\$ 15,000.00
240-00000	Wildlife Biologist	10	HOUR	\$ 150.00	\$ 1,500.00	\$ 173.30	\$ 1,733.00	\$ 1,733.00	\$ 160.65	\$ 1,606.50	\$ 275.00	\$ 2,750.00	\$ 184.00	\$ 1,840.00
250-00010	Environmental Health and Safety Management	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,243.00	\$ 5,243.00	\$ 5,243.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,500.00	\$ 6,500.00
304-06000	Aggregate Base Course (Class 6)	1,542	TON	\$ 50.00	\$ 77,100.00	\$ 63.48	\$ 97,886.16	\$ 97,887.00	\$ 55.00	\$ 84,810.00	\$ 45.00	\$ 69,390.00	\$ 70.00	\$ 107,940.00
304-09014	Aggregate Base Course (Special)	659	TON	\$ 50.00	\$ 32,950.00	\$ 78.18	\$ 51,520.62	\$ 51,518.00	\$ 60.00	\$ 39,540.00	\$ 36.00	\$ 23,724.00	\$ 80.00	\$ 52,720.00
403-00721	Hot Mix Asphalt (Patching) (Asphalt)	198	SY	\$ 170.00	\$ 33,660.00	\$ 84.97	\$ 16,824.06	\$ 16,825.00	\$ 45.00	\$ 8,910.00	\$ 155.00	\$ 30,690.00	\$ 80.00	\$ 15,840.00
607-11525	Fence (Plastic)	150	LF	\$ 5.00	\$ 750.00	\$ 4.43	\$ 664.50	\$ 665.00	\$ 4.10	\$ 615.00	\$ 10.00	\$ 1,500.00	\$ 4.70	\$ 705.00
608-00015	Detectable Warnings	120	SY	\$ 130.00	\$ 15,600.00	\$ 79.52	\$ 9,542.40	\$ 9,542.00	\$ 78.20	\$ 9,384.00	\$ 410.00	\$ 49,200.00	\$ 85.00	\$ 10,200.00
608-00006	Concrete Sidewalk (6 Inch)	4,972	SY	\$ 115.00	\$ 571,780.00	\$ 105.40	\$ 524,048.80	\$ 524,062.00	\$ 102.00	\$ 507,144.00	\$ 105.00	\$ 522,060.00	\$ 112.00	\$ 556,864.00
614-00026	Sign Panel (Class I) (Install Only)	6	LF	\$ 35.00	\$ 210.00	\$ 37.83	\$ 226.98	\$ 227.00	\$ 750.00	\$ 4,500.00	\$ 100.00	\$ 600.00	\$ 180.00	\$ 1,080.00
625-00000	Construction Surveying	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 19,805.00	\$ 19,805.00	\$ 19,805.00	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
626-00000	Mobilization	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 88,765.00	\$ 88,765.00	\$ 88,765.00	\$ 40,000.00	\$ 40,000.00	\$ 52,000.00	\$ 52,000.00	\$ 45,386.00	\$ 45,386.00
630-00000	Flagging	10	HOUR	\$ 60.00	\$ 600.00	\$ 40.80	\$ 408.00	\$ 408.00	\$ 33.60	\$ 336.00	\$ 60.00	\$ 600.00	\$ 50.00	\$ 500.00
630-00012	Traffic Control Management	107	DAY	\$ 1,300.00	\$ 139,100.00	\$ 185.20	\$ 19,816.40	\$ 19,816.00	\$ 790.00	\$ 84,530.00	\$ 675.00	\$ 72,225.00	\$ 955.00	\$ 102,185.00
630-80340	Pedestrian Barricade (ADA)	100	LF	\$ 70.00	\$ 7,000.00	\$ 3.06	\$ 306.00	\$ 306.00	\$ 65.13	\$ 6,513.00	\$ 46.00	\$ 4,600.00	\$ 33.00	\$ 3,300.00
630-80341	Construction Traffic Sign (Panel Size A)	4	EACH	\$ 80.00	\$ 320.00	\$ 39.75	\$ 159.00	\$ 159.00	\$ 68.55	\$ 274.20	\$ 60.00	\$ 240.00	\$ 42.00	\$ 168.00
630-80380	Traffic Cone	50	EACH	\$ 15.00	\$ 750.00	\$ 7.94	\$ 397.00	\$ 397.00	\$ 13.65	\$ 682.50	\$ 15.00	\$ 750.00	\$ 9.00	\$ 450.00
700-70010	F/A Minor Contract Revisions	1	F A	-	\$ 20,000.00	-	\$ 20,000.00	\$ 20,000.00	-	\$ 20,000.00	-	\$ 20,000.00	-	\$ 20,000.00
700-70023	F/A On-The-Job Trainee	1	F A	-	\$ 3,200.00	-	\$ 3,200.00	\$ 3,200.00	-	\$ 3,200.00	-	\$ 3,200.00	-	\$ 3,200.00
700-70380	F/A Erosion Control	1	F A	-	\$ 10,000.00	-	\$ 10,000.00	\$ 10,000.00	-	\$ 10,000.00	-	\$ 10,000.00	-	\$ 10,000.00
				TOTAL	\$ 1,276,158.00	TOTAL	\$ 1,024,522.43	\$ 1,024,540.00	TOTAL	\$ 1,074,637.37	TOTAL	\$ 1,081,547.00	TOTAL	\$ 1,219,000.00

