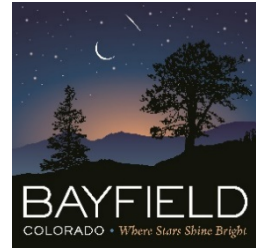


Town of Bayfield

Invitation To Bid

2024 Tamarack Drive Reconstruction

February 2, 2024



Bids Due:

Thursday, March 14, 2024, at 2:00 p.m. MDT

Overview:

The Town of Bayfield (Town) is requesting bids from qualified contractors to provide services for **removal and replacement of asphalt pavement, milling, asphalt overlay, and other incidental work associated with road rehabilitation.**

Bidders may request electronic copies of the Bid Documents and the Plan-Holders List from SGM by emailing Brigitte Holiday (brigitteh@sgm-inc.com). The email subject line shall read: **Request for Electronic Bid Documents – Tamarack Drive Reconstruction.** The email shall contain the following information: Contact Name, Company Name, and Phone Number.

Scope of Services:

Contractor shall furnish all materials, labor, equipment, and other necessary items to remove and replace asphalt on various streets in the Town of Bayfield. See Design Drawings. Work shall be performed in accordance with the contract documents for this project.

Date and Time of Service:

This project has a flexible start date and a fixed completion date. The Contractor shall notify the Owner in writing a minimum of 10 calendar days in advance of the date on which the Contractor intends to begin work. The Contractor shall diligently pursue the work to substantial completion by October 18, 2023.

Instructions on Submitting Questions:

Questions regarding bids should be submitted to Catherine Carella, Design Engineer at email CatherineC@sgm-inc.com no later than 7:00 a.m. local time, March 5, 2024.

Pre-Bid Meeting Date and Time:

Wednesday, February 21, 2024, at 10:00 a.m.

Pre-Bid Meeting:

A pre-bid meeting and questions-answers session will be conducted for all prospective bidders at the 1st Floor Conference Room of the Administrative Offices of Town of Bayfield located at 1199 Bayfield Parkway Bayfield, Colorado 81122 to provide an opportunity to ask questions. A project site visit will follow the meeting. **Attendance at the pre-bid meeting is mandatory.**

Bidding Schedule:

Friday 2/2/2024	Issue ITB
Wednesday 2/21/2024 at 10:00 a.m.	Mandatory Pre-Bid Meeting at the offices of the Town of Bayfield at 1199 Bayfield Parkway Bayfield, Colorado
Tuesday 3/5/2024 at 7:00 a.m.	Deadline for Questions (to engineer via email)
Thursday 3/7/2024	Responses Issued
Thursday 3/14/2024 at 2:00 p.m.	Public Bid Opening at the offices of the Town of Bayfield at 1199 Bayfield Parkway Bayfield, Colorado 81122
Tuesday 4/2/2024	Bid Recommendation at regular Town Board Meeting
Wednesday 4/3/2024	Notice of Award

Contents of Bid:

1. Bidders shall thoroughly read the project requirements and specifications, and shall examine any drawings, which may be incorporated into the Bid documents. As Bid documents frequently change for each Solicitation, veteran Bidders shall not assume that this Solicitation contains the same terms and conditions that were supplied in prior Solicitations. The Town is not obligated to identify either minimal or substantial modifications to Bid documents.
2. Bidders shall visit the Site, conduct a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
3. Bidders are advised that all Town contracts are subject to all legal requirements contained in Town Ordinances and State and Federal Statutes governing purchasing activities.
4. The Town's Bid Form, which is included in the Bid Documents, must be used when the Bidder is submitting its Bid Proposal.
5. Bid must be accompanied by Bid security made payable to Town of Bayfield in an amount of (5%) five percent of Bidder's total Bid price.
6. Performance and payment bonds (100% of total bid price) and insurance certificates are required after a Notice of Award has been issued. Costs for additional coverage and bonds must be included in the Bidder's proposal cost.
7. Each Bidder must submit with the Bid a list of all subcontractors, independent contractors or sub-consultants employed or proposed to be employed by the Bidder in the performance of the contract, if applicable.

Instructions for Submission of Bids:

1. A Bid shall be received no later than Thursday, March 14, 2024, at 2:00 p.m. MDT at the offices of the Town of Bayfield at 1199 Bayfield Parkway Bayfield, Colorado 81122.
2. Bid shall be enclosed in a plainly marked envelope with the Project title "Tamarack Drive Reconstruction Project" and the name and address of Bidder. Bid Form shall be accompanied by the Bid security and other required documents.
3. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED". A mailed Bid shall be addressed to Owner at address listed in Advertisement for Bid.
4. Bids received after the date and time prescribed for the opening of bids, or not submitted at the correct location or in the designated manner, will not be accepted and will be returned to the Bidder unopened.

Award of Contract:

1. Contracts will be awarded to the lowest qualified bidder, subject with the Owner's right to reject any or all bids, to waive technicalities, and to make an award deemed in its best interests. With limited response, Town of Bayfield reserves the right to extend the solicitation opening date as appropriate in order to assure a competitive procurement process.
2. Board Resolution No. 487 of the Town of Bayfield Board of Trustees requires that a five percent preference be given to bidders who qualify as a local business.
3. The Town reserves the right to conduct such investigations of, and discussions with, those who have submitted Bids or other entities as it deems necessary to assist in the evaluation of any Bid or to secure maximum clarification and completeness of any Bid.
4. All Bids submitted must be valid for a minimum period of sixty (60) days after the date of the Bid opening.
5. The Bidder to whom the award is made will be notified at the earliest possible date. Notice to Proceed shall be issued no later than ten (10) days after execution of the contracts by the Owner.
6. In order to ensure the efficient utilization of tax dollars, successful Bidders shall comply with all contractual obligations contained in the Bid Documents, as set forth in the contract signed by the Town and Bidder. A sample contract that Bidder will be expected to sign is supplied with the Bid Documents.