

RESOLUTION 569

A RESOLUTION OF THE TOWN OF BAYFIELD REGARDING REVISING ACCESS TO PUBLIC RECORDS AND ADOPTING ASSOCIATED FEES

WHEREAS, Resolution 299 regarding public request fees is outdated; and

WHEREAS, the Board of Trustees wish to rescind all previous resolutions regarding public request fees.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COLORADO, AS FOLLOWS:

Resolution 299 is rescinded.

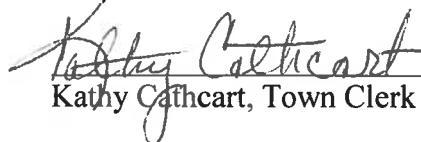
The following access to public records and associated fees are effective upon adoption.


- 1) Town staff shall comply with Title 24, Article 72 of C.R.S. regarding public records.
- 2) Inspection of public records will take place during regular business hours in the Police Department or Town Clerks Office.
- 3) In accordance with the Colorado Open Records Act, certain records are either prohibited from disclosure or may be withheld from public inspection. Any denial of inspection of records will be specific and the justification for such denial, as authorized under the Colorado Open Records Act, will be provided in writing to the requestor.
- 4) All public records, regardless of storage format will be administered in accordance with the current Colorado Municipal Records Retention Schedule as established by the State Archivist for such records.
- 5) Fees

Description	Other Information	Fee
Electronic Files	If email transmission is possible	\$ -
FAX document pages	Each page	\$ 0.25
Fingerprints	Per card	\$ 10.00
Flash Drive Cost	Approved media to download files	\$ 10.00
Notary	If notary is available and receptive	\$ 15.00
Paper Copies	Each page side	\$ 0.25
Report copy request by victim	All report pages	\$ -
Research	After one hour	\$ 33.00
Video Compilation	After one hour	\$ 30.00
VIN Inspections	If qualified staff is available	\$ 20.00

A RESOLUTION PASSED, APPROVED, and ADOPTED this 20th day of June 2023, by the Board of Trustees of the Town of Bayfield, Colorado.

ATTEST:


Kathy Cathcart, Town Clerk


Ashleigh Tarkington, Mayor