(1) For Jaynes Corporation only, the yellow highlighted items show the extended total math correct vs the extended total as submitted on their bid



BOARD OF TRUSTEES STAFF REPORT

TO: HONORABLE MAYOR AND BOARD OF TRUSTEES
FROM: NICOL KILLIAN, AICP, COMMUNITY DEVELOPMENT DIRECTOR
PROJECT: NOXIOUS WEED MANAGEMENT PLAN (PROJECT # 24-07)
DATE: TUESDAY, APRIL 16, 2024

The State of Colorado has recently reached out to the Town of Bayfield to remind us that we are required to comply with the Colorado Noxious Weed Act of 1990 (C.R.S. 35-5.5-101-119). The Act requires that the Town adopt a Noxious Weed Management Plan, appoint a local advisory board, manage List A and List B species in accordance with the state management objectives, and manage noxious weeds in public rights-of-ways.

On March 12, 2024, the Planning Commission adopted Resolution 2024-03 and on March 19, 2024, the Bayfield Board of Trustees adopted Ordinance 499 amending Chapter 9 of the Municipal Code to include Article IV-Noxious Weeds.

As part of implementing the new Article IV-Noxious Weeds, and per the Colorado Noxious Weed Act, the Town does need to adopt a Noxious Weed Management Plan.

Possible Recommendations

Staff has prepared the following options for the Board of Trustees:

Alternative Action A: **Approve** Resolution 612 adopting the Noxious Weed Management Plan with the following findings:

Finding:

- a. The Town is required to comply with the Colorado Noxious Weed Act of 1990; and
- b. The Planning Commission will be the Advisory Commission for the Noxious Weed Management Plan.

Alternative Action B: **Deny** Resolution 612 adopting the Noxious Weed Management Plan with specific reasons and findings stated.

Alternative Action C: **Continue** Resolution 612 adopting the Noxious Weed Management Plan with specific direction to staff.

NOXIOUS WEED MANAGEMENT PLAN

Staff Recommended Action

On April 9, 2024 the Planning Commission, with a 7-0 vote, adopted Resolution 2024-04 recommending the Board of Trustees adopt the Noxious Weed Management Plan with the findings as stated in Alternative Action A above.

ATTACHMENTS

- Resolution 612
- Noxious Weed Management Plan

RESOLUTION 612

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD ADOPTING A NOXIOUS WEED MANAGEMENT PLAN

WHEREAS, the State of Colorado adopted the Noxious Weed Act of 1990 (C.R.S. 35-5.5-101-119) that determined certain noxious weeds pose a threat to the continued economic and environmental value of the land in Colorado and they must be managed by all landowners in the state; and

WHEREAS, on January 9, 2024, the Town of Bayfield received a letter from the State of Colorado stating that the Town of Bayfield is required to adopt a Noxious Weed Management Plan; and

WHEREAS, on March 19, 2024 the Board of Trustees held a noticed public hearing on proposed amendments to the Municipal Code and adopted Ordinance 499 regarding a Noxious Weed Management Plan; and

WHEREAS, on April 9, 2024 the Planning Commission reviewed the Noxious Weed Management Plan and recommended approval through Resolution 2024-04; and

WHEREAS, after considering the recommendation by the Planning Commission, staff, and any public testimony received, the Board of Trustees finds the adoption of the Noxious Weed Management Plan to be in the best interest of the citizens of the Town of Bayfield.

