

**RESOLUTION 609**

**A RESOLUTION OF THE TOWN OF BAYFIELD, COLORADO ADOPTING AN ASSORTMENT OF EMPLOYEE POLICIES**

**WHEREAS**, an Employee Handbook was adopted January 16, 2024; and

**WHEREAS**, a vendor providing legal training and HR resources recommended that specific Employee Policies be considered separately from an Employee Handbook; and

**WHEREAS**, the Board of Trustees have determined that certain employee policies protect Town interest and contain fiduciary element directives; and

**WHEREAS**, for the most part staff supervisors direct which employee is eligible for the which employee policy; and

**WHEREAS**, all eligible staff members have a level of oversight to protect Town interest and ensure fiduciary responsibility and may be evaluated per a policy; and

**WHEREAS**, with the exception of items considered Board of Trustee authority, changes as approved by the Town Leadership Team, will be accepted without re-promulgation.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BAYFIELD, COUNTY OF LA PLATA COUNTY, STATE OF COLORADO AS FOLLOWS:**

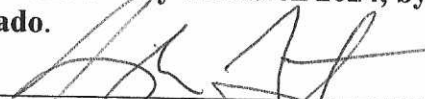
The following Employee Policies were reviewed and adopted. Future Leadership Team changes shall be indicated in the Revision Date and recirculated as appropriate.

- Employee Policy-01: Mobile Allowance
- Employee Policy-02: Mobile Stipend
- Employee Policy-03: Purchasing Policy
- Employee Policy-04: Credit Card Policy
- Employee Policy-05: WEX Card Policy
- Employee Policy-06: On Call Policy

**INTRODUCED, APPROVED, and ADOPTED this 5<sup>th</sup> day of March 2024, by the Board of Trustees of the Town of Bayfield, Colorado.**

ATTEST:

  
\_\_\_\_\_  
Dustin Hayden, Town Clerk

  
\_\_\_\_\_  
Ashleigh Tarkington, Mayor