NOW THEREFORE, BE IT RESOLVED BY THE BAYFIELD BOARD OF TRUSTEES AS FOLLOWS:

Section 1: The Board of Trustees adopts a Noxious Weed Management Plan as attached.

INTRODUCED AND PASSED AS A RESOLUTION at a meeting of the Town of Bayfield Board of Trustees on the 16th day of April, 2024.

Mayor:

Ashleigh Tarkington

Attest:

Dustin Hayden, Town Clerk

Noxious Weed Management Plan

Management Plan Goals

The goal of the Town of Bayfield's Noxious Weed Management Plan is to manage and/or eradicate noxious weeds in Town. The purpose of the plan is to:

1. Comply with Municipal Code Sec 9.82.
2. Control the weeds on Town owned rights-of-way and properties;
3. Work with La Plata County to control weeds on Town adjacent county owned rights-of-way and privately owned properties; and
4. Educate and help Bayfield landowners with vegetation on their private properties.

Large noxious weed infestations can be stopped, reduced, managed and sometimes eventually eradicated. Smaller invasions can, most times, be fully eradicated before they have a chance to become established, and then spread throughout a sub region in the Town/County. By accomplishing this landowners and managers help stop noxious weeds from forcing out native plants and animals from their natural environment.

Control Methods


The most effective plan for managing noxious weeds combines several control methods in a consistent, integrated management program. The plan must take into account the needs of the desirable native plants, the nature of the plant pests, safety to livestock and wildlife, and the needs of the property owner and land users. An integrated weed management program consists of a variety of combinations of the following methods:




- Prevention – Good management will help keep desirable vegetation healthy and weeds under control. Buy only weed-seed-free hay, plant only certified seed, wash your vehicle and equipment after being in a weed-infested area, monitor your property and respond quickly to new weed infestations.
- Cultural Management – Cultural controls seek to control weed problems by establishing desired plant species. Cultural techniques manipulate the plant community through cultivating (cutting through and turning over the soil), re-seeding, fertilizing and irrigating.
- Biological Management – Biological control agents are organisms (usually insects) that are deliberately introduced to an area to control noxious weeds. The aim of biological control is not eradication, but rather to exert enough pressure on a weed to reduce its abundance to acceptable levels. Biological control agents are most useful for reducing seed production or weakening plants in large, dense noxious weed infestations where other control methods are not cost-effective.
- Livestock Grazing – Land managers can use cattle, sheep and goats to selectively overgraze certain weed species, thereby weakening them. In cases where desirable native species are not attractive to livestock, grazing may favor growth of native species over weeds. Livestock and wildlife can carry and spread weed seed on their coats or in their feces; avoid moving livestock from weedy areas to weed-free areas when weeds are producing viable seed.
- Mechanical Management – Techniques like mowing, tilling, hand-pulling, or burning can physically disrupt plant growth.



- Chemical Management – Herbicides that kill or control targeted plants. They can be safe and effective when applied properly. Herbicides decrease growth, seed production, and competitiveness of susceptible weeds.


Noxious Weed Species



The noxious weeds most common in La Plata County currently include the following:



Species	Information	Control Method(s)
<p data-bbox="289 558 505 617">Canadian Thistle (Cirsium Arvense)</p> 	<p data-bbox="613 558 1000 1041">A non-native, deep-rooted perennial that spreads by seeds and aggressive creeping, horizontal roots called rhizomes. Can grow 2 to 4 feet in height. The leaves are oblong, spiny, bright green, and slightly hairy on the undersurface. Unlike other noxious biennial thistles which have a solitary flower at the end of each stem, Canada thistle flowers occur in small clusters of 1 to 5 flowers. They are about 1 cm in diameter, tubular-shaped, and vary from white to purple in color.</p>	<p data-bbox="1027 558 1159 583">Prevention</p> <p data-bbox="1027 625 1390 743">Cultural-Maintain healthy pastures, riparian areas, and rangelands. Prevent bare ground caused by overgrazing</p> <p data-bbox="1027 785 1377 903">Biological-Cattle, goats, and sheep will graze on Canada thistle when plants are young and succulent in the spring</p> <p data-bbox="1027 945 1406 1125">Mechanical-hand-pulling and tilling create root fragments and stimulate the growth of new plants. Mowing can be effective if done every 10-21 days throughout the growing season</p> <p data-bbox="1027 1167 1393 1222">*Chemical-Milestone, Prescott, Redeem, Perspective</p> <p data-bbox="1027 1264 1367 1348">*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p data-bbox="280 247 516 310">Corn Chamomile (<i>Anthemis arvensis</i>)</p> 	<p data-bbox="613 247 1062 554">An annual plant that reproduces from seed, these plants have daisy-like flowers that consist of white petals surrounding a yellow disc in the center. It is bushy and branched, and can grow 10 to 30 inches tall when matured. The leaves are finely dissected and look similar to a fern. It can tolerate a wide range of soil types, elevations, and habitats.</p>	<p data-bbox="1089 247 1393 793">Prevention Cultural-maintain healthy pastures & prevent bare spots from overgrazing, dense shade Biological-gall midge fly Mechanical-mow before plants bolt *Chemical-Milestone or Perspective *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p data-bbox="207 873 586 961">Dalmation Toadflax (<i>Linaria dalmatica & genistifolia</i>) Colorado List B</p> 	<p data-bbox="613 873 1062 1268">Non-native, perennial forb introduced from the Mediterranean region as a folk remedy, fabric dye and ornamental. It reproduces both by seed and by extensive, creeping rhizomes. A single plant produces 500,000 seeds, most of which fall within 18 inches of the parent plant. Seeds can remain viable for at least 10 years. Grows to 3 feet and has bright yellow snapdragon-like flowers with an orange throat on elongated racemes.</p>	<p data-bbox="1089 873 1370 1360">Prevention Cultural-seed with competitive grasses Biological-calophasia lunula moth Mechanical-pull *Chemical-Perspective, Tordon/Picloram, Telar *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p data-bbox="305 1398 493 1486">Hoary Cress (<i>lepidium draba</i>) Colorado List B</p> 	<p data-bbox="613 1398 1062 1793">Commonly known as whitetop is a creeping perennial that is a member of the mustard family and native to Europe. The stems, in the rosette stage, may grow up to 2 inches in height and produce grayish-green leaves that are lance-shaped. One plant can produce from 1,200 to 4,800 seeds. The plants emerge in early spring with stems emerging from the center of each rosette in late April. Flowers from May to June and plants set seed by mid-summer.</p>	<p data-bbox="1089 1398 1403 1864">Prevention Cultural-minimize disturbance & seed dispersal Mechanical-mow before plants bolt *Chemical-Telar, Escort XP, Plateau or Panoramic *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p data-bbox="293 254 505 338">Leafy Spurge (<i>Euphorbia esula</i>) Colorado List B</p> 	<p data-bbox="613 254 1062 890">Non-native deep-rooted perennial that spreads by seed and extensive, creeping roots that can extend as deep as 30 feet into the soil and are extremely wide-spreading. The roots are brown and contain numerous pink buds that generally produce new shoots or roots. Leafy spurge can grow from 1 to 3 feet in height. The stems are smooth, pale green, and thickly clustered. The flowers are very small and yellowish-green. The entire plant contains a white, milky sap that can damage eyes and sensitive skin. One of the earliest plants to emerge in the spring. Flower clusters develop 1 to 2 weeks after stem emergence which is from mid-April to late May. One large leafy spurge plant can produce up to 130,000 seeds.</p>	<p data-bbox="1089 254 1419 764">Prevention Cultural-establishment of selected grasses Biological-flea beetles Livestock Grazing-sheep & goats *Chemical-Perspective, Overdrive, Distinct, Paramount, Facel-L or Quinstar *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p data-bbox="269 917 526 1001">Mayweed Chamomile (<i>Anthemis cotula</i>) Colorado List B</p> 	<p data-bbox="613 917 1062 1493">Bushy annual that can adapt to various conditions and is native to Europe. Is a prolific seed producer, producing more than 960,000 seeds per plant. The seeds viability in soil range from 4 to 6 years. The leaves are finely dissected, alternate, and approximately 0.75 to 2.5 inches long and 1 inch wide. Leaves may have some short hairs and emit an unpleasant odor. Flowers are solitary and borne at the ends of branches. They are 0.75 to 1.25 inches in diameter with 12 white ray flowers and yellow disk centers. The white ray flowers are in bloom from June through September. Mature plants grow from 0.5 to 2 feet tall and are highly branched.</p>	<p data-bbox="1089 917 1390 1457">Prevention Cultural-maintain healthy pastures & prevent bare spots from overgrazing, dense shade Biological-gall midge fly Mechanical-mow before plants bolt *Chemical-Milestone or Perspective *ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p>Russian Knapweed (<i>Rhaponticum repens</i>) Colorado List B</p> 	<p>Russian knapweed is a non-native, deep-rooted perennial that spreads by aggressive, creeping, horizontal roots (rhizomes) and seeds. The roots are brown to black with a scaly appearance. Can grow up to 3 feet in height. The stems and leaves are covered with short gray hairs. The flowers are urn-shaped, pink to purple in color, and are solitary at the tips of the upper branches. Can be distinguished from other knapweeds by the smooth, papery, rounded bracts that surround the flowers. Emerges in early spring after soil temperatures remain above freezing. It produces flowers from June to August and sets seeds in late summer to early fall. The seeds are viable for two to three years. Reproduces primarily from its root system. Buds on the horizontal roots can form adventitious shoots, August through the winter that can grow to become independent plants. Once rosettes emerge in the spring, remaining root buds slough off until they develop again in late summer. Additionally, root fragments can develop into new plants.</p>	<p>Prevention</p> <p>Cultural-establishment of selected grasses</p> <p>Biological-flea beetles</p> <p>Livestock Grazing-sheep & goats</p> <p>*Chemical-Perspective, Overdrive, Distinct, Paramount, Facel-L or Quinstar</p> <p>*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

Species	Information	Control Method(s)
<p data-bbox="224 247 570 338">Scentless Chamomile (<i>Tripleurospermum inodorum</i>) Colorado List B</p> 	<p data-bbox="618 247 1057 800">Annual, biennial, or short-lived perennial forb that is native to Europe. Seedlings emerge in spring and can produce a dense mat, outcompeting other species. Seeds and flowers are continually being formed. Each flower head can produce 300 seeds and a single plant can produce 300,000 seeds. The flowers are white in color, 3/4 inches, and are daisy-like flowers that are solitary on each stem. Flowers have a yellow central disk surrounded by white petals. Leaves are alternate, fernlike, finely divided, and odorless when crushed. The stems can reach 6 inches to 3 feet tall and have numerous branches.</p>	<p data-bbox="1089 247 1414 506">Prevention Cultural-minimize soil disturbance & maintain high native canopy cover of drought tolerant plants Mechanical-remove fibrous roots</p>
<p data-bbox="302 825 492 915">Sulfur Cinquefoil (<i>Potentilla recta</i>) Colorado List B</p> 	<p data-bbox="618 825 1057 1682">Sulfur cinquefoil is a perennial forb that is native to Eurasia. The flowers are pale yellow with 5 heart-shaped petals and are slightly longer than the 5 enclosing green sepals and 5 small bracts. Flowers appear from May to July with peak flowering generally occurring in late June. Each flower produces numerous small seeds that are slightly flattened and 1.3 mm long. The seeds are comma-shaped, brownish-purple in color, and covered with a net-like pattern of veins. Seeds remain viable in the soil for at least three years. Leaves are numerous, alternate, and compound with 5 to 7 leaflets having toothed edges. Leafstalks have conspicuous perpendicular hairs and leaves appear green on the underside. The erect stems are single to several, with few (or none) slender branches and are 12 to 28 inches in height that grow from the well-developed rootstock. The plant has a single taproot and may have several shallow, spreading branch roots but no rhizomes.</p>	<p data-bbox="1089 825 1414 1052">Prevention Cultural- dense shade, drought tolerant ground cover Mechanical-remove and bag entire root</p>

Species	Information	Control Method(s)
<p>Tamarisk (<i>Tamarix Spp.</i>) Colorado List B</p> 	<p>Non-native deciduous evergreen shrub or small tree that grows from 5 to 20 feet tall, also known as saltcedar. The bark on saplings and stems is reddish-brown. The leaves are small, scale-like and bluish-green in color. Tiny pink to white flowers have five petals and grow on slender racemes. Reproduces by seeds as well as vegetatively. A mature plant can produce up to 600,000 seeds per year. Seeds are viable for up to 45 days under ideal conditions. Buds break dormancy in February or March. Flowering occurs anytime between April and August. Ideal conditions for seedling survival are saturated soil during the first few weeks of life, a high water table, and open sunny ground with little competition from other plants.</p>	<p>Prevention</p> <p>Cultural-manage then revegetate with seeded grasses, willow stakes & cottonwood cuttings</p> <p>Biological-saltcedar leaf beetle</p> <p>Mechanical-bulldozer and prescribed fire</p> <p>*Chemical-Garlon 4, Remedy, Rodeo or Milestone</p> <p>*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>
<p>Western Whorled Milkweed (<i>Asclepias subverticillata</i>)</p> 	<p>Western whorled milkweed is a perennial, reproducing both by seed and from roots. The erect, hairless, slender, plants are 1 to 3 feet tall when mature, and can grow singly or in clumps. The narrow leaves, about 3/8" wide and up to 5" long, grow in whorls of 3 to 5 at each node. The umbrella-like cluster of greenish-white flowers appear in mid to late summer at the top of branches and in leaf axils. The 3-5" long, narrow seed pods open along seams to release numerous flat brown seeds that are 1/5" long with a feathery tuft of silky hair. Stems and leaves contain a milky latex which oozes from veins when cut or broken. All milkweeds are poisonous to some degree to all classes of livestock including poultry, sheep and cattle, horses, goats, alpacas, and rabbits.</p>	<p>Prevention</p> <p>Biological-milkweed longhorns, red milkweed beetles, yellow milkweed aphids</p> <p>*Chemical- Glyphosate, 2 & 4-D plus Dicamba, Perspective, Tordon 22K (picloram)</p> <p>*ALWAYS READ, UNDERSTAND & FOLLOW LABEL DIRECTIONS</p>

The State of Colorado has four lists of noxious weed species that get updated from time to time, so the Bayfield Noxious Weed Management Plan will refer to the State's website (<https://ag.colorado.gov/conservation/noxious-weeds/species-id>) for the most updated information on the following:

1. List A Species: are designated by the Commissioner for eradication.
2. List B Species: are species for which the Commissioner, in consultation with the state noxious weed advisory committee, local governments, and other interested parties, develops and implements state noxious weed management plans designed to stop the continued spread of these species.
3. List C Species: are species for which the Commissioner, in consultation with the state noxious weed advisory committee, local governments, and other interested parties, will develop and implement state noxious weed management plans designed to support the efforts of local governing bodies to facilitate more effective integrated weed management on private and public lands. The goal of such plans will not be to stop the continued spread of these species but to provide additional education, research, and biological control resources to jurisdictions that choose to require management of List C species.
4. Watch List Species: have been determined to pose a potential threat to the agricultural productivity and environmental values of the lands of the state. The Watch List is intended to serve advisory and educational purposes only. Its purpose is to encourage the identification and reporting of these species to the Commissioner in order to facilitate the collection of information to assist the Commissioner in determining which species should be designated as noxious weeds.

Education & Enforcement

Education and awareness are the first tools used for noxious weed management. The Town of Bayfield will have a noxious weed management webpage dedicated to informing the public about what noxious weeds are in Town, as well as provide links to the Management Plan, and State and County noxious weed webpages for additional resources. The Town will also reach out to Homeowner Associations (HOAs) to make sure they understand what resources are available for them and their homeowners.

Once a property is determined to contain noxious weeds, Town staff will reach out to the property owner and provide any needed information to help them abate the noxious weed species.

If the property owner is not willing to cooperate in the process, then the Town will start enforcement action. Chapter 9, Article IV of the Code of Ordinances for the Town of Bayfield outlines this process.

Resources

State of Colorado: <https://ag.colorado.gov/conservation/noxious-weeds/species-id>

La Plata County:

https://www.co.laplata.co.us/departments/weed_management/noxious_weed_list.php

Submit to Local Licensing Authority

**WELLS LIQUOR
 20 BUCKHORN
 Bayfield CO 81122**

Fees Due	
Renewal Fee	352.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name BUCKHORN SUPPLY "LLC"		Doing Business As Name (DBA) WELLS LIQUOR	
Liquor License # 03-06685	License Type Retail Liquor Store (city)		
Sales Tax License Number 31554395	Expiration Date 06/23/2024	Due Date 05/09/2024	
Business Address 2400 HIGHWAY 160B Bayfield CO 81122			Phone Number [REDACTED]
Mailing Address 20 BUCKHORN Bayfield CO 81122		Email Buck78742ATT.net	
Operating Manager Willie Lewis	Date of Birth [REDACTED]	Home Address 20 Buckhorn Bayfield, CO. 81122	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease 9-25-25			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No
8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business		Title
Wiltie Lewis		OWNER
Signature		Date
		3-25-24

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.
Therefore this application is approved.

Local Licensing Authority For		Date
Signature		Attest
Title		

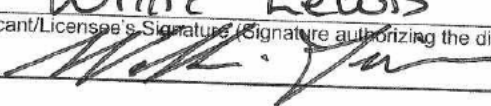
Tax Check Authorization, Waiver, and Request to Release Information

I, Willie Lewis am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Buckhorn Supply LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Buckhorn Supply LLC</u>		Social Security Number/Tax Identification Number <div style="background-color: black; width: 100px; height: 20px;"></div>	
Address <u>2400 Bayfield Parkway</u>			
City <u>Bayfield</u>		State <u>CO</u>	Zip <u>81122</u>
Home Phone Number <u>970 759 6152</u>		Business/Work Phone Number <u>970 884 2401</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Willie Lewis</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>3-25-24</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



1199 Bayfield Parkway ◦ P.O. Box 80 ◦ Bayfield, CO 81122 ◦ (970) 884-9544

MEMORANDUM

TO: THE HONORABLE MAYOR AND BOARD OF TRUSTEES
FROM: COREY GRIFFIS ASST. DIRECTOR OF PUBLIC WORKS
SUBJECT: PURCHASE REQUEST FOR CONCRETE WORK ON TAMARACK DRIVE
DATE: 4/9/2024

Request:

Staff is requesting the approval of \$51,035 for the concrete work to replace broken and failing curb and cutter pans for the Tamarack Drive Reconstruction. This work needs to be done ahead of paving the street so we are not cutting into brand new asphalt. Total budgeted for this project is \$500,000 with both portions of this project coming in at \$479,682 leaving \$20,318 for compaction testing and incidentals.

Attached:

Quote from CPC construction

Email to multiple contractors requesting a bid

From: [Corey Griffis](#)
Bcc: "GABE Candelaria"; cgosney_crgconstructioninc.com; estimator@advancedconcrete.biz; robtempleton@proton.me; snooksconcrete@gmail.com; [Jeremy Schulz](#)
Subject: Requested quote
Date: Monday, April 1, 2024 2:30:00 PM
Attachments: [BidSched_TamConc.pdf](#)
[TrmkRd-Concrete.pdf](#)

Please quote the attached project, and return to me by April 8th 2024. If you are not interested in the project please let me know via email. If you have any questions please contact me via email cgriffis@bayfieldgov.org or call me at 970-880-0781



Corey Griffis
Assistant Public Works Director
Town of Bayfield
cgriffis@bayfieldgov.org
970-880-0781

Owner: Town of Bayfield
Project: Tamarack Drive Reconstruction

Bid Schedule					
Bid Item No.	Construction Item	Unit	Estimated Quantity	Unit Cost	Estimated Costs
<i>Clover Sidewalk: Orchard Subdivision to Lupine Drive</i>					
1	Mobilization, General Conditions, Construction Staking	LS	1	\$4125.00	\$4125.00
2	Stormwater Management/Erosion Control	DAY	30	\$1825.00	\$1825.00
3	Traffic Control Management & Devices	DAY	30	\$2425.00	\$2425.00
4	Remove Asphalt and Concrete Gutter	SY	240	\$39.90	\$9575.00
5	6-Inch Concrete Gutter Pan	SY	150	\$184.42	\$27662.50
6	Concrete Curb and Gutter - Mountable Curb 18-Inch	LF	18	\$209.58	\$3272.50
8	Site Restoration and Revegetation	LS	1	\$2150.00	\$2150.00
Subtotal of Construction Items					\$ \$51,035.00 -

Questions/ conv Corey on 4.1.24 750 AM, NO 7 ?? not on Bid Schedule

Bid Item 1 . for Construcion staking, no PLS , just shoot grades to make it flow, all testing will be Trautner, compaction and concrete, Contractor to schedule, cover in GC's. PE will need 48 hours notice and will be checking on things, pictures ect..

Bid item #2 - no state permit required, under 1 acre. Water tanks area could be used for staging, gravel pile.

Bid Item 3 , Contractor to provide signs, plates, detours..not looking for TMC to come in.

Bid Item 4, Asphalt patching not needed, Note 1 demo and removal, 2" overcut, just fill edge of cuts with 3/4" abc after placement. Elam to pave, Yes TOB wants all demo hauled off..more \$\$ ok.

Bid Item 6 Mountable curb (on bid Tab) and depressed curb (detail) are the same thing called out as Curb Typ (pg 5).

May Construction schedule..for pavers, ok to push meters back if needed.

RESOLUTION 613

**A RESOLUTION OF THE TOWN OF BAYFIELD APPOINTMENTS
PURSUANT TO THE BAYFIELD TOWN CODE**

WHEREAS, the Board of Trustees find it necessary to appoint officers, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF BAYFIELD, COUNTY OF LA PLATA COUNTY, STATE OF
COLORADO AS FOLLOWS:**

The following officers are appointed for a one-year term or until a successor is appointed and qualified.

Section 2-3 (b)	Mayor Pro-tem	_____
Section 2-6.1.	Town Manager	Kathleen Ann Sickles
Section 2-6.3.	Finance Director/Treasurer	Kathleen Cathcart
Section 2-6.5.	Chief of Police	Michael J. Hoguet
Section 2-6.7.	Town Clerk	Dustin Hayden
	Deputy Town Clerk	Kristin Dallison
Section 2-8	Town Attorney/Prosecutor	Michael Goldman

The court shall be presided over by a presiding judge, appointed by the board of trustees for a term of two years, or until a successor is appointed and qualified.

Section 8-21	Municipal Judge	Shawn Davlin
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A RESOLUTION PASSED, APPROVED, and ADOPTED this 16th day of April 2024, by the Board of Trustees of the Town of Bayfield, Colorado.

Thomas E. Au, Mayor

ATTEST:

Dustin Hayden, Town Clerk

RESOLUTION 614

A RESOLUTION OF THE TOWN OF BAYFIELD, COLORADO ESTABLISHING AUTHORITY FOR THE MAYOR AU, [REDACTED], THE TOWN MANAGER AND THE PUBLIC WORKS DIRECTOR TO SIGN ON ALL OF THE TOWN OF BAYFIELD ACCOUNTS LOCATED AT COLOTRUST, COMMUNITY BANKS OF COLORADO AND TBK BANK

WHEREAS, the Town has accounts at ColoTrust, Community Banks of Colorado and TBK Bank; and

WHEREAS, the Town wishes to establish signing authority for the Mayor, Trustee [REDACTED] or staff, the Town Manager and the Public Works Director on all of the Town of Bayfield Accounts at these financial institutions; and

WHEREAS, this Resolution replaces any previous authorization.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COUNTY OF LA PLATA COUNTY, STATE OF COLORADO AS FOLLOWS:

- Mayor Thomas E. Au
- Trustee [REDACTED]
- Town Manager Kathleen Sickles
- Public Works Director Jeremy Schulz

are hereby authorized with signature authority to sign on all of the Town of Bayfield Accounts located at ColoTrust, Community Banks of Colorado and TBK Bank replacing all previous authorizing documents.

INTRODUCED, APPROVED, and ADOPTED this 16th day of April 2024, by the Board of Trustees of the Town of Bayfield, Colorado.

ATTEST:

Thomas E. Au, Mayor

Dustin Hayden, Town Clerk